

**MINUTES FOR,  
LEYDEN AREA SPECIAL EDUCATION COOPERATIVE  
EXECUTIVE COMMITTEE REGULAR MEETING**

Held at 8:30 a.m. on Tuesday, July 14, 2020, in the Conference Room of the LASEC offices, located at 10401 W. Grand Avenue, Franklin Park, Illinois. Dr. Welch was present at LASEC and the Executive Committee participated by Zoom conference.

**1. CALL TO ORDER / ROLL CALL**

Mr. Maguire called the meeting to order at 8:30 a.m.

Roll Call:

Present: Mr. Anderson, Dr. Kopta, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire and Dr.

Polyak, Dr. Kelsall.

Absent: Mrs. Petrasek

**2. PUBLIC COMMENTS**

No Comments.

**3. DISCUSSION / INFORMATION ITEMS**

Director's Report

Dr. Welch introduced Mr. Kevin Wolf, Director of Phoenix Academy. Mr. Wolf shared information about his background and an update on Phoenix Academy. Mr. Wolf has met with staff and staff are beginning professional learning. Mr. Wolf will be reaching out to students. Construction has begun at the site. LASEC is working on the COVID-19 return to work plan. The plan includes a screening plan, a meeting with RichLee and plans for IEP meetings.

Cash Flow May 2020

There are no significant variances from the budget at this time. The cost centers anticipated to be under budget are Administrative cost, IDEA flow threw and OT billing. There are no cost centers over budget.

ESY Update

There were 65 students registered this year ranging from grades Pre-K to 12th grade. Students had access to google classrooms as well as academic packets. 5-6 student's attendance decreased during ESY based on parent's work schedules.

Phoenix Academy Update

Dr. Welch discussed the building renovations. The building construction is on time at this point. The goal is to open 5 days a week for students.

Professional Development Update

Mrs. Potempa shared information on CPI training for Trainers. LASEC trainers have met to discuss options for Fall training - remote, blended or in person. There was a discussion about starting professional learning groups for teaching assistants, speech language pathologists and social workers.

Copier Lease

Mrs. Pembroke shared that LASEC will use Imagetec for the copier at Phoenix Academy. Currently, LASEC utilizes Imagetec currently and they provide a good rate.

**4. CONSENT AGENDA**

Accounts Payable Dated: 5/22/2020-7/8/2020 --- \$2,153,106.06  
EC Meeting Minutes: Open Session Dated: June 2, 2020  
Personnel Report

Motion to approve the consent agenda as presented by Dr. Katzin and seconded by Dr. Polyak .  
Ayes: Dr. Kopta, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, and Dr. Kelsall.  
Nays: None.  
Absent: Mr. Andersen and Mrs. Petrsek.  
Motion carried.

**5. ACTION ITEMS**

Motion to approve Copier Lease with for Phoenix Academy as presented by Dr. Kelsall and seconded by Dr. Polyak .

Ayes: Dr. Kopta,, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.  
Nays: None.  
Absent: Mr. Andersen and Mrs. Petrsek  
Motion carried.

**6. CLOSED SESSION**

“The appointment, employment, compensation, discipline, performance, and or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” 5 ILCS 120/2 (c) (1)

**7. ITEMS INITIATED BY EXECUTIVE COMMITTEE**

There were no items initiated by the Executive Committee.

**8. ADJOURNMENT**

Motion to adjourn the meeting at 9:06 a.m. as presented by Dr. Kopta and seconded by Dr. Polyak.

Ayes: Dr. Kopta, Dr. Katzin, Mr. Prather, Dr. Rashid, Mr. Maguire, Dr. Polyak, Dr. Kelsall.  
Nays: None.  
Absent: Mr. Anderson and Mrs. Petrsek.  
Motion carried.

Respectfully submitted,  
Dr. Danielle Welch  
Executive Director