PLEASANT VALLEY COMMUNITY SCHOOL DISTRICT
Bettendorf, LeClaire, Riverdale
UNOFFICIAL MINUTES
BOARD OF EDUCATION REGULAR MEETING
BELMONT ADMINISTRATION CENTER
Tuesday, May 29, 2018; 6:00 P.M. C.D.S.T.


Also present: Jim Spelhaug, Brian Strusz, Cindy Lewis, Mike Clingingsmith, Deborah Dayman, Laurie Brasche, Trampus Budde, Steven Cotton, Jennifer Gertson, Chris Welch, Hannah Thomsen, Lydia Gatton, Amber Duncan, Olivia Day, Becky Larson, Tara Sitrick and others.

PLEDGE OF ALLEGIANCE

AGENDA APPROVED: Motion by Dickson, second by Ayers that the agenda be approved as presented. All ayes. Motion carried.

COMMUNICATIONS:
President Cournoyer welcomed everyone to the meeting and read the vision of the district: It is the vision of the Pleasant Valley Community School District that we shall provide the finest academic and extra-curricular programs in the state – not in some things, but in everything; not for some students, but for every student.

Dr. Wagle thanked the administration, staff, musicians, and all others who contributed to a most memorable commencement ceremony held Sunday, May 27th and thanked the district for holding the event at the TaxSlayer Center where seating, parking, and air conditioning were plentiful. President Cournoyer echoed his comments. 372 students received diplomas - the largest class in district history.

RECOGNITION:
5TH GRADE FLAG ESSAYS: Bob Brockhouse, Karl Kreiling, and Stan Musal, members of the American Legion – Buffalo Bill Post #347 were present. Mr. Brockhouse introduced 5th grade flag essay winners and thanked all 5th grade students for their participation in the flag essay contest. Each building winner was recognized at their school’s flag ceremony. Overall district winner Gabriella Mares read her essay for the board and all individuals present, as well as at the Legion’s annual Memorial Day observance held May 28 at Bridgeview School.

Building winners:

<table>
<thead>
<tr>
<th>School</th>
<th>Winner Name</th>
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</thead>
<tbody>
<tr>
<td>Bridgeview</td>
<td>Gabriella Ragins</td>
</tr>
<tr>
<td>Cody</td>
<td>Sophia Foad</td>
</tr>
<tr>
<td>Hopewell</td>
<td>Xin-Yan Chan</td>
</tr>
<tr>
<td>Pleasant View</td>
<td>Abbie Staats</td>
</tr>
<tr>
<td>Riverdale Heights</td>
<td>Gabriella Mares</td>
</tr>
</tbody>
</table>
Dr. Spelhaug thanked all veterans and current military personnel for their service, and noted that the unparalleled opportunity and freedoms enjoyed by our students and all of us have come at great cost.

**LETTERS ABOUT LITERATURE:** Three 7th grade language arts students of Heather Jeffers received recognition by the Iowa Center for the Book Letters About Literature Contest. Aniruddha Desai (honorable mention) wrote to author Jason Reynolds about the book *All American Boys*. Megan McKnight (2nd place) wrote to Wilson Rawls about his book *Where the Red Fern Grows*, and Tony Shamrell (1st place) wrote to Tim Green about his book *Lost Boy*. Aniruddha and Tony were present to describe their experience for the board.

**CONSENT AGENDA, May 29, 2018:** Motion by Ayers, second by Hoskins that the consent agenda be approved as presented. All ayes. Motion carried.

The May 29, 2018 consent agenda consists of the following:

- **MINUTES:** The approval of minutes of the May 14, 2018 regular meeting.

- **PERSONNEL:**
  
  **CERTIFIED:** Pam Ancelet, Math teacher at Pleasant Valley High School, is recommended for a contract expansion from .67 to .75 FTE. Jennifer Evans is recommended for employment as a Counselor at Pleasant Valley Junior High starting the 2018-19 school year. Phil Kenney is recommended for employment as a Counselor at Pleasant Valley Junior High starting the 2018-19 school year. Kate Kies, First Grade teacher at Pleasant View Elementary, has submitted her resignation effective the end of the 2017-18 school year. David Kissack, Science teacher at Pleasant Valley High School and Junior High, has submitted his resignation effective the end of the 2017-18 school year. Laura Klever is recommended for employment as the Bridgeview and Cody Elementary Music Teacher starting the 2018-19 school year. Sydney Rollinger is recommended for employment as a Fourth Grade teacher at Bridgeview Elementary starting the 2018-19 school year. Megan Wachendorf is recommended for employment as a Strat II ID Special Education teacher at Pleasant View Elementary starting the 2018-19 school year. Jenna Zinzel is recommended for employment as a First Grade teacher at Bridgeview Elementary starting the 2018-19 school year.

