

Sparta Area School District

Article 540 – Seclusion and Restraint of Students

Employees of the Sparta Area School District shall only use seclusion and/or physical restraint when a student is presenting a clear, present, and imminent physical risk to his/her safety or the safety of others. Seclusion shall be defined as the involuntary confinement of a student in which the student is physically prevented from leaving. Restraint shall be defined as a restriction that immobilizes or reduces the ability of the student to freely move his/her torso, arms, legs, or head.

Employees of the Sparta Area School District engaging in the use of seclusion and/or restraint when a student is presenting a clear, present, and imminent physical risk shall have a current certification from a formal district approved program. This includes, but is not limited to, special education staff, administrators, and crisis response team members. Employees shall follow the training cycle as outlined in Administrative Rule 540.

In the event a seclusion and/or restraint is used, the principal or principal's designee must contact the parent/guardian within one business day of the incident. Within two business days, a written report must be completed and available to the parent/guardian, upon request, within three business days.

If the student is a student with a disability, seclusion and restraint must be written into the student's Individualized Education Plan (IEP). If a seclusion or restraint is used on a student presenting a clear, present, and imminent physical risk to his/her safety or the safety of others and seclusion and restraint is not written into the IEP, and IEP meeting must be held to add seclusion and restraint into the IEP prior to the use of any additional seclusion and/or restraint. If a student with a disability has more than five seclusions and/or restraints within 30 days, an IEP meeting must be held to evaluate the positive behavior interventions and supports, conduct or review a Functional Behavior Assessment (FBA), and complete or review a Behavior Intervention Plan (BIP).

Legal Reference: 2011 Wisconsin Act 125

Cross Reference: Seclusion and/or Restraint Reporting Form
Article 508 – General Statement on Student Conduct
Article 509 – Student Code of Conduct

Approved: September 27, 2005

Revised: March 26, 2019