

## Educational Policy Committee Meeting

### MINUTES

Monday, July 16, 2018

7:00 – 8:00 P.M.

Elm Street School

Members Present: Mary Martin, Ed Rabasco, Joe Parent (Chair), Travis Ritchie, Mike Downing  
Members Absent: None  
Other BODs Present: Julie Rioux, Norm Beuparlant  
Administrators Present: Ken Healey  
Staff Members Present: None

Mary Martin gave a brief description of the role School Board members have during the standing sub-committee meetings for all new members of the School Board.

**Item 1: Election of a Committee Chair:** Ed Rabasco made a motion to nominate Joe Parent to be the Chair of the Educational Policy Committee, Mary Martin seconded the motion. By a show of hands, four members voted yes and one member (Joe Parent) abstained. Motion passed making Joe Parent the Chair of the committee. Joe Parent assumed control of the committee meeting and continued with the agenda.

**Item 2: Discuss School Board Orientation Training:** The sub-committee had discussions about having a School Board Orientation Workshop on August 13, 2018 at 5:00 PM at the Poland Regional High School Library, prior to the first scheduled 2018-2019 School Board meeting. The Sub-Committee decided that the Chair, Joe Parent would facilitate the workshop; Mary Martin would present an overview of School Board structures; Ken Healey would present the role of the Superintendent and School Board members; Joe Parent would present an overview of School Board methods of communications. Pizza and refreshments will be available and there is an expectation that all School Board members be present and contribute to the discussion.

**Item 3: Discussion of Community Survey:** The Sub-Committee had discussions about conducting the annual RSU 16 Strategic Planning Community Survey. Committee members discussed how best to optimize community participation. The sub-committee felt that to expand community input, perhaps the survey could be available at polling locations in all three towns during the upcoming November election. It was suggested that students and available School Board members could man the survey locations and assisting community members interested in doing the survey, either electronically or manually. Ken Healey will check with each Town Manager to see if this plan is possible. Ken Healey will run the current survey questions through the ATeam and ask them for recommendations to improve the survey. Additionally, it was suggested that a school safety question should be added to the survey. Joe Parent said he would be willing to report out on the coming survey at the August 13, 2018 School Board meeting during sub-committee reports.

**Item 4: Review Employee Discrimination & Harassment Complaint Procedure (ACAB-R):** The sub-committee had a discussion on this policy. It appeared that some work may have recently been done on updating the policy, but wasn't clear what was actually done. After an in-depth discussion, it was determined that the policy should be tabled to allow Ken Healey to take another look at the policy and submit another draft version for the sub-committee to consider during a future meeting.

**Adjourned: 7:41 P.M.**