Sparta Area School District

Article 544 – Relations with College, Career and Military Recruitment Representatives

The Sparta Area School District Board of Education recognizes the value of allowing individuals representing post-graduate institutions and other entities to distribute information to students about post-high school opportunities.

The Board of Education also recognizes that parameters need to be established so that an undue burden is not placed on students relative to their time and study responsibilities while in high school. With this in mind, activities are to be minimal in nature so as to not interfere with student instructional time, the normal operation of the school/district, or impact adversely on students or staff. In addition, the relations should provide benefits for the students and district. Principals may deny, at their discretion, access to students if these stipulations are not met.

The Board of Education will adhere to state statute and federal law which govern post-graduate recruitment opportunities. School officials will provide student directory information upon request as required by statute. Parents will be notified annually of their right to request that directory information be withheld from college, career and military representatives.

Guidelines:

1. **Advance notice:** At least one week advance notice will be given to the Guidance/Counseling Office by college, career and military representatives allowing time to reserve the needed space.

2. **Frequency:** College, career and military institutions will be limited to one visit per month. They are further encouraged to meet with students and their parents outside of school, as college, career and military decisions are best made by each family.

3. **Procedure:** Students who desire to visit with college, career and military representatives at school need to obtain a hall pass from the guidance office in advance. Students are expected to use study hall, commons, lunch, or time before/after school rather than class time to meet with representatives. College, career and military representatives are encouraged to be flexible.

4. **Cafeteria:** With adequate advance notice, and at the discretion of the building principal, representatives may request a table to display information in the school cafeteria. Representatives shall respect students’ limited time for relaxation and socialization during lunch time. Students may voluntarily visit displays and talk with representatives, but shall not be approached or pressured by the representatives.
Legal Reference: Wisconsin Statutes 118.12(1); 120.13(35)
Section 9528 of the ESEA “No Child Left Behind Act of 2001”

Cross Reference: Article 158 – Relationship to Vendors
Article 603 – Use of Facilities
Article 612 – Directory and Yearbook Information

Approved: January 23, 2007

Revised