



Town of Littleton School Committee

33 Shattuck St. * P.O. Box 1486 * Littleton, MA 01460-4486 * Phone: (978) 540-2500 * Fax: (978) 486-9581 * Website: www.littletonps.org

DARYL BAKER, Vice Chair
MATTHEW HUNT, Member

MIKE FONTANELLA, Chair

JENNIFER WILSON, Secretary
ERICA PODGORN, Member

**The Littleton School Committee will meet at the
Littleton Police Department Community Room
500 Great Road
Thursday, September 27, 2018**

Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.

**** *A G E N D A* ****

7:00 I. ORGANIZATION

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
 - Minutes – September 13, 2018
 - Oath to Bills -
and Payroll

7:05 II. INTERESTED CITIZENS

7:10 III. RECOGNITION

1. **Student Representative(s) Report:** Student Representative(s), Madelyn O'Meara and Kriti Sharma will give a report of events for each school.
2. **Russell Street School Donation:** Superintendent Clenchy will recognize a generous donation made to the Russell Street School.

7:15 IV. PRESENTATIONS

1. **Professional Development Update:** *Dr. Ajemian will present a summary of district, school and staff professional development for the 2017-2018 school year.*
 - A. **Exemplars of 2018 Site-Based Professional Development**

The following faculty will discuss site-based PD activities they pursued during the January-May 2018 Early Release sessions:

 - Holly Ballard: Enriched English Vocabulary Instruction in ELA & History (Littleton High School)
 - Zach Hirtle: Special Education Transition Planning & Program Development (Littleton High School and Middle School)

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- Geri Lyn Ajemian: Keys To Literacy ANSWER Writing Routine* (Russell Street School & Littleton Middle School)
Presentation includes application of training to Summer 2018 *Discipline With Dignity* Book Study by Kim Donlon (Grade 3) and Jessica Schoffel (Grade 4)

B. Experiences in Graduate Coursework & Workshops

- Teryl Sawosik & Perry Kenney will describe their experience pursuing an introductory overview of the Responsive Classroom program and relate connections to their classrooms and the Shaker Lane learning environment.
- Melissa Maxner & Kat Dale will describe their experience pursuing graduate coursework on the Responsive Classroom program and relate how that has informed their perspectives on the school-wide implementation of RC at the Russell Street School

C. AP Workshops & Institutes

Julie Elmore and Laura Kern will describe their experiences as participants in the College Board Advanced Placement trainings.

2. **High School Alternative PE Credit Option:** *HS Principal John Harrington will give a brief overview of HS Alternative PE Credit Option.*

8:25 V. NEW BUSINESS

1. MASC Resolutions – MASC Conference

Voting Delegate to Annual Business Meeting: *In order for the Town of Littleton School Committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the ByLaws*

2. **End of Year FY18 Financial Update:** *Business Manager Steve Mark will provide a FY18 Financial Update.*

8:30 VI. INTERESTED CITIZENS

8:35 VII. SUBCOMMITTEE REPORTS

1. PMBC
2. Budget Subcommittee
3. Policy Subcommittee: (see LPS website to view all policies)
<http://www.littletonps.org/school-committee/school-committee-polices>

8:40 VIII. ADJOURNMENT

NEXT SCHOOL COMMITTEE MEETING

October 11, 2018

Littleton Police Department Community Room
500 Great Road
7:00 P.M.

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JENNIFER WILSON, Secretary
ERICA PODGORNI, Member

SCHOOL COMMITTEE MINUTES September 13th, 2018 7:00 PM

PRESENT: Mike Fontanella
Daryl Baker
Matthew Hunt
Jennifer Wilson
Erica Podgorni

ALSO PRESENT: Kelly Clenchy
Steve Mark
Dorothy Mulone

Kriti Sharma

CALL TO ORDER

Mike Fontanella called the meeting to order at 7:00 p.m.

On a motion by Daryl Baker, and seconded by Matt Hunt, it was voted to approve the June 7, 2018 consent agenda. (AYE: Unanimous). Motion carried.

INTERESTED CITIZENS

None

RECOGNITION

1. Superintendent Kelly Clenchy introduced the new Assistant Principal at Shaker Lane School, Rebecca Deacon to the School Committee and School Community. Principal Michelle Kane elaborated on Rebecca's credentials in welcoming Rebecca into Shaker Lane Elementary School.
2. Superintendent Kelly Clenchy thanked the Custodians for their hard work to get all four schools ready for the first day of school, especially in this extreme heat wave we experienced at the end of August.
3. Superintendent Kelly Clenchy thanked the Technology Team for their hard work to get all four schools ready for the first day of school.
4. Superintendent Kelly Clenchy spoke briefly about the Staff Welcome Back Breakfast and the keynote speaker, Charity Bell.

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PRESENTATION.

1. Littleton High School Senior Project: Postponed to October 11th School Committee Meeting.
2. Grade 8 Field Trip to Pack Monadnock, NH, scheduled for October 19, 2018: Principal Temple requested for School Committee Approval. *Daryl Baker stated that our current Policy does not state the distance for an out of State field trip. The School Committee would like to change the Policy to incorporate a specific distance for out of State trips that would not require School Committee approval.*

On a motion by Daryl Baker, and seconded by Matt Hunt, it was voted to approve the Grade 8th trip to Pack Monadnock, NH on Oct. 19, 2018 as presented. (AYE: Unanimous). Motion carried.

