

RSU #16 (Mechanic Falls, Minot, Poland)

Policy Code: **BBDA**

Adopted: **November 2009**

Revised: **July 2015**

BOARD-DECLARED VACANCY CAUSED BY ABSENTEEISM

POLICY:

When a member must be absent from a regularly scheduled meeting of the School Board or a standing subcommittee meeting, that member shall contact the Board Chair or the Superintendent via telephone or email prior to the meeting. The minutes of each meeting shall reflect the names of the members present and/or absent.

The Board shall take the following action when a member is absent:

- A. After two consecutive unexcused absences from regularly scheduled meetings, the member shall be contacted by the Board Chair to discuss the reason for the absences and whether the member has the capacity to continue serving on the Board.
- B. After three consecutive unexcused absences from regularly scheduled meetings, the Board shall notify said member in writing by certified mail that the Board will consider declaring his/her seat vacant at the next regularly scheduled meeting of the Board or at a special meeting called for the purpose of considering this matter.
- C. At the regularly scheduled meeting where the declaration of a vacancy, in accordance with this policy, is being considered, the Board member, who is the subject of the action, shall be provided the opportunity to present his/her reasons why the Board should not declare a vacancy.
- D. Following the deliberation outlined in sections B and C of this policy, the Board shall vote whether or not to declare a vacancy.
- E. Should a vacancy be declared in accordance with this policy, the vacancy shall be filled in accordance with the appropriate provisions of MRSA Title 20-A.
- F. Absences for reasons other than those identified below shall be considered by the Board on an individual basis: Illness of the member or members of his/her immediate family, death in the member's family, a short-term family obligation, or an unavoidable commitment related to the member's employment (so long as such a commitment is not of the type which prevents the member from attending on a regular basis).

SIGNATURE BLOCK:

RSU #16 School Board



 Mary Martin, Chair

9/14/2015
 DATE



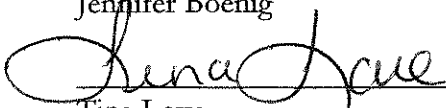
 Jack Wiseman, Vice Chair

09/14/2015
 DATE



 Jennifer Boenig

9/14/2015
 DATE



 Tina Love

9-14-2015
 DATE

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Mary Ella Jones

9-14-15
DATE



Ed Rabasco, Jr.

9-14-15
DATE



Melissa Hodgkin

9-14-15
DATE



Steve Holbrook

9-14-15
DATE

Annette Hemond

DATE

Aaron Ouellette

DATE

Scott Sawyer

DATE

Melanie Harvey


DATE
9/14/15

Norm Davis

DATE

Julie Rioux

DATE



Diana Sullivan

9/14/15
DATE