

## Operations Committee Meeting

### MINUTES

Date: August 24, 2020

5:00 p.m.

**Elm Street School Conference Room**

**Members Present:** Norm D, Steve Holbrook, Leena Stotts, Laura Hemond

**Members Absent:** Mike Lacasse

**Other Board Members Present:** Mary Martin, Norm B, Mike Downing

**Administrators Present:** Craig Worth, Amy Hediger, Ken Healey

**Staff Members Present:**

- Item 1: Elect a Chair  
Motion by Steve Holbrook to elect Norm Davis as Chair  
Seconded by Laura Hemond  
Vote: 3-1
- Item 2: Welcomed new committee members – Arleena Stotts and Mike Lacasse
- Item 3: Summer work update  
See attached
- Item 4: CIP update  
See attached
- Item 5: Siemens update – Ken  
Project is underway. The front of Minot is removed and the old office space has been gutted. The building envelopes at all buildings are complete.
- Item 6: School opening – plans and challenges  
Ventilation – fans at a minimum; fixed ventilation at the elementary schools; installed 120, ERU120 Energy Recovery Ventilation systems in each elementary classroom. Getting 02 Prime ION Air cleaning system installed in district, where possible.

**Adjourned: 6:00 p.m.**