



JUST THE FACTS

...ABOUT BEREAN CHRISTIAN 2018-2019 TUITION & FEES BILLING

WHAT?

Berean Christian will begin using FACTS as its Tuition & Fees billing system effective with the 2018-2019 School year.

2017-2018 (current school year) billing will continue on Smart Tuition, and each family's Smart Tuition account will remain open until family's 2017-2018 balance has been paid in full.

WHY?

Berean Christian has used RenWeb as its internet-based school information system for Berean Christian families and staff for 15 years. FACTS is a well-established Tuition Management company used by 13,500+ private schools that purchased RenWeb in June 2014. Berean Christian has been monitoring the impact and progress of this merger closely since then. Recently, FACTS-Renweb has made significant progress in integrating the RenWeb and FACTS system, to now allow families to access the FACTS billing and payment system via their RenWeb/ParentsWeb logon credentials, with no separate logon required for FACTS. This past summer we solicited input of other schools who had been piloting the recently integrated system, and Berean Christian is now comfortable with the stability of the integration. We are thrilled to finally be able to offer our families, effective 2018-2019, a single-sign on solution to access and manage both student academic and family billing information, while adding the robust and flexible billing and payment features of the FACTS system.

WHEN WILL THIS TAKE EFFECT?

During the now on-going online RenWeb re-enrollment process for current students (and the online enrollment process for new 2018-2019 students) families will be required to set up their 2018-2019 FACTS billing account, selecting their tuition payment plan, tuition due date, and billing/payment method as a step in the online re-enrollment/enrollment process. Please have your banking information (bank routing and account numbers) handy when completing online enrollment so that you can set up your 2018-2019 billing account to be paid via automatic electronic funds transfer according to the payment plan and due date you select. (2018-2019 payment plans begin in either July or August 2018, depending upon the plan you elect).

For families with multiple Berean Christian students, the enrollment process will only prompt to select a family payment plan with the FIRST 2018-2019 student re-enrolled/enrolled, and will automatically skip this step when enrolling subsequent students (families who wish to have different plans for their students, such as pay-in-full for one and a monthly plan for the other, should email Accounting Manager Mrs. Vale (rvale@berean-eagles.org) after all their students are enrolled/re-enrolled, and she can make such adjustments).

Please remember that for the current 2017-2018 school year, families will continue to receive invoices from and pay 2017-2018 charges via the Smart Tuition billing system.

Payment information (bank account numbers and/or credit/debit cards) stored on Smart Tuition will NOT be imported into FACTS. Families should plan to set up their 2018-2019 desired payment method within the FACTS system during 2018-2019 enrollment/re-enrollment.



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...ABOUT BEREAN CHRISTIAN 2018-2019 TUITION & FEES BILLING (CONT.)

WHAT ARE THE ADVANTAGES?

You will be able to access your 2018-2019 family billing account by logging onto ParentsWeb, which is the family access side to RenWeb. Effective 2018-2019, you will no longer have a separate sign-on for a separate billing system.

You will have more due dates to choose from for tuition payments. During enrollment you will be able to from 5 due dates for monthly tuition plans and 4 due dates for the payment in full plan.

In addition, there will be greater flexibility for Berean Christian to accommodate non-standard payment plans that may fit your cash flow better. Although you will need to choose from our standard payment plans and due dates offered during the enrollment process for tuition, in some cases we will be able to revise your plan once enrolled to accommodate other tuition payment options such as weekly autopay, twice per month autopay, or alternative autopay due dates. We cannot necessarily adjust for every requested scenario, but contact Mrs. Vale to discuss the options if you desire an alternate tuition payment arrangement and she will let you know what arrangements are possible.

WHAT WILL I HAVE TO GET USED TO?

Non-tuition charges, called “incidental charges” on the FACTS system, will be billed on a separate invoice from tuition each month. Non-tuition charges incurred in a given month will always be due on the 20th of the next month (e.g., non-tuition charges incurred in October will be due November 20th). Families enrolled in autopay with a monthly tuition payment plan should, therefore, expect to incur two invoices most months, one for tuition and one for non-tuition. Families who wish to pay their tuition and non-tuition charges on the same date should choose the 20th as their tuition due date.

As mentioned above, no payment information from your Smart Tuition account will roll over to FACTS.

WHAT ELSE SHOULD I REMEMBER?

Autopay is Berean Christian’s preferred method of payment processing. There is no processing fee for payments made via ACH “electronic check” using your bank routing and account number from your checking or savings account.

The default method of invoicing and other communication about billing will continue to be email. Make sure your email address is current within the RenWeb system.

You will still be able to make account payments via credit or debit card, but Berean Christian will continue to pass on the card processing fee to you as we do now (will be 2.85% in 2018-2019), rather than Berean Christian absorbing those costs. We therefore ALWAYS encourage payment via eft/ach/”electronic check” using bank account routing and account numbers instead, which has NO additional fee associated with it. Check or cash payments, payable to BCHS, will also continue to be accepted in the school office.

A \$40 late fee will be applied each month that a past due balance exceeds the 2018-2019 threshold of \$250 (2017-2018 threshold is \$150), whether the past due balance is tuition, incidental fees, or a combination of both. Families are encouraged to enroll in autopay so as to avoid incurring late fees.