

## Operations Committee Meeting

### MINUTES

Date: August 23, 2021

5:00 p.m. - 6:00 p.m.

### ELM STREET SCHOOL CONFERENCE ROOM

Members Present: **Laura Hemond**, Steve Holbrook, Patrick Irish, Jen Tiner

Members Absent: Arleena Stotts

Other Board Members Present: Mary Martin, Mike Downing

Administrators Present: Ken Healey, Amy Hediger, Craig Worth, Fred Barlow

Staff Members Present:

**Ken opened the meeting at 5:00 p.m.**

Item 1: Welcome new members:  
Jen Tiner and Patrick Irish

Item 2: Elect a Chair  
*Motion by: Steve Holbrook to elect Laura Hemond as Chair*  
*Seconded by: Patrick Irish*  
*Vote: 3 Yes 1 abstention (Laura Hemond)*

Item 3: \$7,778.51 received from a State Homeland Security Grant for card readers and cameras at the three elementary schools – Craig  
*Craig gave a brief summary on the new security camera system and key card entry. He will check to see that MFPD and Androscoggin Sheriff's have camera access. Craig will check on how old the HS/MS security systems are and how much is budgeted at the HS/MS for security system upkeep.*

Item 4: Playground Update: New equipment installed - Craig  
*Craig gave an update on the new playground equipment.*

Item 5: Surplus Furniture - Craig  
*Craig reports we have a large surplus of furniture and metal disposal. Last year it cost \$375 a day to haul away. Tony Bennett has someone who will take away this surplus for free. We need a motion to declare this furniture surplus in order for disposal.*  
*Motion by: Steve Holbrook made a motion to offer to the surplus furniture to the community before disposal and whatever remains is declared surplus and can be disposed of.*  
*Seconded by: Laura Hemond*  
*Vote: 4 - 0*

Item 6: Middle School Addition - Closeout  
*The Middle School project has been closed out and has \$271K left, which will be paid toward interest.*

Item 7: Summer Projects  
*Craig gave a list of completed summer projects: bathroom partitions, handicap ramps, crack filling, Alternative Sentencing Program did work for us. Tile work was completed around the district \$18,000 at PCS; \$9,000 at MCS; and \$3,000 at ESS.*

Item 8: Grant - *Craig gave ARP Grant possibilities.*

Item 9: *Fred reported that some of our Busdriver physicals have been delayed and might impact bus driver availability.*  
*Fred gave an update on bus schedules and trip consolidations.*

Item 10: *Ken passed out a spreadsheet detailing the American Rescue Plan Grant application for the Operations Subcommittee.*

*Motion by: Steve Holbrook to adjourn at 5:42 p.m.*

*Seconded by: Laura Hemond*

*Vote: 4-0*