

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday, December 3rd, 2019, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Anderson, Kopta, Petrsek, Katzin, Prather, Maguire, Kelsall, Polyak, Wade arrived at 8:40

Absent: Rashid

2. PUBLIC COMMENTS

No comments

3. CLOSED SESSION

No Closed Session.

4. DISCUSSION / INFORMATION ITEMS

Cash Flow Report as of October, 2019

Mrs. Pembroke reviewed the Cash Flow Report as of October 2019. LASEC incurred 20.1% of budgeted expenses and received 29.6% of budgeted revenues. ESY and 1st Admin billing has sent out to districts. The first OT/PT billing will be sent out this week. There are no anticipated variances in the budget.

Director's Report

Dr. Welch reviewed current legislation on Seclusion and Restraint. Districts are asked to send data on previous seclusion/restraint. ISBE developed a form to record seclusion/restraint and physical management.

ED Cooperative Program Option

A presentation on a potential Cooperative ED Programming option was presented. Information regarding the trends in students' needs was discussed and types of programming available for students with social emotional needs. The type of programming the cooperative could provide was discussed with a financial analysis. The Board discussed other variables to consider with regard to opening a new program.

Professional Development Update

Mrs. Potempa provided an update on CPI training. District's interested have been providing potential training dates. LASEC staff will be trained in early June. A training schedule will be developed.

Articles of Agreement

Based on the new IDEA procedural change, the Articles of Agreement need to be amended to reflect district's purchasing services through the Cooperative. Mrs. Pembroke discussed the proposed changes to the Articles of Agreement. Mrs. Pembroke reviewed the proposed amendments to comply with the IDEA procedural changes.

303 Taxi Transportation Services for FY21

Dr. Welch begun discussions with 303 Taxi Transportation to negotiate an extension to the current contract.

FY 21 Raises for LASEC Staff

Mrs. Pembroke shared information on member district average raises for FY21. The average ranged from 2%-4%. The recommendation was a 3% raise for LASEC Staff.

5. CONSENT AGENDA

Accounts Payable Dated: 10/29/2019—11/25/2019 -- \$69,314.23

EC Meeting Minutes Dated November 5, 2019

Motion to approve the consent agenda as presented by Mr. Anderson seconded by Mrs. Petrasek.

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, Maguire, Polyak, Kelsall, Wade.

Nays: None

Absent: Rashid.

Motion carried.

6. ACTION ITEMS

FY21 Raises for LASEC Staff

Motion to approve the FY21 raises for LASEC Staff as presented by Dr. Kopta, and seconded by Dr. Polyak.

Roll Call:

Ayes: Anderson, Kopta, Petrasek, Katzin, Prather, Maguire, Polyak, Kelsall, Wade.

Nays: None.

Absent: Rashid.

Motion carried.

7. ITEMS INITIATED BY EXECUTIVE COMMITTEE

Discussion of 12/1 Child Count and certification.

8. ADJOURNMENT

Motion to adjourn 10:05 a.m. presented by Mrs. Petrasek.

Motion Carried.

Respectfully submitted,

Dr. Danielle Welch

Executive Director