

Sparta Area School District

Article 242 - Specifications for the Gifted and Talented Events Coordinator

The Gifted and Talented Events Coordinator will report to the Director of Instruction and/or the District Administrator. This is an extracurricular advisory position that will require hours outside of the regular instructional day and weekends. Proposed Compensation: \$1800.00.

Qualifications:

1. WI Teaching License, Gifted and Talented certification preferred
2. Knowledge of Differentiated Instruction.
3. Knowledge of student assessment practices.
4. Excellent communication skills.

Responsibilities:

1. Oversee the nomination, screening and evaluation process for G/T identification in Arts and Leadership.
2. Communicate information concerning extracurricular events with parents and staff.
3. Identify off campus Gifted and Talented events in which the District will participate. Recruit participants, organize transport, supervise students.
4. Market and promote student participation in enrichment activities.
5. Maintain a list of school activities appropriate to support the needs of students in the G/T program.
6. Communicate with and support the RtI Consultant – Gifted and Talented.
7. Educate parents about the District's G/T service model.
8. Research and review new opportunities for students and recommend District level involvement to Director of Instruction and District Administrator.
9. Be responsible for the District's participation in the Mississippi Valley Gifted and Talented Council.
10. Fulfill expectations of statute and board policy.
11. Other duties as assigned by the Director of Instruction or the District Administrator.

Legal Reference: Wisconsin Statute 118.35
Wisconsin Administrative Code PI 8.01(2)(t)

Cross Reference:

Approved: July 28, 2009

Revised: November 24, 2015