

Policymaking is the primary method by which school boards exercise their statutory authority and broad powers. Therefore, the School Board shall adopt written policies to guide the actions of those to whom it delegates authority and to serve as the basis for school district operations and decision making. These policies shall be in line with the District's mission and goals and with applicable legal requirements. Board policies shall be organized according to a standard policy manual codification system.

Policy changes or additions may be proposed by any Board member to the Policy/Governance Committee. Staff or community members may make a proposal through the District Administrator. Policy proposals will be reviewed and their merit considered before a recommendation is made to the full Board. The submission of a policy proposal does not guarantee its' consideration by the Policy/Governance Committee or the full Board. At any point in the policy review and adoption process, the Board may make such amendments to proposed policies as the Board deems necessary or appropriate.

New proposed policies shall be initially presented at one Board meeting for discussion and brought to a vote for initial and final adoption at subsequent meetings to allow time for review, input and possible changes. On matters of unusual urgency, and following a Board vote to set aside and waive the standard two-meeting adoption process, a new proposed policy may be introduced and acted upon at the same meeting.

Policy revisions may be discussed and amended at the same meeting at which they are initially presented.

Formal adoption of policies shall be recorded in the minutes of the Board meeting and only those policies so recorded shall be official Board policies of the District.

The Board policy manual shall be maintained electronically and shall be accessible to Board members, administrators, staff members, parents and guardians, and other interested members of the public via the District's website. District policies are public records and shall be available for inspection and copying through the District Office. Board policies shall also be further disseminated through other appropriate means as may be required by law or determined by the District Administrator.

Board policies shall be reviewed and updated on a regular basis in order to keep them up-to-date.

Rules and Exhibits

Administrative rules and exhibits are the detailed procedures developed by the district administrator and administrative staff to put the policy into practice on a day-to-day basis. Administrative rules must always be in compliance with board policies and applicable laws and regulations. Although administrative rules are often presented to the school board for informational purposes, they are not usually adopted by the school board.

Legal References: Section 120.13 Wisc. Statute

ADOPTED: 11/19/90
AMENDED: 01/04/16