

NOTIFICATION OF ABSENCE

Excused Absences Include:**Unexcused Absences Include:**

Student Illness	Vacations (family or otherwise)
Medical Appointment	Non-School Events
Death in Family	Absence due to illness of others
Observance of a religious holiday or service when it is mandated that all members of the family be in attendance	Absence due to non-compliance with immunization
School Sponsored Event	Non School Related Program or non-sanctioned Sporting Activity
Subpoena by law	

Aventura City of Excellence School Attendance Policy

- A student may not, by law, accumulate more than ten (10) unexcused absences during an entire school year
- Notification of absences does not require that the teacher provide assignments in advance
- If a student has an excused absence, the student must request the make-up assignments and complete the make-up assignments for classes missed with extended time equal to the number of days
- It should be noted that all class work, due to the nature of instruction, is not readily subject to make-up work

Parents are encouraged to promote good attendance and to refrain from making plans that will interrupt the educational process.

Student's Name : _____

Date of Absence(s): _____

Grade: _____

Reason for Absence: _____

Parent/Guardian Signature: _____ Date: _____

Phone Contact: _____

For School Use Only

Excused _____ ***Unexcused*** _____

Administrator's Signature _____

Parent Notified _____ ***Yes*** _____ ***No*** _____

Registrar's Signature _____