

The Altoona School District encourages the formation of booster/parent organizations interested in promoting and supporting District programs and activities. Booster Clubs will operate autonomously of the District even though they generally exist solely to support the school, students and extracurricular activities. To help clarify the relationship between the schools and booster/parent organizations, the following guidelines have been established:

1. Booster/parent organizations shall be expected to relate to the District within the framework of the District's policies, procedures, school rules and regulations.
2. Booster/Parent organization activities shall not interfere with school proceedings and the process of education.
3. The Superintendent's designee must approve any fundraising project planned that may affect students, school programs and/or activities. When using the District's name, the goal of booster/parent organization fundraising activities should be for school and/or educational purposes.
4. Students may become involved in fundraising activities only in accordance with state law and established procedures.
5. Booster/parent organizations shall keep accurate and complete records of all fundraising activities and submit an annual financial report reflecting all revenues and expenditures to the Superintendent.
6. The District reserves the right to withdraw permission to use the District's name in a booster/parent organization activity if such activity is considered inappropriate by the District. Further, the District reserves the right to accept or reject any and all offers from booster/parent organization of gifts of money, supplies and equipment or volunteer labor. All gifts from booster/parent organizations shall comply with District administrative policies and procedures.
7. Each Booster/parent organization shall submit by-laws to the building principal for approval by the Superintendent.
8. Booster/parent organizations shall maintain accurate records of meetings and provide a copy of minutes to the faculty liaison following meetings.
9. Booster/parent organizations officers should meet with building principal, or designee, each year to discuss the working partnership and orient new members to the group.

10. Liability insurance is the responsibility of the booster/parent organization. A certificate will be provided to the school district annually with renewal and any notice of cancellation or changes in coverage.

ADOPTED: 06/21/82

AMENDED: 03/16/15