

Sparta Area School District

Article 257 - Specifications for District Advancement Via Individual Determination (AVID) Director

The District AVID Director shall be contracted by Board of Education on a half-time or full-time basis as approved. The District AVID Director shall be directly responsible to the superintendent or other designated person.

The District AVID Director position is a member of the teacher's association. Salary and benefits will be determined depending on the full or part-time status of the contract.

The District AVID Director shall be evaluated by the superintendent on an annual basis.

QUALIFICATIONS:

The successful candidate must have a minimum of three years' successful teaching experience and a Professional Educator or Lifetime license. Masters preferred. Must be AVID trained, including successful attendance at Summer Institute, and have successfully implemented AVID strategies in the classroom.

PERFORMANCE RESPONSIBILITIES

1. Establish an AVID steering committee to oversee school wide AVID implementation throughout the district.
2. Establish AVID goals for AVID elective classes and school wide AVID implementation
3. Serve as a resource to AVID elective classroom teachers district wide at all grade levels
4. Monitor student progress including coordination of data for AVID PLC planning and reporting
5. Facilitates professional development for all staff in AVID strategies
6. Coaches AVID elective staff on advanced AVID strategies
7. Works one-on-one with all staff to recommend the most appropriate AVID strategies for grade level, subject, and teacher-student capacity building
8. Provides onsite instruction support and feedback
9. Recommend strategies to teachers implementing interventions
10. Works with the superintendent, director of teaching and learning, and principals to coordinate AVID efforts district wide
11. Spends considerable time at school sites to advance AVID in each school
12. Hires and trains or facilitates training of AVID tutors.
13. Oversees and monitors AVID tutor program

14. Works with Communications Director to ensure District website has AVID presence and is updated
15. Incorporates use of AVID assessments based on WICOR components: Writing, Inquiry, Collaboration, Organization, and Reading to Learn
16. Incorporates adult coaching and leadership skills in all AVID coordination work
17. Works toward unifying and enculturating AVID throughout the District
18. Seek ongoing financial support for AVID implementation district wide

ESSENTIAL FUNCTIONS:

1. Provide professional development/support for AVID electives and school wide AVID
2. Establish and implement goals for AVID electives and AVID school wide
3. Respect confidentiality
4. Assist teachers and administrators in meeting AVID elective goals and building wide AVID goals
5. Assist administrators in AVID evaluation
6. Report to Board of Education on progress of AVID implementation throughout the District

Legal Reference:

Cross Reference:

Adopted: November 28, 2017

Revised: