

**RSU #16 School Board**  
**Operations Report**  
Craig Worth, Director of Operations  
December 2018

**FACILITIES:**

**School Safety**

Superintendent Healey has established a school safety committee to review and “fine tune” RSU #16’s Comprehensive Emergency Management Plan. The committee will be chaired by Pat D’Amboise and me. On November 15, 2018, we met with several outside safety agencies that could assist RSU #16 in refining and improving school safety throughout the district.

The agencies included: Androscoggin Sheriff’s department, Androscoggin Emergency Management Agency, Lewiston/Auburn 911, Mechanic Falls PD, Poland Fire & Rescue and members of RSU #73 – Ken’s prior school district.

This meeting was a meet and greet and update of contact lists. We had the opportunity to listen to how RSU #73 implements their programs.

The next meeting is scheduled for January 3, 2019 at the Poland Fire Station, and will include school administrative staff.

**Elm Street School**

The school’s steam heating system has increasingly been problematic. The condensate tank, which provides make-up water to the boiler, failed. For a day, the boiler required make-up water, which was added manually until a plumber replaced the condensate tank.

**CIP**

Tony Bennett, Gary Purington and I will be meeting with building principals during the month of December to refine the ten year CIP schedule of buildings and grounds needs.

**TRANSPORTATION**

During the last week of November, transportation received delivery of a 30 passenger Type “A” mini bus from W.C. Cressey & Son. The type “C” bus with a wheel chair lift is expected to be delivered by March 2019.

**MIDDLE SCHOOL ADDITION**

PDT is working to complete the bid documents by December. Contractors interested in bidding for the Middle School addition are required to submit an application to become “Pre Qualified”. The deadline for applications from contractors is Thursday, December 6th at noon.