How To Create a Parent PowerSchool Account

2. Click on the “create Account” tab

3. Click on the “create Account” button on the next page.

4. On the next page, fill in the following information:
   - Your (parent/guardian) first name
   - Your (parent/guardian) last name
   - Your (parent/guardian) email address
   - Desired username (We recommend using your email)
   - Password
     1. Must be longer than 1 character
     2. Must contain at least 1 uppercase and 1 lowercase letter
     3. Must contain at least one letter and one number
     4. Must contain at least one special character - special characters are: ! @ # $ % ^ & *

At this time you will re-enter Password

5. To link a student to your account
   - Enter your student’s name
   - Enter your student’s account ID
   - Enter your student’s account password
   - Select from the drop down your relationship to the student

At this time, you may link other students to your account if you have the account ID and Password and click enter.

6. You will be redirected to the login page and see this message:
   - Congratulations! Your account has been created.
   - Enter your Username and Password to start using your new account.
How to Add a Student to an Existing PowerSchool Account

Log on using the username and password you created.

3. Click on the “Account Preferences” link
4. Click on the “Students” tab
5. Click on the “Add” button
6. Enter the following information:
   a. Student’s name
   b. Account Creation Key
   c. Account Creation Code
   d. Select from the drop down your relationship to the student
7. The student will now show in the “My Students” list.
8. To switch between students, click on their first name in the upper left hand corner, below the PowerSchool logo:

How to Access the PowerSchool Parent App

1. Download the PowerSchool for Parents app from the iTunes App Store or the Google Play Store for Android.
2. Enter in the District Code: FDLP
3. Enter in the username and password you’ve created. Click Sign In.