Sparta Area School District

Article 606 – Handling Questions or Complaints

Any School Board member receiving complaints relative to the Superintendent shall make the Superintendent aware of such complaints and shall bring the matter to the attention of the School Board if appropriate.

School Board members receiving questions concerning school business or complaints relative to employees, other than the Superintendent, shall:

1. Request that the individual contact the appropriate administrative officer or supervisor.

2. If no satisfaction is received, bring the matter to the next administrative level as outlined in administrative rule.

3. Ask that the matter be brought back to their attention so that the board member knows it was resolved.

Legal Reference:

Cross Reference: Article 201 Structure and Flow of Responsibility
Administrative Rule 606

Approved:

Revised: July 26, 2005