OLD BUSINESS

1. Highlights from Summer Retreat: Chairman Fontanella and Superintendent Clenchy gave a brief review of this year’s School Committee Summer Retreat. The group had an open discussion on the book “The Essential School Board”. The Committee had an in-depth discussion on how they perceive the function of the School Committee and how we work and collaborate together. Quick Self evaluation. Capital planning, discussion of budget projections as well as budget visioning for the FY 20 budget. The SC also discussed the budget format that has been refined over the past few years, and re-emphasized the importance of keeping the budget discussion transparent. Safety Training for Staff and Students; what is age appropriate training for each individual school building. Social and Emotional Learning. Superintendent Clenchy stated that the district continues to move forward with the implementation of Social, and Emotional Learning (SEL). We continue to focus on staff and what they are doing in their classrooms, inclusive of teacher strategies and how they fit into the 5 SEL Core Competencies that are part of the Collaborative for Academic, Social, and Emotional Learning (CASEL) model. This year prek-12 staff will be mapping out skill sets under each competency and map out instruction strategies that are applicable to those strategies. Our district belongs to a think tank REL with 9 other school districts, teaming together to look at best practices across the nation. Looking at ways to measure successes. We have already incorporated SEL as part of the Teacher Evaluation process and is also a component of Principal Evaluations. We are continuing discussions in regard to revamping report cards that would include student ratings specific to the five SEL core competencies.

NEW BUSINESS

1. Personnel Update: Superintendent Clenchy provided a personnel update for the 2018-2019 School Year. The overview is included in the packet.
2. September Enrollment: Superintendent Clenchy provided an updated school enrollment as of September 6, 2018. The overview is included in the packet. Chair, Mike Fontanella asked that we keep the year to year chart below in each enrollment update. Daryl Baker stated that School Choice Funds would be down by 6 students. Kindergarten is where the SC years start, difficult to determine each year. Erica Podgorni asked how we predict the number of students moving into the district. Superintendent Clenchy stated that we use data and communicate with pre-schools within the area.
3. High School Signalization: Chairman Fontanella and Superintendent Clenchy gave an update on the High School Signalization Project. Chair Mike Fontanella stated that this has been a multi-year effort as King Street is a state highway governed by MassDot. It is a regimented process that needs to meet certain criteria and thresholds. MassDot is making an exception to get us through the 3rd Metric. BOS has approved a warrant for \$200,000.00 for this project and have placed this item on the fall town warrant on the October 10th Town Meeting.

- 84 4. High School Intersection/Shaker Lane - East Roxbury/Goldsmith Intersection: Superintendent
85 Clenchy provided an update to the school committee. There will be one Police Officer directing traffic
86 at the King Street/High School entrance intersection and one crossing guard for Shaker Lane
87 Elementary school at East Roxbury Drive and Goldsmith Street.
88 5. Summary of School Committee Presentation's for the 2018/2019 school year: Superintendent Clenchy
89 gave a brief summary of the Draft Schedule of Presentations that will be presented at each School
90 Committee meeting for the 2018/2019 school year.
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94 **INTERESTED CITIZENS**

95 None
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97 **SUBCOMMITTEE REPORTS**

- 98 1. PMBC: Daryl Baker has been busy with various other town projects going on. Primarily getting a
99 handle on future facility needs. Issue going on regarding the process for the pole-vault, pending
100 donations to complete the work. The proposed pole vault project was discussed, Daryl verified that the
101 PMBC has incorporated our design and location specifications into the cost projection process.
102 2. Budget Subcommittee: None
103 3. Policy Subcommittee: EFD Meal Charge: Superintendent Clenchy would like the SC to review the
104 Policy and consider a first reading. This Policy is a replica of the MASC Policy. Delinquent
105 Assets/Collections section. The Food Services of LPS is \$6200 in debt of collections for lunches. We
106 are not the only district in this situation. Discussion on making changes to the Policy to work along
107 with handbooks and change wording as suggested. The School Committee has requested a few
108 changes and would like it to be brought back for a 2nd reading.
109

110 Daryl Baker would like us to consider over the year, not for immediate action. We have many
111 organizations raising funds for our schools. Many times, the purpose of the fundraiser is to raise
112 specific funds for a project or program. Daryl would like us to consider developing a Policy that would
113 provide additional guidance to various organizations that are raising funds for our schools. Discussion
114 to be continued at a later date.
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117 **ADJOURNMENT**

118 On a motion by Mike Fontanella and seconded by Daryl Baker it was voted to adjourn at 8:28 PM.
119 Unanimous vote.
120
121

122 **NEXT MEETING DATE**
123 **Thursday, September 27, 2018**
124 **7:00PM**

125 **Littleton Police Department Community Room**
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130 **DOCUMENTS AS PART OF MEETING**

131 Littleton High School Senior Project
132 Grade 8 Field Trip to Pack Monadnock, NH
133 Personnel Update
134 September Enrollment 2018

135 September Enrollment 2017
136 Meal Charge Policy - EFD

September 17, 2018

Scott R. Bazydlo, Principal
Russell Street School
57 Russell Street
Littleton, MA 01460

Dear Principal Bazydlo,

Thank you for your guidance on the gift that I would like to provide to each of the teachers at Russell Street School. The gift is in memory of my father and Megan's Papa, Gene Collum. Enclosed, please find a check made out to Littleton Public Schools in the amount of \$2900. I understand that you will be able to get it deposited to the account that teachers can access through the PO process.

