

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday, October 1, 2019, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Anderson, Kopta, Petrasek, Katzin, Prather, McGuire, Polyak entered at 8:35 am., Kelsall, Wade.

Absent: Rashid, Potempa.

2. PUBLIC COMMENTS

No comments

3. CLOSED SESSION

Motion to move to closed session was presented by Dr. Katzin and seconded by Dr. Kopta.

Motion to move to open session was presented by Mrs. Petrasek and seconded by Dr. Polyak.

4. DISCUSSION / INFORMATION ITEMS

August 2019 Cash Flow & Financial Report

Mrs. Pembroke reviewed the Cash Flow Report as of August 2019. This included 7.2% of budgeted expenses and LASEC received 20.8% of budgeted revenues.

Director's Report

Dr. Welch reviewed the schools she has visited and is wrapping-up the site visits by the end of the month. The LASEC leadership team collaborated with the law firm to work on finalizing handbooks. LASEC is fully staffed at this time.

Professional Development Update

Dr. Welch reviewed the next steps in the roll-out plan for districts interested in CPI training for the 2020-2021 school year. Mrs. Potempa will be sending a survey to develop professional development training dates for the districts interested to moving to this model.

Governor's State University Agreement

In an effort to create a partnership with a University to assist with the growth of LASEC's Occupational Therapy Department and create opportunities for internships in schools, LASEC recommends approving the Clinical Affiliation Agreement.

ESY Dates and Locations

Dr. Welch requested that Union Ridge and West Leyden continue to be the sites for Extended School Year opportunities. Dr. Polyak thought West Leyden had the availability. Mr. McGuire will check on the space availability at Union Ridge. Several questions came-up regarding the amount of days an ESY program must include and if the districts receive any reimbursement for ESY. Mrs. Pembroke shared that LASEC receives a \$70,000 grant from Leyden Township to offset the district's ESY costs. Information regarding the other question will be presented at the next Executive Committee meeting.

5. CONSENT AGENDA

Accounts Payable Dated: 8/27/2019-9/23/2019 -- \$65, 920.14
EC Meeting Minutes Dates September 3, 2019
EC Meeting Closed Session Minutes Dated September 3, 2019
Personnel

Motion to approve the consent agenda as presented by Dr. Wade, seconded by Dr. Kopta.

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, McGuire, Polyak, Kelsall, Wade.
Nays: None
Absent: Rashid
Motion carried.

6. ACTION ITEMS

Leave of Absence Request

Motion to approve the Leave of Absence Request as presented by Dr. Wade, and seconded by Mrs. Petrasek.

Roll Call:

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, McGuire, Polyak, Kelsall, Wade.
Nays: None
Absent: Rashid
Motion carried.

Governor State University Agreement

Motion to approve the Governor State University Agreement as presented by Mrs. Petrasek and seconded by Dr. Wade.

Roll Call:

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, McGuire, Polyak, Kelsall, Wade.
Nays: None
Absent: Rashid.
Motion carried.

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

At this time, there were no new items initiated by the Executive Committee.

8. ADJOURNMENT

Motion to adjourn at 9:30 a.m. by Dr. Polyak and seconded by Mr. Maguire.
Motion Carried.

Respectfully submitted,
Dr. Danielle Welch
Executive Director