

Sparta Area School District  
Directory Information Opt-Out Form

**Student Information**

Student Name: \_\_\_\_\_ Student ID# \_\_\_\_\_  
(Please Print) Last Name First Name MI  
Date of Birth: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

**Directory Information Opt-Out**

The District shall make available, upon request, certain information known as “directory information” without prior permission of the parents or the eligible student. Directory information means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.

The Sparta Area School District has classified the following as “directory information”: student’s name, address, telephone listing, date of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received, the most recent previous school attended by the student, and school related photographs for use in yearbooks, newspapers and social media.

The primary purpose of directory information is to allow the Sparta Area School District to include information from your child’s education records in certain school publications. Examples include:

- A playbill, showing your student’s role in a drama production or concert;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

If you do not want the Sparta Area School District to disclose (release) directory information from your child’s education records, please make your selection(s) below.

- DO NOT RELEASE** my child’s directory information to any **military recruiters**
- DO NOT RELEASE** my child’s directory information to any **colleges or universities**
- DO NOT RELEASE** my child’s directory information and photos for use in **public media** such as newspapers and non-district controlled social media
- DO NOT RELEASE** my child’s directory information for use in **district publications** as listed above
- DO NOT RELEASE** my child’s directory information for use on **local social media sites** such as; Sparta Area School District website, district Facebook pages and other district social media accounts

**Parent Signature**

I understand that by completing and submitting this form, SASD will restrict the release of this type of information from my child’s education records and the SASD has no further obligation to contact e on a case-by-case basis to request my consent for the disclosure of directory information. Selections made will remain in effect until a change in writing is submitted to the school district.

\_\_\_\_\_  
Name of Parent (please print) Signature of Parent Date