

Sparta Area School District

Article 160 - Contributions to the District

The Board may accept and use any bequest or gift of money or property for a purpose deemed by the Board to be consistent with district goals and policies. Any gift presented to the District should be accompanied by a Grant/Gift Form with donor instructions for official action and recognition by the Board.

The Board will consider the following before accepting a bequest or gift:

1. Is the purpose of the bequest or gift consistent with those of the school or District?
2. Is the source of the bequest or gift acceptable to the Board?
3. Does the bequest or gift benefit a program that the Board is willing to continue when the funds are exhausted?
4. Will the bequest or gift incur additional costs to the District?
5. Does the bequest or gift place restrictions on a proposed or existing program?
6. Does the bequest or gift contribute to the best education of the pupils?
7. Does the bequest or gift imply an endorsement of any business or product?
8. Do the provisions of the bequest or gift conflict with District or school policy, curriculum plan, or public law?
9. Are there provisions requiring a District expenditure prior to receiving the bequest or gift?

As much as possible, all contributions should be financial contributions, and the school district should make all purchases or other transactions following established procedures. Money contributed for specific use shall be placed into the appropriate fund and used according to the bequest.

Initial discussion of the proposal or project may take place with the appropriate school employee most likely to be affected, i.e., principal, activities director, band director, librarians, etc.

All gifts and bequests shall become District property to be used at the discretion of the District, unless otherwise specified in the bequest.

A gift with a value of \$1,000 or less may be accepted on behalf of the District by an administrator and does not require School Board approval provided that its purpose is consistent with Board policy. The administrator will use the same criteria as the Board when accepting gifts, shall notify the business office and/or the superintendent of the gift, and will extend an appropriate

acknowledgement to the donor. A list of gifts accepted by administration will be provided to the Board.

The Sparta Area School District shall not discriminate in acceptance and administration of gifts, bequests, scholarships, and other aids, benefits or services to students from private agencies, organizations or persons on the basis of the person's sex, race, national origin, ancestry, creed, pregnancy or marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stat. This policy also prohibits discrimination as defined by Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973.

Legal Reference:

Cross Reference: Article 156A – Relationship to Vendors
 Article 158 – Activity Funds
 Article 166 – Grants
 Grant/Gift Form

Approved:

Revised: July 27, 2004
 July 23, 2013
 August 22, 2017