

Personnel & Finance Committee Meeting

MINUTES

Date: September 28, 2020

6:00 p.m.

Elm Street School Conference Room

Members Present: Norm Beauparlant, Scott Lessard, James Crouse, Mary Martin

Members Absent: Amber Lyman

Other Board Members Present: Norm Davis, Mike Downing

Administrators Present: Cari Medd, Stacie Field, Craig Worth, Amy Hediger, Ken Healey

Staff Members Present:

Meeting started at 6:00 p.m.

- Item 1: Review of financials with Stacie
Stacie reviewed the financials. Emphasized low balance line items and answered all questions.
- Item 2: Update on Nursing Staff
Ken gave an update. Advertised for both ESS nurse and RN Covid-19 Contact Tracking Nurse. ESS has interviews set for tomorrow. Have sub coverage on Thursday and Friday at ESS. HS and MS nurse will cover Monday and Tuesday until we hire someone. Carol Brocker agreed to be a substitute for the contact tracker position until we hire someone.
- Item 3: Signing polices that were approved in May & June
Policies were signed.
- Item 4: Sign warrants
Warrants were signed.

Adjourned: 6:13 p.m.