- **TEACHER LEADERSHIP:** Kerry Anderson, Experienced Mentor; Bailie Baker, Experienced Mentor; Kathryn Cordell, Experienced Mentor; Lauryn Deets, Year 2 Mentor; Donald Fry, Year 1 Mentor; Joshua Hoffman, Experienced Mentor; Audrey Holland, Year 1 Mentor; Melissa Lechtenberg, Year 1 Mentor; Kristen Lopez, Experienced Mentor; Katharine Mullfinger, Year 1 Mentor; Nicole Pitcher, Experienced Mentor; Teresa Sack, Experienced Mentor; Julie Small, Year 1 Mentor; Jace Teed, Experienced Mentor; Jace Teed, Year 1 Mentor; Laura Wilga, Experienced Mentor.

- **EXTRA-CURRICULAR:**
  
  **ADDS:** Barb Pischke  
  Zach Miller  
  PVHS Spartan Assembly co-advisor  
  PVHS Spartan Assembly co-advisor  
  
  **DROPS:** Kyle Schieberl  
  PVJH assistant football coach
OPEN ENROLLMENT: none this evening.

EXPENSES APPROVED:

Motion by Dickson, second by Brockmann that General Fund warrants be issued in the total amount of $250,472.46 in payment of invoices presented. All ayes. Motion carried.

Motion by Wagle, second by Ayers that Nutrition Fund warrants be issued in the total amount of $19,008.53 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Dickson that Elementary/Junior High Activity Fund warrants be issued in the total amount of $2,743.54 in payment of invoices presented. All ayes. Motion carried.

Motion by Brockmann, second by Ayers that High School Activity Fund warrants be issued in the total amount of $24,004.01 in payment of invoices presented. All ayes. Motion carried.

Motion by Dickson, second by Brockmann that Capital Projects Fund warrants be issued in the total amount of $1,299.87 in payment of invoices presented. All ayes. Motion carried.

Motion by Wagle, second by Dickson that PPEL Fund warrants be issued in the total amount of $16,517.77 in payment of invoices presented. All ayes. Motion carried.

Motion by Hoskins, second by Ayers that Internal Service Fund warrants 5812 through 5813 be issued in the total amount of $17,858.75 in payment of invoices presented. All ayes. Motion carried.

Motion by Wagle, second by Dickson that Trust Fund warrants be issued in the total amount of $1,765.49 in payment of invoices presented. All ayes. Motion carried.

ELEMENTARY ENROLLMENT UPDATE: Dr. Spelhaug updated the board on elementary enrollment growth and correspondence from parents regarding building assignment - particularly Hopewell and Pleasant View Elementary incoming kindergarten students. Until such time as capacity is reached at district-wide, enrollment will be limited to 22 students per kindergarten classroom.

An initial recommendation for clarification regarding building assignment should enrollment status change (Board Policy 603.11B, Dual Enrollment) was presented.

No required motion.

SECOND READING AND APPROVAL OF BOARD POLICY REVISIONS: Upon recommendation from IASB and administrative review, Series 100, Auxiliary Services has been reviewed. The proposed changes were presented for a first reading at the May 14th Board of Education meeting.
<table>
<thead>
<tr>
<th>Policy ID</th>
<th>Policy Title</th>
<th>action</th>
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</thead>
<tbody>
<tr>
<td>104</td>
<td>Anti-Bullying/Anti-Harassment Policy</td>
<td>revise</td>
</tr>
<tr>
<td>104R</td>
<td>Anti-Bullying/Anti-Harassment Regulations</td>
<td>revise</td>
</tr>
<tr>
<td>104.R1</td>
<td>Anti-Bullying/Anti-Harassment Complaint Form</td>
<td>revise</td>
</tr>
<tr>
<td>104.R2</td>
<td>Anti-Bullying/Anti-Harassment Witness Disclosure Form</td>
<td>revise</td>
</tr>
<tr>
<td>104.R3</td>
<td>Anti-Bullying/Anti-Harassment Investigation Form</td>
<td>revise</td>
</tr>
<tr>
<td>105</td>
<td>Long-Range Needs Assessment</td>
<td>revise</td>
</tr>
</tbody>
</table>

Motion by Wagle, second by Dickson that the board approve the second and final reading of revised board policies as presented. Roll call vote. Ayes – Brockmann, Wagle, Anderson, Ayers, Hoskins, Cournoyer, Dickson. Nays – none. Motion carried.

