

Newmarket Building Committee

Newmarket Town Hall Auditorium

May 21, 2019

5:00 PM

Meeting Agenda

- I. Call to Order/Pledge of Allegiance
- II. Action items:
 - a) Approval of minutes from last meeting
 - b) Project updates
 - c) Monthly report/financial update
 - d) ~~Review of project alternates~~
- III. Tour of the Elementary and Junior/Senior High School

TOWN OF NEWMARKET
Building Committee
Town Hall Auditorium
April 30, 2019
5:00 PM

Present from the Building Committee: Anne Ellis, Alynna Lyon, Skip Manseau, Russ Simon, Al Zink, Facilities Director Greg Marles, Student Representative Mia Smith, Elementary School Principal Sean Pine, Jr/ Sr High School Principal Chris Mazzone

I. Call to Order/Pledge of Allegiance

The meeting began with the Pledge of Allegiance.

II. Action Items:

A. Approval of Minutes

Alynna Lyon said that Mike Kenison should be listed as present in the minutes. Russ Simon made a motion to accept the minutes as amended. Skip Manseau seconded. The motion passed unanimously.

B. Project Updates

Greg Marles said that over the school break, a lot of work was done. At the Elementary School, the big sewer project was completed. However, the crew ran into granite ledge underneath the SPED classrooms. That added about three days to the schedule. A new intercom system was installed in the entire school. The phone system was also expanded, including in classrooms that did not have phones before the renovation. The curtain in the gym goes all the way to the wall now. About 200 cubic yards of certified playground woodchips will be added to the playground. That work should be completed on Saturday.

At the Jr/ Sr High School, the new kitchen is operational. It passed all inspections with no exceptions. On Monday staff prepared the first meals out of the new kitchen, which is about four times bigger than the old kitchen and is in a completely different area of the building. Asbestos abatement has been done, as well as some site work around the area of the temporary boiler. New bleachers have been installed, although they were not part of the bond. The old bleachers were demolished. The top floor of the west addition has been drywalled and painted. A lot of moving has taken place throughout the building.

Alynna Lyon asked when we anticipate moving into the Jr/ Sr High School additions. Greg Marles said in most cases, we will be able to move in over the summer. The entire project will be completed in April 2020, and some new areas will be ready for occupation in November. He is working on the plan with the principals.

Al Zink noted that a mini excavator was in the Elementary School 16 hours a day for three days.

He felt that it was an amazing accomplishment, and thanked Julianne and Eckman.

Alyna Lyon asked if the old bleachers could have been salvaged for the Elementary School. Greg Marles said no, because the old bleachers did not meet ADA requirements. In addition, we would have to put different wheels underneath due to the flooring at the Elementary School.

Russ Simon said that he had heard about classrooms without windows at the Jr/ Sr High School. He wondered if that was temporary. Greg Marles said that we have classrooms without windows right now due to the construction project. Chris Mazzone said that Dan worked with the staff regarding some windows that had to be covered to eliminate distraction for the Middle School students and protect from dust and noise. The windows were covered in a way that allowed some natural light and air in.

C. Monthly Report/ Financial Update

Greg Marles said that we were able to sell the portables at the Elementary School for \$10,100 and \$2,000, respectively. That means we will save the \$90k it would cost to move them to the Jr/ Sr High School. We expect to come in slightly under budget on our appliance purchases. We will also save some money on moving expenses because we are splitting costs with Eckman. He noted that change estimate are costs for individual projects or credits, and they become part of the change order. For example, we have a \$33k credit for a conduit run that we had planned for, but didn't need to do. Both kitchens are ahead of schedule. The team had hoped to get some paving done over April break, but the weather has not been cooperative.

Alyna Lyon asked about the timing of the new cafetorium. Greg Marles said that students have to walk through the current media center to get to the cafeteria right now. We anticipate the new cafetorium coming online in November. Alyna Lyon asked about classes that happen in the media center, such as VLACS. Chris Mazzone said that the classes during C-Block have been moved into the room that is connected to the media center (Room 115). The team is figuring out where lunch will be eaten next year until the new cafetorium is ready to be used. The current cafeteria area will become the new media center.

The Building Committee agreed to hold the next meeting (May 21st) at the high school and tour the school afterwards.

Alyna Lyon made a motion to adjourn. Skip Manseau seconded. The meeting was adjourned at 5:27 PM.

Project Status Report for the Month Ending April 2019

Project name: NES/NJSHS additions and renovations
 Report date: 05/07/2019

At approximately 12 months into the project, the project currently remains on schedule for overall completion in June of 2020. The project also remains within the GMP and overall project budget approved by voters.

Key Milestones Table (those that represent significant project progress)

Title	Planned start date	Current forecast completion date	Actual completion date
D Wing opening Elementary	11/2018	08/2019	03/2019
Elementary kitchen Opening	01/2019	08/2019	04/2019
High School Kitchen Opening	11/2018	06/2019	04/2019
High School Cafe Abatement	06/2019	04/2019	
opening of West side parking elementary	11/2018	06/2019	04/2019

Progress and Deviations from Plan

The month of April was extremely busy for the projects with large changes during the April school break. The JR/SR High School kitchen was opened passing all of the required inspections serving students when they returned from break. The new space is much larger with all new equipment meeting today's standards for new school kitchen design. Asbestos was abated in the JR/SR high cafe, the senior hallway, and room 106 over break. At the elementary school we installed a new sewer line in the main corridor running the line out of the back of the building. This was a major undertaking as we ran into granite ledge inside of the building under the former SPED area. The ledge slowed the process by 4 days and kept us from being able to finish the floors in the hallway with VCT flooring. We moved several classrooms into the new D wing allowing the former computer lab and SPED area to have demolition activities to start. Site work at both school started back up in April, the weather has delayed certain aspects of the site work but has not impacted the overall schedule. 19 days of rain in the month of April.

Both portables were sold and will be removed in June.

Potential Issues

Description	Proposed Resolution	Potential impact (dollar / schedule / quality etc)
Additional unsuitable materials at both schools,	Additional fill or other engineer approved methods	continues to be refined,
Elementary front windows admin office are showing heavy rust and metal failure	review of replacing the entire window wall	additional cost which may be outside of the construction project
Additional hidden asbestos at the jr/sr high	Abated by ACM removal company.	No more abatement until summer 2019

Change Order History

id.	Title	\$amount	Schedule change	Status (in review, agreed, withdrawn)	Comments

Project Status Report for the month ending April 2019
 NES/NJSHS

	See attached spreadsheet				
Total	Change orders	\$509,880	none	as of 04/30/2019	Less Change estimates

List of add alternates and deletions will be reviewed at building committee meetings monthly.

30-day Look Ahead

Title	Planned start date	Current forecast completion date	Actual completion date
Paving and site work both schools	10/2018	07/2019	
Interior finishes for the new east and west wing	11/2018	08/2019	
Interior finishes SPED area Elementary	03/2019	06/2019	
JR/SR High administration renovation	06/2019	08/2019	
Elementary administration renovation	06/2019	08/2019	

Financial Status

Total Original Project	\$38,943,083.00
Revised project (incl. revenue)(sale of garage)	\$38,946,283.00
Remaining balance, encumb, project, expend	\$394,178.00
Percentage remaining	1%

GMP	
Planned total	\$33,683,898.00
Revised total (incl. changes and estimates)	\$34,193,778.00

All **known** project expenses have been encumbered as of the end of 04/30/2019

Bond interest as of 04/30/2019	\$390,571.55
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Other