

Sparta Area School District

Article 163 - Administrative Evaluation and Contracts

The Board of Education recognizes continuous evaluation as one of the key factors contributing to the improvement of education and operation of the school system. A process shall be established whereby written performance evaluations are conducted regularly for all administrative positions. Performance evaluations will be based on the State mandated Educator Effectiveness Model when applicable, or the Board-adopted job description for each position contained in Board policies, as well as the goals and priorities established by the Board for the District. Administrators evaluated through Educator Effectiveness will receive a summary evaluation at the conclusion of their first year. The following years will alternate between supporting years and summary years, unless the superintendent elects to conduct more frequent summary evaluations to address concerns.

The Superintendent will be responsible for supervising the performance evaluations of the administrative staff. The Superintendent will provide to the administrators the District goals and priorities as set by the Board of Education. In September of each year, administrators will provide to the Superintendent his/her goals and School Learning Objectives for the coming year.

During the January meeting of the Board, the Superintendent shall submit an evaluation summary and recommendations concerning continued employment of each administrative employee.

Individual administrators will be informed of any contemplated Board action related to their individual contract before the last day in January. Wisconsin statutes will be followed by the District in its administrative contract renewal process.

Legal Reference: Wisconsin Statutes 118.24; and 121.02 (1)
Wisconsin Administrative Code PI 8.01

Cross Reference: Board Policy Articles 202 – 210 Administrative Specifications

Adopted:

Revised: October 26, 2004
June 23, 2015
August 22, 2017