I would like \$100 to be available to each of the teachers listed on the attached page, to use as they need for their classrooms. My father loved to read so it would be great to see this money used for classroom libraries, but the teachers know what will have the most impact in their own classroom.

Best wishes to everyone for a terrific year!

PUBLIC GIFTS AND DONATIONS TO SCHOOLS

The Superintendent will have authority to accept gifts and offers of equipment for the schools in the name of the Committee when the gift is of educational value and with a value less than \$5,000. In the case of gifts from industry, business, or special interest groups, no extensive advertising or promotion may be involved in any donation to the schools.

Gifts greater than \$5,000 or that would involve changes in school plants or sites will be subject to School Committee approval.

Gifts will automatically become the property of the school system. Any gift of cash, whether or not intended by the donor for a specific purpose, will be handled as a separate account and expended at the discretion of the Committee, as provided by law.

The Committee directs the Superintendent to assure that an appropriate expression of thanks is given all donors.

Legal References: M.G.L. c. 71:37A Acceptance of Gifts

Adopted: February 3, 2005
Revised: November 21, 2013



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KELLY R. CLENCHY, Ed.D., SUPERINTENDENT OF SCHOOLS

Geri Lyn Ajemian, Ed.D., Director of Curriculum

Justine Muir, Director of Pupil Personnel Services

Steven F. Mark, Business Manager

Natalie A. Croteau, Technology Systems Coordinator

Julie Lord, Instructional Technology Coordinator

TO: LITTLETON SCHOOL COMMITTEE
CC: DR. KELLY CLENCHY, SUPERINTENDENT
FROM: DR. GERI LYN AJEMIAN, DIRECTOR OF CURRICULUM
RE: **REPORT ON PROFESSIONAL DEVELOPMENT 2017-2018**
DATE: SEPTEMBER 27, 2018

Goal #1 within the Standard for Professional Development in *Vision 2020* – Littleton’s District Strategic Plan – calls for the district to “Offer a comprehensive professional development program for all staff which includes district programs and site-based programs, college courses, workshops and/or conferences.”

Accordingly, this report on professional development for the 2017-2018 academic year has a dual focus:

- The twelve ½ day Early Release Professional Development sessions
- Faculty participation in the Tuition Assistance Program

1. Early Release Professional Development

Early Release PD sessions consist of trainings offered on the district level, building-based meetings focusing on School Improvement Plan (SIP) goal areas, and faculty-led PD sessions aligned with SIP goals.

A. District Trainings:

The focus for district-based trainings was a series of workshops on the development of **Executive Functioning Skills** and behaviors associated with skill deficits. Sarah Ward, a consultant to schools nation-wide, a Speech and Language Pathologist, and the Co-Director of Cognitive Connections was the presenter.

- January 10, 2018 Sarah Ward Training
 - Time Management of Long-term Projects
 - Practical strategies to help students complete homework and to prepare for tests
- April 11, 2018 Sarah Ward Training
 - Executive Functioning and Written Expression

B. Site-Based Themes/Activities

Within the site-based model for PD, faculty members develop PD proposals directly connected to the School Improvement Plan. Site-based PD proposals are structured to meet during 2, 4 or all 6 of the designated site-based Early Release sessions. Site-based professional development included a variety of topics at each school.

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1) Littleton High School Site-Based PD

- Curriculum Development: Cooperative Learning Strategies for Chemistry & Physics
- Curriculum Development: Expanding History Electives
- Curriculum Development: Honors Psychology, Dual Enrollment Physics, Spanish IV
- Curriculum Development: Guidance Seminars for Grades 9-11
- Curriculum Development: English III, Non-fiction resources and Plato's *Republic*
- Curriculum Alignment in Mathematics: – Pre-Calculus, Calculus, Statistics, AP Calculus, AP Statistics
- Curriculum Alignment for French I, Grades 7-9
- Instituting Comprehensible Input and TPRS (Teaching Proficiency through Reading & Storytelling) Strategies in the Latin Curriculum, Grades 6-12
- Enriched English Vocabulary Instruction in ELA & History, Grades 9-12
- Teaching Strategies that Foster Civil Discourse: Facing History & Ourselves Seminar, ELA & History/ Social Science, Grades 6-12
- Special Education Transition Planning, Grades 8-12
- Special Education Program Development, Grades 6-12
- Exploring Google Classroom in the Health Curriculum
- Executive Functioning in the Health Curriculum
- Executive Functioning in the Science Curriculum
- Utilizing Naviance & the College Search Process

2) Littleton Middle School Site-Based PD

- Curriculum Alignment for French I, Grades 7-9
- Curriculum Alignment in Mathematics, Grade 6-8 Course Sequence
- Instituting Comprehensible Input and TPRS Strategies in the Latin Curriculum, 6-12
- Teaching Strategies that Foster Civil Discourse: Facing History & Ourselves Seminar, ELA & History/ Social Science, Grades 6-12
- Keys To Literacy ANSWER Writing Routine: Grades 6-8 ELA & SPED
- Special Education Transition Planning, Grades 8-12
- Special Education Program Development, Grades 6-12
- Topics in Instructional Technology
- Research on Social Emotional Learning
- Social Emotional Learning within Unified Arts
- Designing the MakerSpace for LMS
- Review of Formative Assessments for Reading & Writing, SPED – Grades 6-8

