



Leyden Area Special Education Cooperative  
10401 W. Grand Ave.  
Franklin Park, IL 60131  
Phone: (847) 455-3143  
Fax: (847) 451-4892  
**Melinda R. McGuffin**  
Executive Director

## LEYDEN AREA SPECIAL EDUCATION COOPERATIVE EXECUTIVE COMMITTEE BUSINESS MEETING

**DATE:** Tuesday, July 30, 2019      **TIME:** 8:30 a.m.

**LOCATION:** LASEC  
Conference Room  
10401 W. Grand Avenue  
Franklin Park, Illinois 60131

---

### 1. CALL TO ORDER / ROLL CALL

### 2. PUBLIC COMMENTS

### 3. CLOSED SESSION

"The placement of individual students in special education programs and other matters relating to individual students." 5 ILCS 102/2(c)10.

### 4. DISCUSSION / INFORMATION ITEMS

1. June 2019 Cash Flow & Financial Report
2. Director's Report
3. Business Office Report on Summer Claims
4. ESY Summary
5. Professional Development Update
6. SPED Procedural Manual
7. LASEC Recruitment Plan
8. Increase in Occupational Therapist by .4 FTE
9. FY20 Preliminary Budget
10. Rhodes D84.5 Request for Planner/Calendar Publication

### 5. CONSENT AGENDA

Accounts Payable Dated: 5/29/19-7/17/19 - \$1,424,267.62  
EC Meeting Minutes Dated June 4, 2019  
EC Closed Session Meeting Minutes Dated June 4, 2019  
Personnel

### 6. ACTION ITEMS

1. Resignation of Travis Friedrich ESY Site Supervisor 6.11.19
2. Resignation of Travis Friedrich Technical Assistance Supervisor 6.28.19
3. Menta Group Training Contract for FY20
4. Brecht's Database Solutions, Inc. contract FY20
5. Increase in Occupational Therapist by .4 FTE



**Leyden Area Special Education Cooperative**  
10401 W. Grand Ave.  
Franklin Park, IL 60131  
Phone: (847) 455-3143  
Fax: (847) 451-4892  
**Melinda R. McGuffin**  
Executive Director

**7. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

**8. ADJOURNMENT**