

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE BUSINESS MEETING**

Held at 9:30 a.m. on Tuesday, October 9, 2018, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

1. CALL TO ORDER

Mr. Prather called the meeting to order at 9:33.

Roll Call:

Present: Ramsay, Prather, Petrasek, Katzin, Wade

Absent : None

2. PUBLIC COMMENTS

None

3. CLOSED SESSION

Motion to enter closed session at 9:37 a.m. presented by Dr. Katzin, seconded by Dr. Wade for the areas listed below:

“The appointment , employment, compensation, discipline, performance and, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

“Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5 ILCS 102/2(c)11

Roll call to approve the motion to enter closed session:

Ayes: Wade, Ramsay, Prather, Katzin, Petrasek

Nays: None

Motion Carried.

Motion to exit closed session at 10:11 a.m. by Dr. Wade, seconded by Mrs. Ramsay

Roll call:

Present: Wade, Ramsay, Prather, Petrasek, Katzin

Absent: None

Motion carried.

4. CALL TO ORDER

Mr. Prather called the meeting to order at 10:12 a.m.

5. DISCUSSION / INFORMATION ITEMS

August 2018 Cash Flow Report

Mrs. Pembroke provided an update on the LASEC cash flow noting few disbursements in August and that nothing varied from budget.

LASEC Personnel Update

Occupational Therapist Rates

Intergovernmental Agreement Withdrawal of Elmwood Park and EPCUSD401 from LASEC

Cooperative Operations

ISBE School Report Card

IDEA Allocation Procedural Change

6. CONSENT AGENDA

1. Accounts Payable Dated: 9/7/2018-10/2/2018 \$147,494.30
2. EC Special Meeting Minutes September 11, 2018
3. EC Special Meeting Minutes Dated September, 2018

Motion to approve the consent agenda as presented by Dr. Wade, seconded by Mrs. Petrasek.

Roll call:

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

7. ACTION ITEMS

1. Resignation of Sarah Olsson, 1.0 school psychologist effective 9.27.18

Motion to approve the resignation of Sarah Olsson by Dr. Wade, seconded by Mrs. Ramsay.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

2. Resignation of Yolanda Witherspoon, 1.0 Education Support Personnel effective 9.23.18

Motion to approve the resignation of Yolanda Witherspoon by Mrs. Petrasek, seconded by Dr. Wade.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

3. Employment of Christopher Shaw, .6 FTE school psychologist contracted through PediaStaff/Top Echelon effective 10.1.18

Motion to approve the employment of Christopher Shaw, contracted .6 School Psychologist position as presented by Dr. Wade, seconded by Mrs. Petrasek.

Roll call:

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

4. Occupational Therapist Rates

Motion to approve discretion of the director to approve rates not to exceed a max of \$80.00/hour by Dr. Wade, seconded by Mrs. Ramsay.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

5. Maxim Health Care Services Contract for Occupational Therapy Services

Motion to approve the contract substantially in the form as presented with the opportunity for minor edits at the discretion of the director by Dr. Wade, seconded by Mrs. Ramsay.

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

6. Intergovernmental Agreement Withdrawal of Elmwood Park CUSD401 from LASEC

Motion that the Executive Committee approve the agreement entitled "Intergovernmental Agreement Withdrawal of Elmwood Park CUSD 401 from LASEC" substantially in the form approved by the Board of Education of Elmwood Park CUSD 401 and signed on October 3, 2018, to authorize the Executive Committee Chair and Executive Director to sign the agreement and for the Executive Director to transmit it to the Board of Education of the LASEC administrative district for approval and signature by Mr. Prather, seconded by Dr. Katzin.

Roll call:

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

8. ITEMS INITIATED BY EXECUTIVE COMMITTEE

Dr. Wade indicated that resolutions for the withdrawal of Elmwood Park 401 would be sent out to districts prior to November 1, 2018.

ADJOURNMENT

Motion to adjourn at 12:10 p.m. by Dr. Wade, seconded by Dr. Katzin

Ayes: Wade, Prather, Petrasek, Katzin, Ramsay

Nays: None

Motion Carried.

Respectfully submitted,

Melinda R. McGuffin
Executive Director