3) Russell Street School Site-Based PD

- Student Behavior
Presented by Nancy Taylor, Board Certified Behavior Analyst (BCBA)
- Topics in Instructional Technology
Presented by Julie Lord, Instructional Technology Coordinator & Heidi MacGregor
- Keys To Literacy ANSWER Writing Routine: All classroom teachers & SPED

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4) Shaker Lane School Site-Based PD

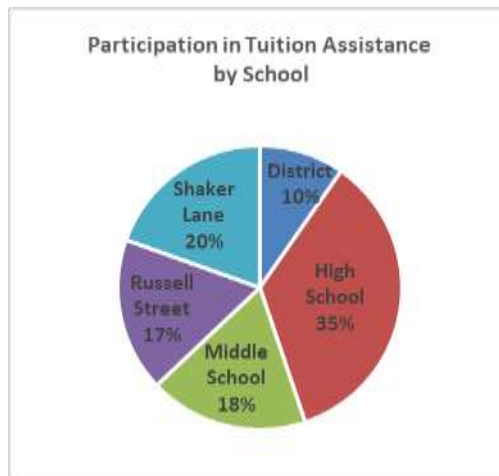
- Curriculum Revision: Grade 2 Social Studies, Grade 1 Technology
- Integrating Components of Social Emotional Curriculum, Grade 1
- Whole Brain Teaching Strategies
- Guided Math Strategies
- Developing Literacy Continuum Resources
- Book Study: *The Daily Five – Fostering Literacy Independent in the Elementary Grades*
- Pre-K Book Study on Facilitated Play
- Pre-K Early Intervention Evaluation Process
- Case Study on Selective Mutism Tendencies
- Special Education: Formal Assessments & Curriculum-Based Measures

5) Sessions offered for K-12 Faculty and Staff

- Sheltered English Immersion (SEI) Online Training
- K-12 Fine Arts Curriculum Alignment and Communication with Community
- Protocols and Procedures for LPS Nurses

2. Tuition Assistance Program

Littleton has had a long tradition of providing professional staff with the opportunity to receive tuition reimbursement – up to \$2,000 per fiscal year – for graduate coursework. Since FY13, the Littleton Educators' Association (LEA) contract has provided opportunities to pursue tuition assistance for other forms of professional development. Up to \$1,000 of the tuition reimbursement is available for registration/ participation in workshops, seminars, and conferences. Total reimbursement for tuition and other professional development activities shall not exceed \$2,000 per individual per fiscal year.



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Tuition Assistance Program (continued)

The following list documents the vast array of graduate courses and workshops / conferences that professional staff has participated in through the Tuition Assistance Program during the 2017-2018 academic year.

A. GRADUATE COURSEWORK

* indicates multiple staff members participating

- Advanced Strategies for Teaching School-Aged Children
- Understanding Disabilities & Diversity*
- Co-Teaching: Partners in Practice
- Fully Wired: Understanding & Empowering Adolescents
- Mindsets Matters*
- Moving Math: How to Use Differentiated Mathematics Stations*
- Motivating Students Who Don't Care
- MSAA Leadership Program – DNA of Leadership
- Understanding Asperger's Syndrome*
- One Stop Shop: Online Docs, Spreadsheets, Slides and Forms for Your Classroom
- Designing and Implementing Quality STEM Instruction
- Book Study – Seminar on Selective Mutism*
- Instructional Strategies for Art Teachers
- How the ELL Brain Learns
- Child Growth & Development: Current Research
- Psychology of Eating & Exercise
- Effective Character Education
- Assessment Strategies for Students with Disabilities
- ADHD: Focusing, Learning, Teaching*
- Language Development and Communication
- Philosophy of Education and Teaching Practice
- Research and Evaluation
- Child Behavior Disorders
- Modern China: Clash of Culture & Controversy
- Gender Matters: How Boys and Girls Learn
- SEI Full Teacher Endorsement Course
- Student Learning and the Brain
- Eating Disorders: A Psychological Battlefield
- Suicide, Self Injury and School Violence Prevention
- Wilson Level 1 Certification
- The Special Needs Brain: Helping It Learn
- Literacy and Learning
- Discipline-Specific Topics in Instructional Technology
- Learning to Learn: Student Skills for School and for Life

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Graduate Coursework (continued)

- Family & Community Engagement
- Data-Informed Decision Making
- Maximizing Student Success through Enhanced Instructional Design*
- Refocus & Recharge: Strategies for Finding Balance in Teaching
- Google Sites
- MA Standards for Social Emotional Learning
- Better Teaching with the Brain in Mind
- Curbing School Violence
- Academic Dishonesty to Academic Integrity
- Special Education Law
- What's in a Grade?
- Achieving Success for English Language Learners
- The Vietnam War: History and Conflict
- Franklin D. Roosevelt: Man of Vision and Inspiration
- Colonial Spirit and the Settling of North America: B.C. to 1820
- Terrorism: Roots, Causes and Diversity
- Orton – Gillingham Practicum
- Understanding & Dealing with Difficult Parents
- Mindful Leadership in Schools
- Lesson Design with Google Suite
- Google Apps for Educators
- Education Foundations: Theory & Practice
- Multisensory Structured Language Strategies for Reading
- Teaching Mathematics
- Dynamic Perspectives in Education
- Conferring with Young Writers
- Writer's Workshop: Engaging Students using Mentor Texts and Writer's Notebooks
- Get that grant! Grant Writing for Teachers
- Ready to Learn Through Self-Regulation
- Math Problems, Math Solutions: Problem Solving for Grades K-4
- Shaping Respectful, Responsible Learners in Your Classroom
- ADD/ADHD Strategies and Interventions in the Classroom
- Literacy in Content Areas: Middle and Secondary School

