

## **Sparta Area School District**

### Article 105 - Board Committees and Their Responsibilities

The Board of Education shall operate with two standing committees. Each committee will be composed of three board members appointed by the President of the Board. The committees will meet monthly. The Policy, Finance & Facilities Committee will have primary responsibility to recommend actions related to District finances, including budget oversight, purchasing, transportation, nutrition services and facility maintenance and policy development and revision. It shall be chaired by the Board Treasurer. The Curriculum/Instruction, Co-Curriculars and Personnel Committee will have primary responsibility to recommend actions related to personnel, curriculum, instruction, as well as, student conduct, achievement and co-curricular activities.

When deemed necessary by the Board of Education and/or the President of the Board, the President shall appoint temporary committees comprised of less than the full membership of the Board to work on a particular problem or for a particular purpose. These committees shall be automatically discharged upon the completion of their assignment.

The President shall serve as an ex-officio member of all committees if less than full membership is in attendance.

Meetings of standing and temporary committees comprised of board members, as well as other committees charged with doing work on behalf of the board, shall be posted and open to the public, unless conducting business which requires closed session discussion as allowed by statute.

Legal Reference:

Cross Reference:

Approved:

Revised:       August 23, 2011  
                  January 23, 2018