

**MINUTES FOR,
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday, June 2nd, 2020, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois. Dr. Welch was present at LASEC and the Executive Committee participated by Zoom conference.

1. CALL TO ORDER / ROLL CALL

Mr. Maguire called the meeting to order at 8:37 a.m.

Roll Call:

Present: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr. Polyak, Dr. Kelsall.

Absent: Dr. Wade.

2. PUBLIC COMMENTS

No Comments.

3. DISCUSSION / INFORMATION ITEMS

Director's Report

Dr. Welch shared information about the Progress Center for Independent Living. The PCIL has asked to partner with LASEC. This program provides support to students with disabilities so they can navigate barriers and live independently. This could be used within Phoenix Academy as well as other programs. An agreement will be developed.

Cash Flow April 2020

There are no significant variances from the budget at this time. The cost centers anticipated to be under budget are Administrative cost, IDEA flow thru and OT billing. There are no cost centers over budget.

ESY Update

ESY is remote learning this year. There are 68 students registered this year. The grades range from Pre-K to 12th grade. The staff and students will meet daily. Staff will have weekly professional learning community meetings. The goal is to continue the remote learning that has occurred during the year.

Phoenix Academy Update

Dr. Welch discussed that planning for instructional and emotional supports continues to be developed to address the students needs. The opening of Phoenix Academy was discussed; the possibility of opening in person or virtually. In July, virtual meetings will be held with families to discuss Phoenix Academy.

Professional Development Update

Mrs Potempa shared that 4 LASEC staff members will be CPI trained in June. The training is a blended model. ADOS-2 training will be held in conjunction with NSSEO in the Fall. LASEC will assist member district's professional development by monitoring the spending of the 5% IDEA allocations, identifying district priorities and continued communication around professional development.

Richlee Amendment

Mrs. Pembroke shared that the amendment is an action item in today's agenda. There was discussion about FY21 and that districts may have different needs based on remote learning or in person learning.

EC meeting dates for FY21

Proposed dates were provided for the EC FY21 school year. The meetings are before Mannheim School Board dates. It was suggested that July's meeting be both remote and in person and that the August meeting be in person. There was a discussion about the November and March meetings dates.

FY21 Preliminary Budget

Mrs. Pembroke shared that the cost centers have changed due to the IDEA procedural changes. Mrs. Pembroke provided anticipated billing for each district based on the preliminary budget. She also presented a comparison of estimated FY21 LASEC Level I costs to estimates made in 2018.

Executive Committee Resolution Transferring Budgeted Expenditures Between Functions

Mrs. Pembroke discussed moving revenues from Function 2130 to Function 1200 for the FY 20 budget.

Maintenance of Effort Update

Mrs. Pembroke shared that all Districts have met Maintenance of Effort.

FY21 LASEC Calendar

A proposed calendar for FY21 was presented.

Psychologist Assessment Plan

Mrs. Potempa shared information that the LASEC School Psychologist will have the ability to use a digital platform for testing to allow for social distancing. The LASEC School Psychologist also has updated the Review of Student's Need form. This form is used to gather information prior to an evaluation. The team also created a more specific form to be used for preschoolers and low incidence populations.

IDEA Grant Update

Mrs. Pembroke shared the changes in the IDEA grant due to the procedural changes. Mrs. Pembroke will be contacting the districts to review the IDEA budget.

4. CONSENT AGENDA

Accounts Payable Dated: 4/27/2020-5/21/20 --- \$53,192.47
EC Meeting Minutes: Open Session Dated: May 5, 2020
Personnel Report

Motion to approve the consent agenda as presented by Mr. Prather and seconded by Mr. Anderson.
Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, and Dr. Kelsall.
Nays: None.
Absent: Dr. Wade.
Motion carried.

5. ACTION ITEMS

Motion to approve EC Meeting dates FY21 with proposed changes as presented by Mr. Prather and seconded by Mr. Anderson.

Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.
Nays: None.
Absent: Dr. Wade.
Motion carried.

Motion to approve Executive Committee Resolution Transferring Budgeted Expenditures between Functions as presented by Mr. Anderson and seconded by Mrs. Petrasek.

Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.

Nayes: None.

Absent: Dr. Wade.

Motion carried.

Motion to approve FY21 LASEC calendar as presented by Mr. Anderson and seconded by Dr. Katzin.

Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.

Nayes: None.

Absent: Dr. Wade.

Motion carried.

Motion to approve RICHLEE Amendment as presented by Dr. Kopta and seconded by Mrs. Petrasek

Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.

Nayes: None.

Absent: Dr. Wade.

Motion carried.

6. ITEMS INITIATED BY EXECUTIVE COMMITTEE

There were no items initiated by the Executive Committee.

7. ADJOURNMENT

Motion to adjourn the meeting at 9:25 a.m. as presented by Dr. Kelsall and seconded by Dr. Kopta.

Ayes: Mr. Anderson, Dr. Kopta, Mrs. Petrasek, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.

Nayes: None.

Absent: Dr. Wade.

Motion carried.

Respectfully submitted,
Dr. Danielle Welch
Executive Director