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B. WORKSHOPS, SEMINARS, CONFERENCES

*indicates multiple staff members participating

Conferences for Professional Organizations

- Mass CUE (Massachusetts Computer Using Educators) Fall Technology Conference 2017 *
- Mass CUE Spring Conference 2018 *
- BABAT – Berkshire Association for Behavior Analysis and Therapy – Annual Conference *
- MATSOL Conference – Massachusetts Association of Teachers of Speakers of Other Languages
- MAHPERD Annual Conference - Massachusetts Association for Health, Physical Education & Dance *
- MaFLA – Massachusetts Foreign Language Association Fall Conference *
- ASHA – American Speech Language Hearing Association Convention
- MMEA – Massachusetts Music Educators Association Conference
- MASP - Massachusetts Association of Science Teachers Conference
- Massachusetts Association of Biology Teachers Conference

AP Workshops:

- College Board Advanced Placement Statistics Summer Institute (with Graduate Credit)
- Calculus AB Advanced Placement Conference
- AP: Spanish Language & Culture Workshop

Workshops, seminars, conferences (continued)

- Teaching Resiliency
- Introduction to Responsive Classroom*
- New & Aspiring Special Education Administrators Workshop *
- Writing Better IEPs
- Team Chair Boot Camp for New & Aspiring Team Chairs
- Legal Issues in Educating Students with Disabilities *
- Math Plus New England – Greg Tang Math *
- Faces of Addiction: The Opioid Abuse Prevention Conference
- Wilson Reading System Introductory Workshop *
- Islam in the U.S. - Today & Yesterday *
- School-Based Screening for Dyslexia: Myths & Best Practices
- Association for Supervision and Curriculum Development (ASCD) Empower 18 – National Conference held in Boston
- Introduction to Evaluation of Children with Eating and Feeding Disorders
- Motivation, Mindset & Grit*
- K-5 Handwriting Workshop / Handwriting Without Tears*
- Rethinking Behavioral Support: Effective Interventions for Students with Anxiety-Related and Oppositional Behavior
- Trauma Informed Compassionate Classrooms*
- NELMS (New England League of Middle Schools) Spring Conference*
- Responsive Classroom Course for Elementary Educators*

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Workshops, seminars, conferences (continued)

- Activity-Based Mindfulness for Kids
- Non-Medication Approaches to the Most Challenging Behaviors
- Struggling Pre-Writers and Writers*
- Executive Function Difficulties: What Do they Look Like in the PreK-5 Classroom*
- Boys in Mind: Examining How We Teach Males
- Responding to Misbehavior - Responsive Classroom Workshop
- Communication Strategies that Work - Responsive Classroom Workshop
- New England PreK-2 Conference
- Massachusetts STEM Summit
- Introduction to Trauma Sensitive Yoga
- Guided Math Seminar
- Increase Your Students' Learning with Practical, Timesaving Work Stations*
- MIT Makers Workshop: Laser Cutter, Vinyl Cutter and 2-D Modeling
- OWL – Organic World Language Proficiency Engagement Strategies*
- Christa McAuliffe Technology Conference
- “An Enchanted Journey” – Music Conference
- Keys to Effective Communication
- Math MTEL Workshop
- Gesell Developmental Observation Workshop*
- Foundations Level K + Level 1 Workshop*
- Museum Institute for Teaching Science: Weather Workshop

Nurses Workshops:

- Caring for Students with Disabilities & Diverse Learning Styles
- Domestic and Sexual Abuse: What Healthcare Providers Need to Know *
- Working with Anxious Students and PANDAS (Pediatric Acute – onset Neuropsychiatric Syndrome) *
- Medication Administration in a School Setting: School Nursing Practice in Massachusetts
- School Nurses: Best Practices for School Medical Emergencies

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Justine Muir, District Equity Coordinator at 978-540-2500, jmuir@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.



