

Special School Board meetings shall be held upon the written request of any Board member. The request shall be filed with the Board Clerk or in his/her absence, the Board President.

The Clerk, or his/her designee, shall ensure that every member of the Board receives written notice of the time and place of any special meetings at least 24 hours prior to the meeting. If for good cause this is impossible or impractical, shorter notice may be given but never less than two hours in advance.

The Administrator of Schools may request a special meeting with proper notification of all members at least 24 hours prior to such meeting, or as required by state statute.

All special meetings of the Board shall be designated by a resolution or in the notice of the special meeting.

All School Board members will be held in compliance with the requirements of the open meeting law. Three members present and voting shall constitute a quorum. No business shall be transacted at a special Board meeting other than that specified in the notice of the meeting.

LEGAL REF.: 19.81(2), 19.83, 19.84, 19.85, 120.11(2), 120.11(4) Wisc. Statutes

ADOPTED: 02/11/91
AMENDED: 10/01/12