

**MINUTES -**

**Attendees:** Parker, Haygood, Mason, Swann, Smith, Hill (phone) and Young (phone)  
Other Attendees: Dr. Tonya Williams, CAO/CLO and Valerie Hairston, Avolon Accounting Svc

**Location:** Exhibition Hall, STEM Bldg.  
**Atty. Thassanee Gutter-Parker, Chairperson**

1. Meeting Called to Order / Roll Call
2. Adoption of Agenda / Approval of the Minutes September 26, 2018
3. Updates and Reports

**OBJECTIVE STRAND: Financial Responsibility**

**CFO's Report**..... Ms. Candy Yu & Agent Donrich Young  

- Financial Reports, September, 2018

The financial statements were reviewed with the Board by Valerie Hairston of Avolon. The CEO shared with the Board that the financial statements formatting will be revised to provide additional clarification that the Board has requested from the CFO.

**OBJECTIVE STRAND: Governance and Leadership** ..... Att'y T. Gutter-Parker & Dr. Ray Hill

- Whole Board Training – December 8, 2018, 9:00 am, LPA Exhibition Hall, STEM Bldg.
- Board Elections

The Governance Board discussed attending the GSBA conference in Atlanta scheduled in December in addition to the mandatory Whole Governance Board Training that is scheduled at LPA. The Board agreed that they would attend the Whole Board Training on December 8 that is being conducted by the Georgia Charter School Association in lieu of satisfying the individual Board training requirement at this time. The Administrative Team will coordinate with GCSA to provide multiple options for the Board members to receive their individual Board training.

Attorney Parker raised issue with special called meeting that occurred on Wednesday, October 3<sup>rd</sup>. Although, the meeting date and time was fixed at a regularly scheduled Board meeting. Attorney Parker felt that it was not an exigent circumstance and therefore, the meeting did not qualify for "Called Meeting" status. As a result of that discussion, Board Member Haygood reminded the Board that exigent circumstances are determined by members of the Board. Subsequent to that discussion, the Board voted unanimously to add a regularly scheduled meeting to the Annual Calendar for Thursday, November 29, 2018. This meeting will address the issue handled during the called meeting. Attorney Parker proposed to postpone the elections scheduled for this meeting since the slate of nominated candidates were not all present. The elections will occur on the next regularly scheduled Board meeting on Thursday, November 29, 2018. The Board Chair polled the Board for their availability on that date and attendance commitments were unanimous.

**OBJECTIVE STRAND: Foster a Safe and Supportive Learning Environment with Facility and Infrastructure Development**

**CEO's Report** ..... Mr. Lonnie Hall  

- Facility Grant Award - \$100,000
- Board Policy Development – Student Discipline, Attendance, Retention, and Expulsion Policy
- Follow-up on Board Member Expense Reimbursement Form

The CEO reported that he has received official notification from the Georgia Department of Education that LPA was awarded a \$100,000 Facility Grant. These funds will be used to upgrade current security and surveillance features at LPA, including digital cameras and fortified ingress, egress and access. The CEO reported that the Administrative Team and Laura Greer of McGuire Woods are at the beginning stages of formulating a policy to address Student Discipline, Attendance, Retention and Expulsion. Dr. Williams has developed a simplistic reimbursement form for Board Members to utilize when submitting their expense reports. The expense report will be provided to Board members at each Board meeting and Dr. Williams will be responsible for submitting it to bookkeeping. Any other reimbursements should be sent directly to [lpainvoices@gmail.com](mailto:lpainvoices@gmail.com) and cc [lpamiddle@gmail.com](mailto:lpamiddle@gmail.com) (Dr. Williams) and [LDHall.Keystone.LPA@gmail.com](mailto:LDHall.Keystone.LPA@gmail.com) (Mr. Hall) to ensure that Board members are properly reimbursed in a timely manner.

**OBJECTIVE STRAND: Recruit and Retain Top Talent**

**CLO's Report** ..... Dr. Tonya Williams  

- Human Resource Report
- Annual Report to GA DOE

Dr. Williams provided the Board with a confidential copy of the HR report. Dr. Williams informed the Board that the annual report to the GA DOE was submitted before the due date. If there is any issue with the report, the GADOE will reach out to Dr. Williams for corrections.

**OBJECTIVE STRAND: Academic Achievement**

**CAO's Report** ..... Dr. Tonya Williams  

- MAP Administration and Results
- NWEA Professional Learning Pilot Project Participation

The MAP Administration and Results Report was tabled. Dr. Williams shared with the Board that LPA was selected by NWEA to participate in a "professional learning pilot" on parental engagement at no cost to the school. The professional learning module will occur on November 6, 2018.

**EXECUTIVE SESSION** - *Executive Sessions of the Governance Board of Directors are provided by statute to allow Boards to address issues involving privileged information and matters of a CONFIDENTIAL nature.*

**BOARD ACTION ITEMS**

- Human Resource Report

4. **Next Scheduled:** Gov Bd Mtg: **Thursday, November 29, 2018**, Committee Mtgs \_\_\_\_\_, Work Sessions \_\_\_\_\_

5. Adjournment TIME: **8:39pm**

### Strategic Goals

- Goal 1:** *LPA will meet all targets required by the CCRPI and Beating the Odds goals, as defined by Georgia state requirements and the State's waiver for Every Student Succeeds Act (ESSA). This goal will be subject to any amendment, waiver or reauthorization thereof during the term of the charter.*
- Goal 2:** *LPA will demonstrate student proficiency and improvement on national norm referenced assessments.*
- Goal 3:** *In each year of the charter 100% of the students in grades K-8 will complete an electronic Leadership Portfolio that will document satisfactory completion of at least 80% of the objectives of the Leadership Curriculum for their specific grade level. In each year of the charter, students will improve their satisfactory completion rate by at least 3%, or until they have demonstrated mastery of the objectives (i.e., reached a rate of 90% or more).*
- Goal 4:** *LPA will implement programs and procedures that will lead to state STEM Certification by year 4 of the 1<sup>st</sup> renewal term of the charter.*
- Goal 5:** *LPA shall be economically sustainable.*
- Goal 6:** *LPA shall ensure that all Governing Board Members receive effective training.*
- Goal 7:** *LPA promotes a positive school experience that engages students, parents and teachers.*
- Goal 8:** *LPA will identify, recruit and retain top talent.*