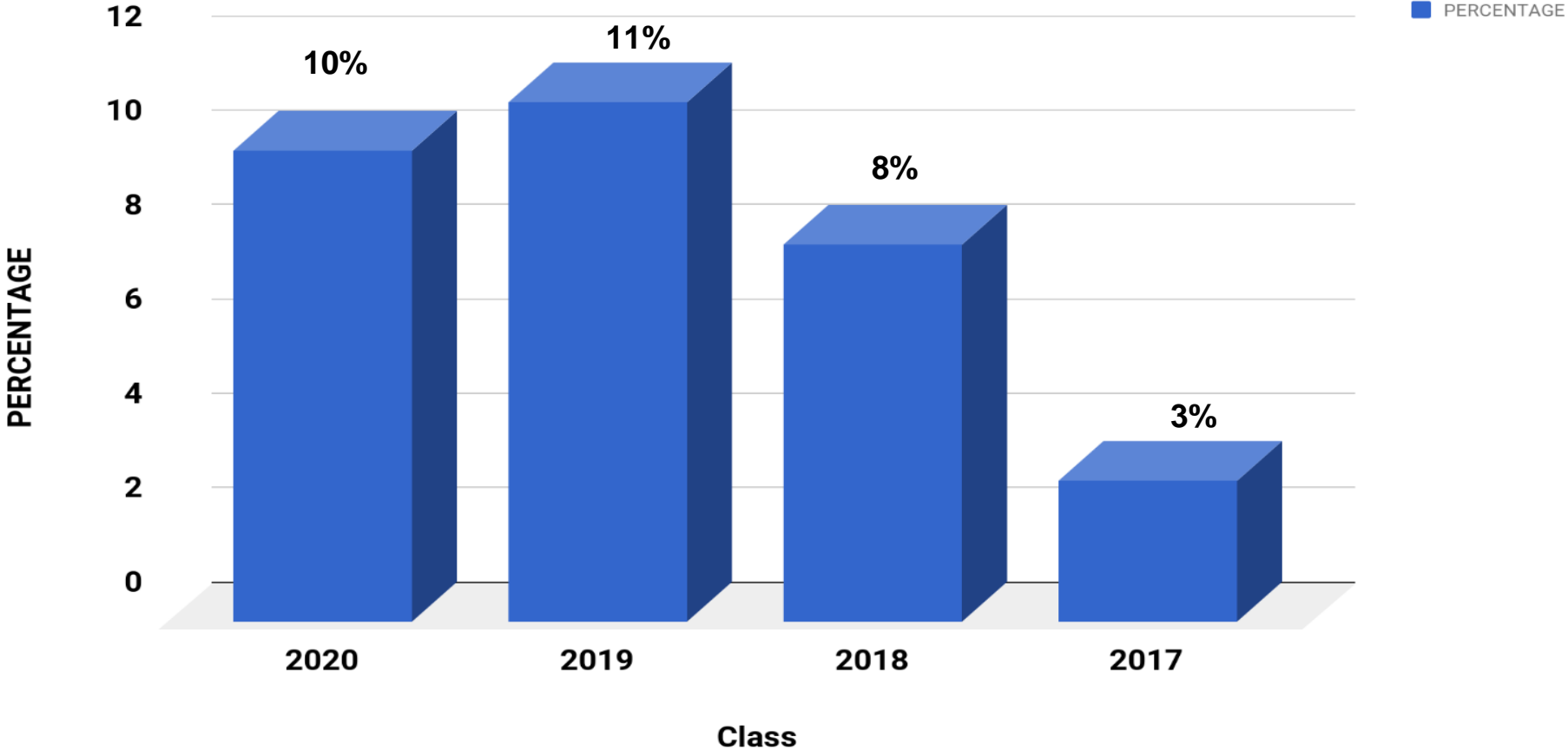
LHS Physical Education Alternative Credit Option

**Update to Littleton School Committee
September 27, 2018**

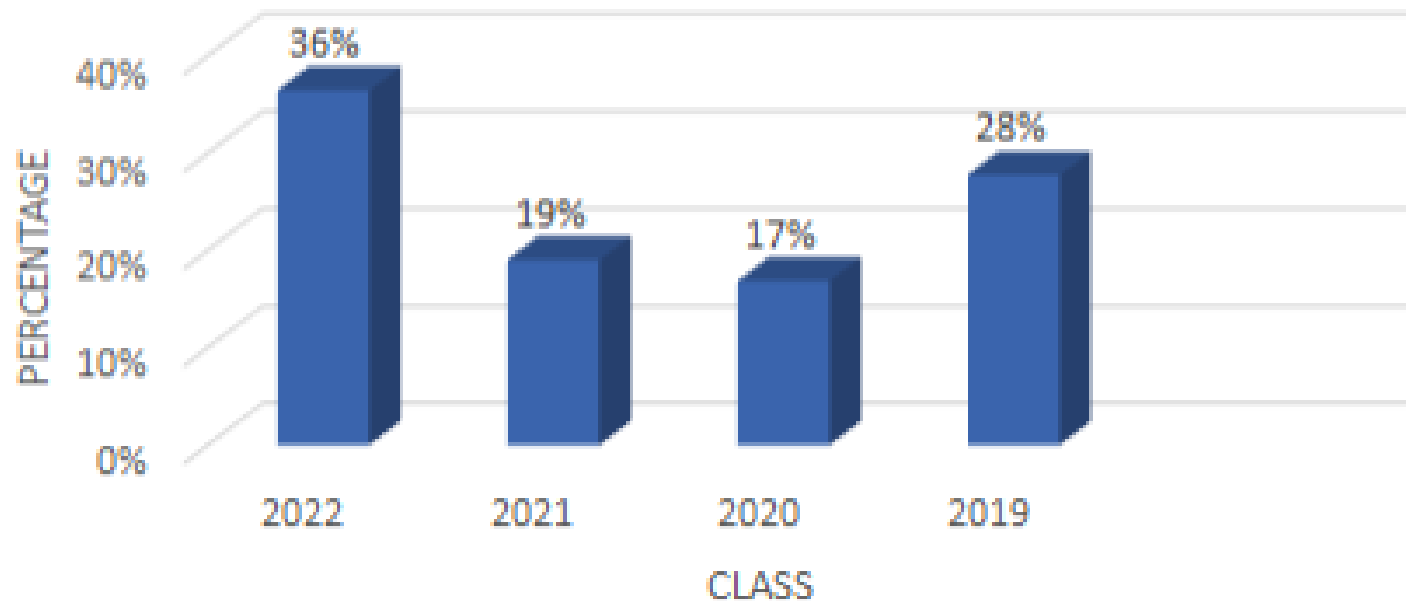
Alternative Credit Option Program Participants 2017-2018 School Year

