School - Community Relations

Series 1000

Policy Title Use of Kitchen Facilities Code No. 1004.8

Organizations may use the facilities of the hot lunch kitchen without supervisory assistance from the food service staff only to prepare coffee. All other food preparation will require the employment of at least one food service employee at the highest overtime cook’s rate for that facility. He/she will serve only in a supervisory capacity unless the kitchen staff has been employed to prepare all the food.

There will not be a charge for the lights, heat, fuel, or other equipment operating expense to those groups who are school oriented. Non-school groups will be charged an amount to cover the cost of the operation of the kitchen being used.

No food service food or supplies are to be used. The kitchen must be left in the same clean condition in which it was found. School dish towels will not be used unless the entire kitchen is rented for a meal preparation.

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Related Administrative Rules and Regulations: ____________________________