



Littleton Public Schools

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KELLY R. CLENCHY, Ed.D., SUPERINTENDENT OF SCHOOLS

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April 3, 2020

Dear Littleton Families,

We would like to thank you for your support, understanding, and patience as we continue to navigate through uncharted waters. In continuing our journey together through this difficult time, we will continue to prioritize the health, safety, and wellness of students, families, educators, and staff as we enter into the next phase, phase four, of our plan. As stated in our previous letter, on Wednesday, March 25, 2020, Governor Baker ordered all schools to remain closed until at least May 4, 2020. Since this announcement, we continue to receive further guidance from the Department of Elementary and Secondary Education specific to the creation of remote learning plans. As we worked together to build a remote learning plan for our students, we wanted to keep the idea that remote learning is not synonymous with online learning, at the forefront of our discussions. One of our primary tenets that helped guide our process was to view remote learning as an opportunity for our students to experience authentic learning and employ real-world applications within the learning process. **In wanting all of our students to gain these types of learning experiences, we are now shifting from phase 3, which was optional, to phase 4, which includes course-specific work that is equivalent to half of a regular school day with required student participation.**

The fourth phase consists of remote learning plans that were developed utilizing a collaborative process with our school staff working alongside our school and district leadership teams. As we developed our remote learning plans we referenced the guidelines provided by the Department of Elementary and Secondary Education, found [here](#). We also conferred with our educators to ensure that we created remote learning plans that are designed to provide a positive learning experience for our students and their families. In doing so, we designed half-day student schedules for each day of the week. Although we recommend that you utilize the schedules that we have incorporated into the remote learning plans, we realize that students and families may need to alter their schedules according to their individual and family commitments.

We will be implementing our school-based remote learning plans on Monday, April 6, 2020. Each school will be sending a separate notice to families outlining the specifics of their remote learning plans this evening. Students and families will be able to access each school's remote learning plan via the [LPS Remote Learning site](#) beginning Monday, April 6, 2020, or by accessing our district website at www.littletonps.org. In consideration of the virtual learning that will be taking place, we have created a [District Disclosure Statement](#) specific to using teleconferencing as a component of the remote learning experience. Remote learning schedules will follow our approved school calendar and we will monitor any new information provided by surrounding districts as well as the Department of Elementary and Secondary Education.

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Justine Muir, District Equity Coordinator at 978-540-2500, jmuir@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.

Information for Families of Children with Disabilities

Services for students with disabilities will continue as part of the Littleton Public Schools remote learning plan. Our goal is to provide systematic special education support and services, as well as accommodations and modifications, to students to promote continuity of learning during the school closure.

Next week, you will be contacted by your child's special educators, service providers and/or liaison. The plan will be communicated with you as to how and to what extent instruction, support and services will be provided for your child during school closure. Please keep in mind that during this time of unprecedented national emergency, support and services may be provided differently than they are typically provided when school is physically in-session.

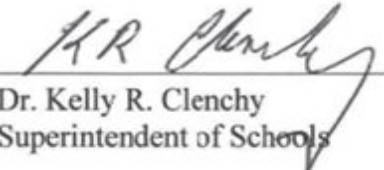
Some of your child's services may be provided directly through one of our district approved on-line platforms, by video conferencing and/or by phone. Services will target goals and objectives on students' Individualized Education Programs (IEPs) and data will be collected to the greatest extent possible to ensure students are maintaining skills and progressing where appropriate. Educators will also have office hours. During office hours, we encourage you to connect with your child's special educators, service providers and/or liaison.

If your child's IEP expires during this closure, services will 'stay put', meaning they will remain in place until the team can convene. If your child's IEP meeting was scheduled during this period of school closure, the meetings will be rescheduled upon our return to school or in the near future. We are beginning to explore alternative ways to hold meetings and will follow-up with additional information as soon as possible.

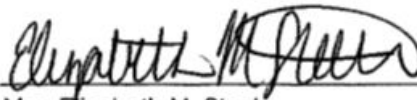
While we all realize that we are navigating our way through a national health crisis, we do believe that our remote learning plans will provide unique opportunities for our students to explore areas of self-interest, engage in authentic learning, apply learning to real-life experiences as well as making academic connections at the national and global level. We encourage you to continue to spend quality time with your families and stay connected to your friends. We are thankful for our educators and families who continue to embrace new challenges and adjust to new responsibilities. Please take care of each other as we all continue to take the necessary precautions to flatten the curve and stop the spread of COVID-19.

We can do this! Together we are stronger!

Sincerely,



Dr. Kelly R. Clenchy
Superintendent of Schools



Mrs. Elizabeth M. Steele
Interim Director of Curriculum



Justine Muir
Director of Pupil Services

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