- 28% of Participants were in Class of 2018- Grade 12
 - 17% of Participants were in Class of 2019- Grade 11
 - 19% of Participants were in Class of 2020- Grade 10
 - 36% of Participants were in Class of 2021- Grade 9
-
- 184 Total program participants out of 464 LHS students
 - **40% of enrolled LHS students participated in 2017-2018**

LHS PE Alternative Credit Option Participation 2016-2017



LHS PE Alternative Credit Option Participation 2017-2018



Alternative Credit Option Participants Fall 2018

- 15% of participants are in Class of 2019
 - 21% of participants are in Class of 2020
 - 17% of participants are in Class of 2021
 - 47% of participants are in Class of 2022
-
- 66 Total program participants in Fall 2018
 - **15% of enrolled LHS students participated in Fall 2018**

Alternative Credit Option Participants Fall 2017

- 49% of 43 participants were in Class of 2018
 - 19% of participants were in Class of 2019
 - 16% of participants were in Class of 2020
 - 16% of participants were in Class of 2021
-
- 43 Total program participants in Fall 2017
 - **9% of enrolled LHS students participated in Fall 2017**

Examples of Non-LHS Sports Participation

- Figure Skating
 - Dance
 - Equestrian
 - Archery
 - Gymnastics
 - Kickboxing
 - Martial Arts
 - Swimming
 - Snowboarding
- 



Massachusetts Association of School Committees, Inc.

One McKinley Square, Boston, Massachusetts 02109
(617) 523-8454 (800) 392-6023 fax: (617) 742-4125 www.masc.org

Beverly Hugo, President
Glenn Koocher, Executive Director

March 26, 2018

TO: School Committee Members

SUBJECT: **MASC ANNUAL BUSINESS MEETING**

Will be held during the Joint Conference on **FRIDAY, NOVEMBER 9, 2018, 3:15pm.**

RESORT and CONFERENCE CENTER at HYANNIS

Voting Delegate
Resolutions

Enclosed is the Official Delegate Form for registering your voting delegate for the MASC annual business meeting. This year's meeting will be in Hyannis during the joint conference. The form must be received in the MASC office by Friday, October 19, 2018.

MASC adopts its formal positions from decisions made by our membership. The resolution process is the primary vehicle for measuring feedback and developing legislative positions and action. Enclosed is the form, and instructions for submitting a resolution for consideration at the annual meeting. The deadline for submission of resolutions for review by the Resolutions Committee is July 1, 2018.



Massachusetts Association of School Committees, Inc.

One McKinley Square, Boston, Massachusetts 02109
(617) 523-8454 (800) 392-6023 fax: (617) 742-4125 www.masc.org

Beverly Hugo, President

Date: March 2018
To: MASC member school committees, c/o superintendent of schools
Re: Voting delegate to annual business meeting
Date: **DURING JOINT CONFERENCE. FRIDAY, NOVEMBER 9, 3:15PM**
Location: **RESORT AND CONFERENCE CENTER AT HYANNIS, HYANNIS**

FIRST NOTICE

In order for your school committee to have a vote at the annual business meeting of the Massachusetts Association of School Committees, it is necessary that an official delegate be designated in pursuance of Article IX, Sec. 6 of the By-Laws, as follows:

All members of the Association, and all members of school committees which are active members of the Association, may attend and speak at any meeting of the Association. Only active members shall be entitled to vote on the election of officers or on any other matter as to which members of the Association shall have the right to vote and each active member shall have one vote. No later than seven days prior to each meeting of the Association each active member shall, by written notice to the Executive Director, designate one of its members as its voting delegate and may by such notice designate one of its members as its alternate voting delegate. All ballots and other votes cast by an active member at any meeting of the Association shall be cast by and only by its voting delegate or if the delegate be absent, by its alternate voting delegate if one shall have been designated.

PLEASE NOTE:

- An official delegate is only that delegate whose school committee has complied with annual dues regulations as spelled out in Article IV of the MASC By-Laws.
- Deadline for receipt of delegate forms by the Executive Director for the 2018 annual meeting is October 19, 2018.

Official Delegate Form

For the school committee of _____

The official voting delegate is: _____

The alternate voting delegate is: _____

Signed _____

NOTE: In order to register for the annual business meeting, delegates must send in this form in addition to the conference registration form.

