

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday, November 5<sup>th</sup>, 2019, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

**1. CALL TO ORDER / ROLL CALL**

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Anderson, Kopta, Petrasek, Katzin, Prather, Maguire, Polyak., Kelsall.

Absent: Rashid, Wade.

**2. PUBLIC COMMENTS**

No comments

**3. CLOSED SESSION**

No Closed Session.

**4. DISCUSSION / INFORMATION ITEMS**

Cash Flow Report as of September 2019

Mrs. Pembroke reviewed the Cash Flow Report as of September 2019. LASEC incurred 11.3% of budgeted expenses and have received 21.2% of budgeted revenues. There are no anticipated variances in the budget.

Director's Report

The cooperative is completing their Energy Bus book study. This book will serve as a foundation for discussing LASEC's mission and cooperative practices.

Professional Development Update

Mrs. Potempa explained that ADOS training and CPI training are areas that the cooperative districts have expressed interest in rolling out for the next school year. The ADOS training would take place in the Spring or Summer. CPI dates would be solidified as districts finalize calendars. The CPI training would be front loaded at the beginning of the school year.

ESY Dates and Locations

Mrs. Potempa clarified that ISBE does not have an ESY 60-hour requirement. West Leyden can host and Union Ridge is still determining if construction would occur and interfere with their capacity to host the elementary ESY section. If districts did utilize snow days, the ESY start dates may have to be pushed out a bit to compensate for Snow Day usage.

Occupational Therapist Plan Update

As LASEC continues to recruit Occupational Therapists, LASEC will continue to review the Mentoring Needs of LASEC employed Occupational Therapists. The Executive Committee reviewed opportunities to recruit Occupational Therapists from colleges.

School Psychologist Plan Update

The role of the School Psychologist in district's as a team member in addition to assessing students was discussed. The current model for School Psychologist looks at sped child count numbers. In addition to completing assessments in districts, School Psychologists contribute to multi-tiered systems approach and data analysis. In addition to utilizing child count numbers, it may be advantageous to consider the diversified role of the School Psychologist in the districts.

Threat Assessment Team (TAT)

Public Act 101-0455 requires districts to have a Threat Assessment Team (TAT) and procedures to address the situation. The law utilizes an interdisciplinary team approach to Threat Assessment Procedures. LASEC will complete an initial training for School Psychologist's in protocols utilized in threat assessments.

Articles of Agreement

Based on the new IDEA procedural change, the Articles of Agreement need to be amended to reflect district's purchasing services through the cooperative. The discussed changes will be reviewed by the law firm and continue dialogue regarding recommendations be communicated to the Executive Committee.

Rich Lee Transportation Services FY21

On October 30<sup>th</sup>, LASEC met with Rich Lee to discuss a one-year contract extension. Rich Lee has proposed a 3 and a half percent increase for the contract extension. This increase is reasonable based on the increase to pay drivers, additional tax on gas in Illinois and insurance increases. LASEC recommends continuing the contract for the next school year.

**5. CONSENT AGENDA**

Accounts Payable Dated: 9/24/2019—10/28/2019 -- \$409,368.86

EC Meeting Minutes Dated October 1, 2019

EC Meeting Closed Session Minutes Dated October 1, 2019

Motion to approve the consent agenda as presented by Mr. Maguire seconded by Mrs. Petrasek.

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, Maguire, Polyak, Kelsall.

Nays: None

Absent: Rashid, Wade.

Motion carried.

**6. ACTION ITEMS**

Rich Lee Transportation Services Contract Fy21

Motion to approve the Rich Lee Transportation Services Contract for FY21 as presented by Mr. Maguire, and seconded by Mrs. Petrasek.

Roll Call:

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, Maguire, Polyak, Kelsall.

Nays: None

Absent: Rashid, Wade.

Motion carried.

**7. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

At this time, there were no new items initiated by the Executive Committee.

**8. ADJOURNMENT**

Motion to adjourn at 9:40 a.m. by Mr. Maguire and seconded by Dr. Polyak.

Motion Carried.

Respectfully submitted,

Dr. Danielle Welch

Executive Director