

LEADERSHIP PREPARATORY ACADEMY MINUTES

Governance Board Meeting | February 22, 2018

Location: Exhibition Hall, STEM Bldg.
Atty. Thassanee Gutter-Parker, Chairperson

1. Meeting Called to Order @ 6:46pm
2. Adoption of Agenda / Approval of the Minutes – 15 November, 2017
3. Stakeholder Comment and Input (**OBJECTIVE STRAND: Parental and Community Engagement**)
4. Updates and Reports

OBJECTIVE STRAND: Financial Responsibility

CFO's Report..... Ms. Candy Yu & Agent Donrich Young

- Financial Statements for November, December 2017, and January 2018
CFO presented the November 2017, December 2017, and January 2018 Financial Statements for Board review and discussion. Discussion related to source funding was held and SCSC Comprehensive Performance Framework benchmarks were reviewed. LPA exceeds all Performance Framework thresholds by substantial amounts and degrees.
- Budget Calendar Timeline – 2018-19
CFO and the Treasurer are finalizing the Budget Calendar, after which the CLO will publish the public engagement dates on the website.

OBJECTIVE STRAND: Governance and Leadership Att'y T. Gutter-Parker & Dr. Ray Hill

- Governance Board Member Training Update – Training Schedule Survey
Survey was distributed to the Board Members for input.

OBJECTIVE STRAND: Foster a Safe and Supportive Learning Environment with Facility and Infrastructure Development

CEO's Report Mr. Lonnie Hall

- Property Acquisition Planning Process – Update
Engagements between LPA and the City of StoneCrest related to coordinating infrastructure development options have been ongoing. Several sites are under consideration for closer review.
- Insurance Coverage Update – Review of Liability Coverage
CEO anticipates that we will increase our liability coverages to keep pace with the challenging litigious environment. Budget impact will be negligible. We are already in excess of District minimum requirements.
- Facilities Update - Ingress/Egress/Access Review with New Birth and Security Teams
Roadway construction and alignment has begun near the Woodrow Rd. approach to the property. Traffic will be detoured and rerouted around the construction which is expected to last until late May 2018.
- School Safety and Security Plan Update
The formal School Safety and Security Plan was updated and presented to the full Board for adoption.
- Lithonia and Stonecrest Chambers of Commerce
The CLO and the CEO attended the Lithonia Chamber of Commerce Meeting on 20Feb2018, introduced LPA to the Chamber members and visitors, and engaged several Chamber members in discussions related to partnerships. Membership fees were discussed with the Board for both the Lithonia and the StoneCrest Chambers.

OBJECTIVE STRAND: Recruit and Retain Top Talent

CLO's Report Dr. Tonya Williams

- Human Resource Report
The CLO provided status updates on the staffing and informed the Board of new sources for substitute teachers and the anticipated budget impact of such.
- Increase in Special Education Staffing Demand, Servicing Requirements and challenges with Funding Limitations
School financial and human resources are being stretched as reallocations are made to accommodate this increasing population.
- Sexual Harassment Training for Faculty & Staff - Scheduled for **7March2018**
- CCRPI Comparison – 2016-17
Region IV CCRPI Comparison Chart was presented – LPA's elementary school ranked highest among all elementary schools in the Region IV at 82.3 with the elementary school out ranking the DeKalb District average by 15.3 points and the Georgia state average by 9.7 points. LPA's middle school ranked highest among all middle schools in Region IV at 76.4 with the middle school out ranking the DeKalb District average by 8.6 points and the Georgia state average by 3.4 points.

OBJECTIVE STRAND: Academic Achievement

CAO's Report Dr. Tonya Williams

- MathFest competition
Several LPA students participated in a multi-county math competition with several LPA students taking top honors. These students have advanced to the next level of the competition.
- Innovation Grant Update
- Fruit and Fresh Vegetable Grant

LPA has applied for a Fresh Fruits Grant sponsored by the Ga Dep't of Education – Nutrition Division. We are anticipating a response before 30 June 2018.

- Action for Healthy Kids Grant – Breakfast Program Only

LPA has applied for a Fresh Fruits Grant sponsored by the Ga Dep't of Education – Nutrition Division. We are anticipating a response before 30 June 2018.

EXECUTIVE SESSION - *Executive sessions of the Governance Board of Directors are provided by statute to allow Boards to address issues involving privileged information and matters of a CONFIDENTIAL nature.*

Motion was made by BoardMember Swann and seconded by BoardMember Manus to take a recess and convene an Executive Session at 7:40p. Motion was made by BoardMember Swann and seconded by BoardMember Young to adjourn the Executive Session and return to the formal Board Meeting at 7:56.

BOARD ACTION ITEMS

- Approval and Acceptance Human Resource Report
Motion was made by BoardMember Young and seconded by BoardMember Hill to accept the Human Resource Report as presented. Motion carried.
- Approval of Financial Statements for November and December 2017 and January 2018
Motion was made by BoardMember Gilliard and seconded by BoardMember Swann to accept the Financial Reports as presented. Motion carried.
- School Safety and Security Plan endorsement and adoption
Motion was made by BoardMember Hill and seconded by BoardMember Young to accept the School Safety and Security Plan as presented. Motion carried.

5. **Next Scheduled:** Gov Bd Mtg _THURS 26April2018 @ 6:30pm_,
Committee Mtgs _Finance, Audit, Budget-22Mar@5pm_,
Work Sessions _____

6. Adjournment TIME: 8:01pm
A motion was made by BoardMember Hill and seconded by BoardMember Swann to adjourn. Motion carried.

Strategic Goals

- Goal 1:** *LPA will meet all targets required by the CCRPI and Beating the Odds goals, as defined by Georgia state requirements and the State's waiver for No Child Left Behind. This goal will be subject to any amendment, waiver or reauthorization thereof during the term of the charter.*
- Goal 2:** *LPA will demonstrate student proficiency and improvement on national norm referenced assessments.*
- Goal 3:** *In each year of the charter 100% of the students in grades K-8 will complete an electronic Leadership Portfolio that will document satisfactory completion of at least 80% of the objectives of the Leadership Curriculum for their specific grade level. In each year of the charter, students will improve their satisfactory completion rate by at least 3%, or until they have demonstrated mastery of the objectives (i.e., reached a rate of 90% or more).*
- Goal 4:** *LPA will implement programs and procedures that will lead to state STEM Certification by year 4 of the 1st renewal term of the charter.*
- Goal 5:** *LPA shall be economically sustainable.*
- Goal 6:** *LPA shall ensure that all Governing Board Members receive effective training.*
- Goal 7:** *LPA promotes a positive school experience that engages students, parents and teachers.*
- Goal 8:** *LPA will identify, recruit and retain top talent.*