Town of Littleton
Financial Statement Report
From 07/01/2017 to 06/30/2018

100 - GENERAL FUND	2016 - 2017	2016 - 2017	Prior Year	Prior Year	2017 - 2018	2017 - 2018	2017 - 2018	Current Year	% Exp
Account Description	Appropriated	Expended	Balance	% Exp	Appropriated	Carry fwd	Expended	Balance Current Yr	
1 Total REGULAR EDUCATION	7,231,452.00	6,841,253.45	390,198.55	94.60 %	7,593,951.00		6,941,652.84	652,298.16	91.41 %
2 Total SPECIAL ED	5,223,365.00	5,578,233.84	-354,868.84	106.79 %	5,502,698.00		6,173,126.34	-670,428.34	112.18 %
3 Total STUDENT AND STAFF	1,042,753.00	983,854.22	58,898.78	94.35 %	1,086,145.00	71,257.65	1,084,592.97	72,809.68	93.70 %
4 Total OTHER INSTRUCTION	238,928.00	226,780.07	12,147.93	94.91 %	250,629.00		271,858.24	-21,229.24	108.47 %
5 Total SYSTEM ADMINISTRATION	1,159,275.00	1,110,317.10	48,957.90	95.77 %	1,205,278.00	1,318.00	1,203,170.64	3,425.36	99.71 %
6 Total SCHOOL ADMINISTRATION	798,291.00	809,492.29	-11,201.29	101.40 %	851,985.00		921,282.09	-69,297.09	108.13 %
7 Total TRANSPORTATION & BUSING	1,017,000.00	948,308.02	68,691.98	93.24 %	1,017,000.00	5,881.11	941,846.37	81,034.74	92.07 %
8 Total FACILITY AND MAINT	1,341,298.00	1,475,666.25	-134,368.25	110.01 %	1,368,204.00		1,410,970.24	-42,766.24	103.12 %
100 Total GENERAL FUND	18,052,362.00	17,973,905.24	78,456.76	99.56 %	18,875,890.00	78,456.76	18,948,499.73	5,847.03	99.96 %
Grand Total	18,052,362.00	17,973,905.24	78,456.76	99.56 %	18,875,890.00	78,456.76	18,948,499.73	5,847.03	99.96 %

REVOLVING AND OTHER ACCOUNTS SUMMARY 2018

Acct #	Revolving	Final Balances AS OF JUNE 30, 2018						
		As of 6/30/16 End Balance	FY 2017		As of 6/30/17 End Balance	FY 2018		As of 6/30/18 End Balance
			Receipts	Expenditures		Receipts	Expenditures	
220-2010	School Choice	945,512	522,764	(265,716)	1,202,560	500,088	(364,307)	1,338,341
220-2307	SPED Circuit Breaker	917,111	813,100	(917,220)	812,991	856,767	(813,100)	856,658
	Circuit Breaker & Choice sub-total	1,862,623	1,335,864	(1,182,936)	2,015,551	1,356,855	(1,177,407)	2,194,999
	Other Revolving Funds							
220-2020	Athletic Gate Receipts	0	28,172	(25,370)	2,802	35,349	(38,151)	0
220-2251	Student Activity	0	13,240	(11,284)	1,956	13,700	(50)	15,606
220-2143	Pre-K Tuition	105,847	188,345	(151,041)	143,151	143,531	(239,125)	47,557
220-2250	Athletic Fund	1,000	134,680	(133,650)	2,030	136,721	(137,389)	1,363
220-2261	Group Home	118,152	26,013	(8,257)	135,907	4,000	(47,954)	91,953
220-2314	Full Day Kindergarten	109,149	292,378	(201,015)	200,512	288,524	(280,980)	208,056
220-2315	Busing	113,913	105,265	(140,942)	78,235	115,378	(109,913)	83,700
220-2516	One to One Chromebook Fees	0	0	0	0	6,600	0	6,600
	Revolving sub-total	448,060	788,093	(671,559)	564,683	743,803	(853,562)	454,834
	School Programs							
220-2011	Tigers Den	419,700	647,642	(543,518)	523,824	720,927	(613,314)	631,437
220-2015	School Lunch	0	337,994	(337,894)	0	347,850	(347,850)	0
220-2278	HS Auditorium	33,458	118,613	(148,764)	3,308	131,449	(135,244)	(487)
890-025880	Building Use	25,967	37,626	(9,235)	54,358	46,264	(27,239)	73,383
	Program sub-total	479,125	1,141,876	(1,039,512)	581,489	1,246,491	(1,123,647)	704,332
	Revolving & Programs - Sub-Total	2,789,808	3,265,832	(2,894,007)	3,181,834	3,347,148	(3,154,816)	3,354,186
	Grants							
260-2424	Title I Academic Achievement-FY18	0	47,354	(47,354)	0	48,590	(48,590)	0
260-2425	Title II A -Improving Educator Quality-FY18	0	22,672	(22,672)	0	25,786	(19,453)	6,333
260-2430	Stars Grant	0	4,800	(4,800)	0	2,000	(2,000)	0
260-2428	SPED 94-142 240 - FY18	0	343,204	(343,204)	0	347,847	(262,952)	84,895
260-2432	SPED - Early Childhood-FY18-262	0	10,298	(10,298)	0	4,856	(1,701)	3,154
260-2429	Big Yellow School Bus	0	0	0	0	200	(200)	0
	Grants sub-total	0	450,746	(450,745)	0	429,079	(334,696)	94,382
281-2264	Gifts & Donations	(20,788)	33,734	(22,362)	32,159	26,390	(33,606)	24,944
	Gifts & Donations sub-total	(20,788)	33,734	(22,362)	32,159	26,390	(33,606)	24,944
	Grand Total	2,769,020	3,760,311	(3,367,115)	3,193,793	3,802,616	(3,522,918)	3,473,492