

**RSU #16 School Board**  
**Operations Report**  
 John Hawley, Director of Operations  
 December 2017

**FACILITIES**

- After years of trying to determine the root of the sewer smell at ESS, Gary found some blueprints of the plumbing for the 1982 edition that shows that the venting for the sewer lines may have been installed incorrectly. After reviewing them myself and consulting with the Sanitary District, I fully agree that this is very likely the problem. Kudos to Gary (who ironically pointed this out to the engineers during the construction in 1980 and they told him he was wrong)! Without going into too much detail, we will fix the problem with a relatively inexpensive additional vent line.
- A collapsed sewer drainage line leading from the kitchen at PCS will need to be replaced. We have had a bypass line installed to get us through the remaining school year, but the floor will need to be excavated and will close this kitchen indefinitely until the work is completed. Summer work is being planned.
- We have experienced an increase in the number of theft and vandalism incidents at our schools. The destruction and painting of vulgarity on playground equipment and the theft of items that are stored outside our buildings are costly to the district and convictions are almost impossible. Local police agencies are stepping up patrols, and increased security measures are being planned.

**MIDDLE SCHOOL PROJECT**

At the time of writing this report, I have yet to receive official guidance from Drummond and Woodsum regarding the proposed timeline for borrowing the financing for this project. Discussions with the architect set a preliminary schedule that will favor a completion date that allows us to avoid the overlap payments of current debit payments with the first year of the bond for the middle school.

**FOOD SERVICE**

**Food Service - Meal Debt**

<i>Month</i>	<b>Total Owed</b>	<b>Total Accts.</b>	<b>PRHS</b>	<b>Accts</b>	<b>WMS</b>	<b>Accts</b>	<b>ESS</b>	<b>Acct s</b>	<b>MCS</b>	<b>Acct s</b>	<b>PCS</b>	<b>Accts</b>
<i>Aug-17</i>	\$23,143	391	\$7,250	103	\$3,478	56	\$6,674	62	\$2,108	75	\$3,633	95
<i>Sep-17</i>	\$27,082	470	\$7,445	93	\$4,088	59	\$7,899	87	\$2,579	82	\$5,151	149
<i>Oct-17</i>	\$26,635	430	\$7,258	111	\$4,330	46	\$7,764	89	\$2,581	65	\$4,702	119
<i>Nov-17</i>	\$31,783	497	\$8,194	125	\$4,611	60	\$8,751	92	\$3,638	83	\$6,589	137

- Eighty-four high balance accounts were sent to collections on November 28<sup>th</sup> totaling a little more than \$25,000. As you can see, it is a small percentage of accounts representing that which is owed to the district.
- We are extending an offer of employment to a Food Service Manager candidate as I write and that person should be able to start working at PCS within the next couple of weeks. We are currently short one FS Specialist at the high school and are looking to fill that position as soon as possible. Food service substitutes are in dire need, but with the recent staff shortage, everyone has pitched in to get the job done.