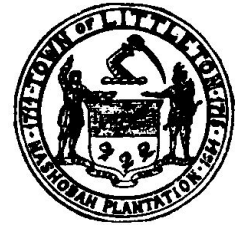


Shaker Lane School



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 Michelle Kane, Principal, mkane@littletonps.org
 Rebecca Deacon, Assistant Principal, rdeacon@littletonps.org

April 3, 2020

Dear Shaker Lane and Russell Street Families,

We want to thank you for your patience over the past few weeks as we adjusted to a new way of teaching. It has certainly been an experience our students and teachers will never forget. As we continue to navigate through the shutdown we are writing to inform you about the next phase of at-home learning that will begin next week. As you may have read in the letter from the Superintendent, Remote Learning will begin on Monday, April 6th. Under the guidelines put forth by the Department of Elementary and Secondary Education and with consideration of the feedback that families have given, we have established a general plan that we hope will work for everyone at the elementary level.

Please see the chart and explanation below.

Monday	Tuesday	Wednesday	Thursday	Friday
SL 9:00-12:00	SL 12:00-3:00	CHOICE DAY	SL 9:00-12:00	SL 12:00-3:00
RSS 12:00-3:00	RSS 9:00-12:00	OFFICE HOURS 7:30-8:30	RSS 12:00-3:00	RSS 9:00-12:00
ELA	ELA	GR. 4	ELA	ELA
MATH	MATH	9:00-10:00	MATH	MATH
SCIENCE		Kindergarten Transitional GR. 5	SOCIAL STUDIES	
Specials: <u>Choice Boards</u> Art, Music, PE, Library, (Band) Options will be introduced on Monday		10:00-11:00 GR. 1 11:00-12:00 Preschool GR. 2 1:00-2:00 GR. 3 Specials		

At the elementary level, you can expect to see assignments related to the academic discipline as indicated above. The assignments will be presented by the teacher(s) each week, but your children have the flexibility to access and complete them at any time. The [LPS Remote Learning website](#) will be published at 8:00 am each weekday. Students will be asked to submit work to their classroom teachers during this Remote Learning phase. The expectations of work samples to be submitted will be communicated by your child's classroom teacher. Our suggestion of the three-hour blocks for SL and RSS each day is to help you to create a schedule if you have students in both schools. Teachers will present most "live" activities (for example a class meeting) during these three-hour blocks.

Teachers will continue to have virtual class meetings, etc. as they have been over the last few weeks. Again, these meetings will take place according to the hours above. Teachers will also be available to parents during office hours each week. One hour of office hours is indicated on the chart. Teachers will establish additional office hours during the week and will communicate them to you. These office hours give you the opportunity to contact your child's teacher via email to ask for assistance or clarification on any work that is assigned to students.

As we move from the Optional Enrichment Opportunities in the first phases of school closure to the required activities in the Remote Learning phase of the school closure, we want to provide as much scheduling flexibility as possible while offering a variety of assignments and activities for children to continue with their learning. Please keep in mind that teachers are trying to work from home as they take care of their families and themselves. A fair amount of flexibility will be required for students, families and teachers as we move forward.

Please know that the health, well-being and safety of all of our students and families is of utmost importance to us. We realize that this is an extremely challenging time for everyone, and we are doing our best to be thoughtful and considerate in our planning for Remote Learning. We hope that you will utilize the office hours provided in the schedule to reach out to teachers as needed, and, as always, do not hesitate to reach out to us if we can be of any help to you.

Sincerely,

Michelle Kane
Principal Shaker Lane School

Cheryl Temple
Principal Russell Street School

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Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.*