



# School District of Altoona

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Dr. Connie Biedron, Superintendent

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ALTOONA BOARD OF EDUCATION  
Regular Meeting  
Altoona Commons Addition  
September 16, 2013  
7:00 p.m.

1. The Regular Meeting of the Altoona Board of Education was called to order by Board President, Helen Drawbert, at 7:16 p.m. in the Altoona commons addition.
2. Roll call was taken and the following were present:  
Helen S. Drawbert, President  
Robin E. Elvig, Vice President  
Michael J. Hilger, Clerk  
Bradley D. Poquette, Treasurer  
David A. Rowe, Member  
Dr. Connie M. Biedron, Superintendent  
Joyce M. Orth, Board Secretary
3. Reading of Public Notice. Report of notice was given. All posting requirements were met and posting places are noted: Altoona City Hall, Altoona Post Office, school district office, high school office, middle school office, and elementary school office.
4. Pledge of Allegiance
5. Rules for Meeting
6. Approval of Minutes. a. September 3, 2013 Regular Meeting. Motion by Elvig to approve the minutes as presented, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.
7. Public Participation. a. Non-Agenda items - public comment and concern. (1) Gwen Lamont, parent, spoke about her opinion that a lack of playground equipment may result in bullying situations during recess for intermediate school students. (2) Helen Drawbert congratulated high school teacher Kelly Ostrander and students, recipients of a 2012/13 Blue Star School award. She also shared highlights from Senior Leadership day that she and Robin Elvig attended on September 11. (3) David Rowe announced upcoming marching band performances at Homecoming events (parade and football game) and at the Fall Festival in downtown Eau Claire on Saturday. b. Agenda items - public comment and concern. Helen Drawbert noted arrangements for the Legislative Breakfast (9.c. (3)).
8. Treasurer's Report. a. Approval of Checks for Payment. Motion by Rowe to approve general fund checks totaling \$471,288.89 and student activity fund checks totaling \$1,929.19 as presented, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. b. Approval of Treasurer's Report. Motion by Elvig to approve the Treasurer's Report as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.

