

Amigos Por Vida-Friends for Life Public Charter School
Amigos Por Vida- Friends for Life Housing and Education Corporation School
Regular Board Meeting
Board of Governors 11/14/18

The Board of Governors of the Amigos Por Vida-Friends for Life Charter School met in a Regular Meeting 11/14/18 at the school, 5503 El Camino del Rey Street, Houston, TX 77081. The meeting notice was posted in accordance with the Texas Open Meeting Act.

The Following Board Members were present:

- Omar Velez, Vice President
- Rose Mary Valencia, Board Member
- Lydia Tamez, Secretary

Also present were:

- Freddy Delgado, Principal/Superintendent
- Quynh Tran, Business Manager
- Bill Dinkel, CFO
- Glenda Villatoro, District PEIMS Coordinator

1. Call to Order

Mr. Velez called the meeting to order at 6:47 p.m.

2. **Hearing of citizens**

Citizen #1:

Yolanda Flores stated her concerns:

- The Halloween event had to be cancelled when it was originally approved.
- Principal does not have a secretary.
- Parents have been requesting meetings with the Principal and they have not been set up.
- There is no Assistant Principal for elementary.
- There only a part-time counselor.
- Parents do not want to support the school anymore.
- PTO does not have a designated room for them to host their pictures or to store their things.

Citizen #2:

Ivonne Salazar stated her concerns:

- Parents do not want to support the school.
- Parents do not want to help PTO.
- Volunteers cannot bring young children to the school when they are helping, but parents can bring young children to meetings. It's contradicting and less parents want to volunteer because they can not bring their child.
- The school is not supporting or helping the parents or volunteers.
- Believes that the school should have helped PTO with the Halloween Event and not get it cancelled.

3. School updates

November

- 2-Library Night
- 12-Parent Education Session
- 13- Board Meeting
- 14- Breakfast with Principal
- 15- Thanksgiving Luncheon
- 19-23 Thanksgiving Holiday Break
- 26-30 Parent/Student Data Meetings
- 28- SDMC Meeting (Shared Decision Making Committee)
- 30- Parent University

PEIMS update- See attached sheets in folder under tab 3- G. Villatoro

Health Benefits update- Mr. Tran

Upcoming events

December

- 3-7 School Book Fair
- 5- School Health Advisory Committee (SHAC) Meeting
- 6- Literacy Night
- 7- Pictures with Santa
- 12-Breakfast with the Principal
- 12-PTO Meeting
- 18-Board Meeting (Tentative)
- 24- 1/4 Christmas Break

4. Discuss and consider Board minutes from 10/16/18

Ms. Tamez moved to approve the board minutes of 10/16/18. Mr. Velez seconded. All were in favor.

5. Discuss and consider commercial property, liability, and workers' Comp insurance plans for 2018-2019

Mr. Tran explained the commercial package from the Philadelphia Indemnity Insurance Company. The property coverage increased by 25.5.% due to wind/storm (Harvey).

Commercial Package-

- Commercial Property: \$18,753.00
- Commercial General Liability: \$1,993.00
- Hire/Non-owned Automobile: \$365.00
- Sexual and Physical Abuse: \$350.00

Total: 21,461.00

Educator Professional: Premium remained the same over the last three years: \$6,544.00

Workers Compensation: Premium increase by \$59: \$12, 782.00

Umbrella Liability: Premium remained the same: \$750.00

Total 2018-2019 Premium: \$41,633.00

Ms. Tamez moved to accept the bid for Commerical package. Ms. Valencia seconded. All were in favor.

6. Discuss and consider Health and Wellness Plan 2018-2019

Mr. Delgado provided the Amigos Por Vida Health & Wellness Plan to the board.

Policy goals:

1. A commitment to Nutrition and Physical Activity
2. Quality of Meals
3. Other Healthy Food Options
4. Pleasant Eating Experiences
5. Nutrition Education
6. Physical Activity Opportunities and Physical Education
7. Marketing
8. Implementation

Please see tab 6 for more information. Ms. Tamez moves to approve Health and Wellness plan with the amendments. Ms. Valencia seconded. All were in favor. Motion passed.

7. Discuss and consider Human Resources Board Policies

Mr. Tran explained how the only thing that changed was writing in the names or the title of the designate that was responsible for that area. Nine modules that are going to be updated. Goal is to have the rest of modules ready by next board meeting. Ms. Mukerji, the upper level assistant principal, will be the designee if Mr. Delgado is not present.

Ms. Tamez moves to approve the first nine modules. Ms. Valencia seconded. All were in favor. Motion passed.

8. Financial update as of 10/31/18

Mr. Dinkel explained financial update:

- Enrollment is approximately 3% below forecasts.
- Instructional Leadership-Special Education exceeding budgeted time frame and federal grant budget.
- Final charge, estimated at \$40K-\$80K, for Mold Mitigation is in negotiation. Original estimate was \$30K-\$40K, zero included in current budget.
- Budget prepared using original amortization schedule, which was amended after the Jobs and Tax Cut Act.

9. Review list of contracts expiring 01/2019-12/13/19

Mr. Dinkel provided the board members with a document that listed all the contracts and permits as of 11/14/2018. Please see tab 9 for more information.

10. Update on the Replicating Great options Strategic Growth Institute

Board member would like changes to the slide document before being presented.

11. Annual Board Governance Reporting

Board members needed to sign documents.

12. Conflict of Interest Statements

Board members needed to sign documents.

13. Adjourn

Ms. Tamez moved to adjourn the board meeting. Ms. Valencia seconded. All were in favor. The meeting was adjourned. Our next meeting is scheduled for Wednesday, December 18, 2018, at 6:30 pm.

A handwritten signature in black ink, appearing to read "Silvia Graves", written over a horizontal line.

Silvia Graves, Board President

A handwritten signature in black ink, appearing to read "Lydia Tamez", written over a horizontal line.

Lydia Tamez