

Operations Committee Meeting

MINUTES

Monday, July 16, 2018

5:00 – 6:00 P.M.

Elm Street School

Members Present: Aaron Ouellette, Stephen Holbrook, Norm Davis, Laura Hemond, Lou Goulet

Members Absent: None

Other BODs Present: Mary Martin and Norm Beauparlant

Administrators Present: Ken Healey

Mary Martin gave a brief description of the role School Board members have during the standing sub-committee meetings for all new members of the school board.

Item 1: Election of a Committee Chair: Norm Davis made a motion to nominate Aaron Ouellette to be the Chair of the Operations Committee, Lou Goulet seconded the motion. By a show of raised hands all members voted yes. Motion passed making Aaron Ouellette the Chair of the committee. Aaron Ouellette assumed control of the committee meeting and continued with the agenda.

Item 2: Roof repairs at PRHS/WMS – Four companies were asked to bid on roofing repairs as outlined in Independent Roof Services inspection report of May 13, 2018. Sealed bids were open last Friday, July 13th. The results of the bids were passed out to the committee to inform them that Hahnel Brothers came in with the low bid at \$24,350; G & E Roofing was the second lowest at \$31,672 and no other bids were received. The sub-committee discussed whether the sub-committee or the school board needed to formally accept the bid before going forward. Stephen Holbrook felt that the school board should approve the bid first. Ken Healey felt that was not necessary because the roof repairs were anticipated and funded in the recently approved FY 19 school district budget making the decision within the authority of the Superintendent. Stephen Holbrook asked to see the policy or law that grants this authority to the Superintendent. Norm Beauparlant asked to see if we could find out when the low bidder could start the work. Ken Healey said he would check and report back to the sub-committee.

Item 3: PDT informational update on Middle School addition: PDT design team met with Ken Healey and Craig Worth to review project phasing and timeline on July 12, 2018. Ken provided an overview of the meeting. The sub-committee discussed the pre-qualification of sub-contractors and the make-up of the Building Oversight Committee and the need to have a meeting with the architects in the near future. The members of the Building Oversight Committee are: Tony Bennett, Gary Purington, Cari Medd, Shawn Vincent, Norm Davis, Norm Beauparlant, Craig Worth, and Ken Healey. Ken Healey promised to get a meeting scheduled. Additionally, there were many suggestions on how to communicate the timeline and progress of the middle school expansion to the tri-town community; post up-dates in our building and town offices, websites, newsletters, and social media were a few suggestions that were discussed.

Item 4: SRO: Review Androscoggin's Sheriff's Office proposal for School Resource Officer Services at PRHS/BWMS. Ken Healey provided an overview of the meeting he had with Deputy Sheriff Bill Gagne. The primary concerns were who would/could fund the services of the SRO for the three months school is not in session and how would the RSU pay for the police car, now that everyone's budget has already started. Ken Healey also stated that he would be exploring outside grant opportunities to help fund the SRO and other district security and safety needs.

Item 5: Androscoggin County Alternative Sentencing Program: The workers from this alternative sentencing program completed \$15,000 of project value for the PRHS and BWMS. Project value at ESS was \$7,600; PCS was \$10,000 and MCS was \$6,000. Total value of the alternative sentencing program work is \$38,600. Ken Healey read a detailed list of all the work done in each school by the Alternative Sentencing Program for the sub-committee to have an idea of the volume of work they accomplished.

Item 6: S Informational Tour of RSU 16 Schools: Aaron Ouellette asked about rotating sub-committee meeting locations (in a different school each meeting) in order to have an opportunity for the sub-committees to tour each building and see the true condition of each school. Mary Martin said that was something that could be brought to the full school board when they decide on the school board and sub-committee dates for the coming school year.

Adjourned: 5:48 P.M.