



# Littleton Public Schools

33 Shattuck St. \* P.O. Box 1486 \* Littleton, MA 01460-4486 \* Phone: (978) 540-2500 \* Fax: (978) 486-9581 \* Website: [www.littletonps.org](http://www.littletonps.org)

## Integrated Preschool Program Application and Lottery Process for Community Peers

- To be considered as a community peer for the 2019-2020 preschool, please complete an application and submit it with your non-refundable application fee of \$25.00. Please make checks payable to the Town of Littleton. Mail completed application and fee to: Rachel Cotter, Early Childhood Coordinator, Shaker Lane School 35 Shaker Lane, Littleton, MA 01460.
  - *Please note:* If your child is accepted into the preschool program, this application fee will not be applied towards the annual tuition amount due.
- **The deadline to be considered as a community peer is February 1, 2019.**
- Children currently in the program will be granted continued enrollment for the 2019-2020 school year if applying to stay in the current program (i.e. three-day morning program requesting four-day afternoon program will be considered “staying in your current program”). However, if you are interested in a program other than the one your child is currently attending, your child will be entered into the lottery for that program should a lottery be necessary.
- Siblings of previous preschool students who still attend Shaker Lane, will be placed in the preschool program prior to the lottery, provided space is available.
- Placement in the three-day morning program and the four-day afternoon program is based on the age of the student as of September 1, 2019. Requests for programming outside the recommended age limits may be considered. The final decision on such requests will be made by the building principal.
- There are slots within the preschool reserved for children who have identified special education needs.
- If there are more applicants than spots available for community peers in the preschool program, a lottery drawing will be held.
- Families will be notified by February 15, 2019 if their child is accepted into the program.
- If your child is accepted as a community peer into the preschool program, you will receive an enrollment package along with a tuition payment agreement. Completed enrollment package, signed tuition payment agreement and a non-refundable deposit of \$200.00 is required by May 1, 2019. Your child’s spot in the program will be forfeited if the enrollment package is not returned by the due date.
  - *Please note:* Deposits will be applied to the September 2019 tuition payment.
- A wait list will be maintained once program capacity has been reached.

Please direct questions about the preschool program to Rachel Cotter, Early Childhood Coordinator at [rcotter@littletonps.org](mailto:rcotter@littletonps.org)

***Please join us for an information session on January 8, 2019  
from 6:00 to 7:00 P.M. at the Shaker Lane School.***

*It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Justine Muir, District Equity Coordinator at 978-540-2500, [jmuir@littletonps.org](mailto:jmuir@littletonps.org) or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.*

*Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.*