

## NutriKids School Lunch System

Stoneham Schools uses NutriKids for our automated point of sale system for school meals. NutriKids has an optional online feature ([www.myschoolbucks.com](http://www.myschoolbucks.com)) which will allow you to set up an account for your child. An online account will allow you to view all transactions charged to your child's account, provide low balance notifications via email, and will allow you the option to make online payments. There is a transaction fee of \$1.95 charged by the bank each time an online payment is made, but there is no fee to access and view the account.

Each student has been assigned a four digit PIN number which should remain confidential. This PIN number is the number that will be used for the purchase of breakfast or lunch. This PIN number will remain the same and will carry forward each year.

Food allergy information or purchase restrictions are able to be noted on your child's account. If you would like information noted on your child's account, please contact the Food Service Director at 781-279-3804 x333.

If your child qualifies for free or reduced meal prices, this information is in system and the meal will be purchased with their PIN number just as it is for all other students without any indication to students.

### **To set up an online account:**

- Go to the website [www.myschoolbucks.com](http://www.myschoolbucks.com)
- Click on the button on the right side "Register for a Free Account"
- Follow the prompts and answer the questions

**You will need your child's student ID number to complete the set-up of the account.** (Please note that this number is not the same number as your child's PIN number used for the purchase of meals. This number was sent out by letter when the system was first introduced. If you do not have this number you may obtain this number by contacting your child's school or the Food Service Department at 781-279-3804 x333.)

### **To make Pre-payments:**

Online:

- To make online payments go to [www.myschoolbucks.com](http://www.myschoolbucks.com) and access your account.
- Click on "Make a Payment" (There is a limit of \$120)
- Enter the amount and click on "Add to Basket"
- Click on "Check Out Now" if you are done, or "Continue Shopping" if you wish to make additional payments to another child's account. (You may make one payment for multiple children set up under the same account. There is a \$1.95 transaction fee charged for the one payment transaction regardless of how many children are set up and receiving funds under your account.)

Cash or Check:

- Send in your payment to your child's school in the form of cash or check. Please note your child's PIN number on your payment. Checks should be payable to "Stoneham Public Schools".
- Middle School and High School students can send in pre-payments at any time or can continue to pay on a daily basis.
- Elementary Schools have a designated pre-payment day as follows:
  - South School – Tuesdays
  - Robin Hood School – Wednesdays
  - Central School – Thursdays
  - Colonial Park School – Fridays

Please call the Food Service Department if you should have any questions at 781-279-3804 x333.