

A responsibility of the Altoona School Board is to approve an annual school calendar that establishes at a minimum:

- the days that are planned for direct student instruction,
- the days on which students are expected to attend school,
- school breaks or holidays,
- days planned for staff development (no direct student instruction), and
- the days on which parent conferences are planned.

The Superintendent shall prepare a proposed school calendar and present it to the Board for approval in a timely fashion. In addition to identifying at least the days on which students will be expected to attend school and any days that are planned for parent conferences, the calendar proposal shall:

- expressly identify the hours of a normal school day for the applicable school term,
- include a calculation of the planned hours of student instruction, and
- identify the extent to which such planned hours of student instruction meet or exceed the minimum requirements established by applicable laws and regulations.

The hours of a normal school day and the calculation of the planned hours of student instruction shall be broken down by schools if variation occurs among the schools.

The administrative calendar proposal may identify one or more items which are more tentative in nature and which, therefore, may be more likely to change and/or which may expressly be left as "subject to later confirmation."

After an annual school calendar is approved by the Board and publicized, the school administration and the Board will be reluctant to substantially modify the calendar, but the District cannot guarantee that changes will not be made.

Legal Ref: 115.001, 115.01, 118.045, 120.12, 121.02 Wisc. Statutes

ADOPTED: 11/17/80

Amended: 11/07/16