School - Community Relations

Series 1000

Policy Title Use of District Owned Vehicles Code No. 1004.11

The Pleasant Valley Community School District Board of Education restricts the use of district owned vehicles to district employees and the Board of Directors. The use of these vehicles by district employees and the Board of Directors shall only be for school related, district business and not for personal use. School related, district business is meant to be the transportation of students, staff and goods in order to maintain or enhance the current level of education.

All requests to use district owned vehicles must be made through the transportation department and follow the appropriate request forms. Approval for use and priority assignments will be made by the transportation director who has final approval.

Where district owned vehicles are not available, personal vehicles may be used for school related, district business if approved by the building principal and Superintendent of Schools. Reimbursement for mileage will be made at the established rate set by the District.

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Reapproved 7-1-96
Reapproved 12-4-00
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Legal Reference: (Code of Iowa)

Related Administrative Rules and Regulations: ___________________________