

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 9:30 a.m. on Tuesday, September 11, 2018, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

**1. CALL TO ORDER**

Mr. Prather called the meeting to order at 9:34.

Roll Call:

Present: Ramsay, Prather, Petrasek, , Wade

Absent : None

Dr. Katzin arrived at 9:35 a.m.

**2. PUBLIC COMMENTS**

None

**3. CLOSED SESSION**

Motion to enter closed session at 9:36 a.m. presented by Dr. Katzin, seconded by Mrs. Petrasek for the areas listed below:

“The appointment , employment, compensation, discipline, performance and, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5 ILCS 102/2(c)11

Roll call to approve the motion to enter closed session:

Ayes: Wade, Ramsay, Prather, Katzin, Petrasek

Nays: None

Motion Carried.

Motion to exit closed session at 10:00 a.m. by Dr. Wade, seconded by Mrs. Ramsay

Roll call:

Present: Wade, Ramsay, Prather, Petrasek, Katzin

Absent: None

Motion carried.

#### **4. CALL TO ORDER**

Mr. Prather called the meeting to order at 10:01 a.m.

#### **5. DISCUSSION / INFORMATION ITEMS**

##### July 2018 Cash Flow Report

Mrs. Pembroke provided an update on the LASEC cash flow noting few disbursements in July and that nothing varied from budget. Also indicated that final tuition bills and final admin bills have been sent out via both mail and email.

##### LASEC-Elmwood Park Community Unit School District #401 Intergovernmental Agreement-

This item was tabled.

##### Extended School Year Dates and Sites for 2018-2019

ESY dates were presented. Union Ridge has agreed to be a site and will host pre-k through grade 4. Leyden High Schools will also host ESY and will have student's grade 5-transition. No increase in pay rates. Dates will be June 10, 2019-July 11, 2019. No attendance on July 4. Students start June 11.

##### LASEC Staffing Update

Dr. McGuffin gave an overview of current open positions, which include both Occupational Therapist, and School Psychologist positions.

##### LASEC Articles of Agreement

Discussion of potential future updates to the articles of agreement. Suggest that the timeline for adoption of the current resolution be extended through November 1, 2018.

#### **6. CONSENT AGENDA**

1. Accounts Payable Dated: 7/31/18-9/6/2018 \$290,149.51
2. EC Special Meeting Minutes August 16, 2018-Revised
3. EC Special Meeting Minutes Dated August 31, 2018
4. EC Special Meeting Closed Session Minutes dated August 31, 2018

Motion to approve the consent agenda as presented by Dr. Wade, seconded by Mrs. Petrasek.

Roll call:

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

#### **7. ACTION ITEMS**

##### 1. Extended School Year Dates and Sites for 2018-2019

Motion to approve Extended School Year dates and sites of Union Ridge and Leyden High School as presented by Mrs. Ramsay, seconded by Mrs. Petrasek.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

2. LASEC Articles of Agreement

Dr. Wade moved to recommend to the LASEC member districts the amendments to LASEC's Articles of Agreement substantially in the form presented by the Executive Director and dated August 10, 2018 and to authorize the Executive Director to present such amendments to the Boards of Education of the member districts for a vote to be submitted to LASEC by no later than November 1, 2018, seconded by Mrs. Ramsay.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

3. LASEC Staffing Increase in FTE for School Psychologist Position

Motion to approve an increase of .1 FTE for School Psychologist position as presented by Mrs. Petrasek, seconded by Mrs. Ramsay.

Roll call:

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried

**8. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

**ADJOURNMENT**

Motion to adjourn at 10:22 a.m. by Dr. Katzin, seconded by Mrs. Petrasek.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

Respectfully submitted,

Melinda R. McGuffin  
Executive Director