A. **Open Session** – Michael Loughran called open session to order at 6:00 PM.

   Present are:
   - Reuki Schutt
   - Kristin Mirliani
   - Michael Loughran
   - Meg Gannon

   Also Present:
   - Dr. Jennifer Fischer-Mueller, Superintendent of Schools
   - Brett McCloud, Recording Secretary

B. **Routine Matters**: No routine matters.

E. **Public Comments/Questions**: No public comments.

F. **Old Business**: No old business

G. **New Business**:

   1. **Superintendent’s DESE Evaluation Process Workshop**: Dr. Jennifer Fischer-Mueller reviewed the process by which the School Committee will be evaluating the Superintendent at the end of the year. The Department of Elementary and Secondary Education (DESE) has set guidelines and language to be use in the process. The superintendent will present goals that will be set for the process as well.

I. **Future Business** – Next Meeting Thursday, November 17, 2016

J. **Other Business** – No other business.

K. **Adjournment** – Reuki Schutt motioned to adjourn the workshop at 5:55 PM. It was seconded by Meg Gannon. It was voted 5-0.

    4 yeas  0 nay