9. Information. **a. Committee Reports.** (1) Demographic Trends and Facilities Planning Committee. The September 10 meeting of the Demographic Trends and Facilities Planning Committee was reviewed. The major meeting focus was on review of the School Perceptions survey and conceptual drawings, as well as the structure and set-up for the Community Information Forum. The informational session will be held on October 8, 7 to 8:30 p.m. in the Commons Addition, 1827 Bartlett Avenue. Committee members will host stations featuring the different options. (2) Budget Development Committee. The Budget Development Committee will meet on September 18, starting at 4:00 p.m. in the Board Room. **b. General Information.** None. **c. President's Report.** (1) Review Draft Board Goals. Postponed. (2) Meet and Greet Rotation Schedule. The rotation schedule for "meet and greet" was reviewed. A board member is scheduled to host a one-hour period prior to each second meeting of the month from 5:30 to 6:30 p.m. in the Altoona commons addition, 1827 Bartlett Avenue. (3) Legislative Breakfast. The Eau Claire school board will host the October 14 breakfast at Norske Nook, 7:30 to 9:00 a.m. **d. Superintendent's Report.** (1) Homecoming Events. Homecoming activities for the week (September 16-21) were reviewed. Community events include the parade (2 p.m.), carnival, tailgate party, and football game on Friday. On Saturday, the high school student council and cross country team will host a 2-mile run/walk. Proceeds will support community service events. (2) High School Proposal for Student Release Program under 1993 ACT 340. A proposal for an early release program at the high school was reviewed. Under the proposal developed by the RtI (Response to Intervention) team, junior- and senior-students who meet the criteria of a 3.0 GPA and no discipline or attendance issues would be eligible for release from school at 2:32 p.m. See 10.j. (3) ACT Report. The College Readiness Letter released on August 21, 2013 was reviewed. (4) Monthly Budget Update. Expenditures and revenues as of September 11 were shared. (5) Superintendent's Conference. Dr. Biedron will attend the Fall Conference September 25-27 in Madison. (6) Race to the Top Grant. The CESA 10 consortium will present an application for \$30 million for the U.S. Department of Education's Race to the Top – District Grant program. Comment and feedback concerning the grant application can be given via an online survey, by email, or at 1-888-947-4701 by September 24. The information can be accessed on the website. (7) Other Updates, News and Events. Dr. Biedron noted "Conversations with Connie," scheduled for 6:30 p.m. on September 17 at the Altoona public library, and a meeting at the house (809 7<sup>th</sup> Street W) with the inspector also on September 17.
10. Board Action after Consideration and Discussion. **a. Consider Resignation of Elementary Administrative Assistant.** Motion by Rowe to accept the resignation of Michelle Johnson effective October 2, 2013, seconded by Elvig. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. **b. Consider Resignation from High School Store Supervisor.** Motion by Elvig to accept the resignation of Lisa Skifstad as high school store supervisor effective as of the 2013/14 school year, seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. **c. Consider Recommendation for Additional Third Grade Section.** Motion by Elvig to approve the additional section of third grade as recommended due to student enrollments, seconded by Rowe. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. **d. Consider Employment Recommendation to Fill Limited Term Third Grade Teacher Position.** Motion by Elvig to employ Vicki Howell as third grade teacher effective immediately for a one limited-term employment period (2013/14 school year) as recommended, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. **e. Consider Employment Recommendation to Fill Extracurricular or Extra Assignment Positions.** Motion by Elvig to employ coaches/advisors to fill positions for the 2013/14 season as recommended: Jami Mapson, high school cross country assistant and Joan Gard, high school store advisor, seconded by Rowe. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. **f. Consider Administrative Assistant Job Description.** Postponed. **g. Consider Approval of 2013/14 Contract for Elementary Intervention Specialist.** Motion by Rowe to approve the 2013/14 contract for Elementary Intervention Specialist as presented, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. **h. Consider Approval of 2013/14 Contract for Intermediate/Middle School Intervention Specialist.** Motion by Elvig to approve the 2013/14 contract for Intermediate/Middle School Intervention Specialist as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0.

i. Consider Approval of 2013/14 Contract for School Psychologist. Motion by Rowe to approve the 2013/14 contract for School Psychologist as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0. j. Consider Approval of High School Proposal for Student Release Program. Motion by Rowe to approve the proposal for the high school student release program under Wisconsin Act 340 as recommended, seconded by Elvig. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0. k. Consider Approval of School Perceptions Survey. Motion by Rowe to approve the School Perceptions survey with changes discussed, seconded by Elvig. Rowe, yes; Hilger, yes; Poquette, yes; Elvig, yes; Drawbert, yes. Motion carried 5-0. l. Consider Amendment of Policy 830 – Community Use of School Facilities. Motion by Elvig to amend Policy 830 as presented, seconded by Rowe. Hilger, yes; Poquette, yes; Elvig, yes; Rowe, yes; Drawbert, yes. Motion carried 5-0. m. Consider Resolution Authorizing the Purchase of Real Estate. Motion by Rowe to adopt the Resolution Authorizing the Purchase of Real Estate as presented, seconded by Poquette. Poquette, yes; Elvig, yes; Rowe, yes; Hilger, yes; Drawbert, yes. Motion carried 5-0.

11. Adjournment. Motion by Rowe to adjourn at 8:51 a.m., seconded by Poquette. Elvig, yes; Rowe, yes; Hilger, yes; Poquette, yes; Drawbert, yes. Motion carried 5-0.

The next Regular Meeting of the Altoona Board of Education is scheduled for Monday, October 7, 2013 at 6:30 p.m. in the Altoona commons addition.

Joyce M. Orth CAP, Board Secretary

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District Clerk

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Date

*The vision of the Altoona School District, in partnership with our students, their families, and our community, is to build a foundation for life-long learning and the emotional well-being of our students. We are dedicated to offering large school opportunities with a small school approach.*