**STAFFING UPDATES:** Dr. Spelhaug highlighted the hiring of two new guidance counselors. Two factors motivated that decision. It has been a goal of the district to increase guidance counselor presence at the junior high, and to allow elementary guidance counselors to focus on just one building and to be present in that building daily. For the 2018-19 school year, a full time counselor will serve Bridgeview, and a part-time counselor will serve Cody each day. The goal is to move Cody to full time as well. The junior high will move from 2 full time counselors to 2.5 (full time equivalent) counselors.

The board also discussed district preschool opportunities. The district preschool program exists to provide services to students across the district with Individual Education Plans (IEP’s) starting at age 3. The program is integrated with non-special needs students, whom the district is not obligated to serve. The district has one available room at Hopewell to expand the program, which it will use as space for the special needs population. The district is exploring whether it should expand offerings to the general preschool population.

No required motion.

**IASB COHERENCE MODULE #1:** The Iowa Association of School Boards (IASB) believes that Boards can make a difference for students when they engage in high-level discussion and review current research on school improvement. The Board has engaged in a group study based on Michael Fullan and Joanne Quinn’s book *Coherence: The Right Drivers in Action for Schools, Districts and Systems* (originally published in July 2015). Part One, Focusing Direction of the four part series on Coherence, launched the exercise and introduced the Coherence framework. The board discussed how it can provide challenge and support for a system focused on common purpose, ambitious goals and the change leadership required to achieve those goals. Additional modules will be discussed through the summer months.

No required motion.
PLEASANT VALLEY HIGH SCHOOL CHANGE ORDERS: This most recent collection of change orders brings the contingency balance to $274,000. The change in the construction management fee is driven by two variables. The first is that the construction management fee is adjusted up and down as change orders modify project contracts as Bush’s fee is a percentage of project cost. The second is, for the sake of efficiency, two large items (trash Chute $2,001.00 and cleaning allowance $24,662.50) were shifted away from other contractors to Bush. The net effect is not an increase to district costs by these amounts.

Construction Manager (Bush) Fee Adjustment Change Order #1, Add of $33,228.00: Motion by Dickson, second by Brockmann that the Board approve the Bush Construction Company Change Order #1 in the amount of an add of $33,228.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Cedar Valley Steel, Inc. Change Order # 2, Add of $4,250.00: Materials, labor, and equipment for bearing angle – hollow core did not have sufficient bearing capacity. (Offset by Molin Concrete Products change order.)

Motion by Wagle, second by Anderson that the Board approve the Cedar Valley Steel, Inc. Change Order # 2 in the amount of an add of $4,250.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Centennial Contractors of the Quad Cities Change Order # 4, Add of $1,250.00: Infill holes for precast per the proposal were incorrect. (Offset by Molin Concrete Products change order)

Motion by Hoskins, second by Ayers that the board approve the Centennial Contractors of the Quad Cities Change Order #4 in the amount of an add of $1,250.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Centennial Contractors of the Quad Cities Change Order # 5, Add of $8,631.00: Cost to provide and install temporary rock roads. The softness of the construction site has made this necessary.

Motion by Brockmann, second by Dickson that the board approve the Centennial Contractors of the Quad Cities Change Order #5 in the amount of an add of $8,631.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Molin Concrete Products Co. Change Order #1, Decrease of $8,042.00: Deductive charges include:

- Deductive change request to infill holes onsite that were in the wrong location per proposal $1,250.00
- Deductive change request for the bearing angle hollow core per quote $4,250.00
- Deductive change request for redo of aluminum duct work due to the new holes cut offsite being placed incorrectly per quote $2,542.00

Note these deducts correspond to adds by Centennial Contractors, Cedar Valley Steel, and Ragan Mechanical.
Motion by Dickson, second by Wagle that the board approve the Molin Concrete Products Co. Change Order #1 in the amount of a deduct of $8,042.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Precision Builders, Inc. Change Order #10, Add of $250.00: Provide labor and materials to uninstall countertop and cabinet; reinstall after other trades have completed their work. This was to install, after the fact, a sink disposal.

Motion by Wagle, second by Dickson that the board approve the Precision Builders, Inc. Change Order #10 in the amount of an add of $250.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Ragan Mechanical, Inc. Change Order #8, Add of $2,542.00: Redo aluminum duct work due to the new holes cut offsite being placed incorrectly per quote. (Offset by Molin Concrete Products change order)

Motion by Hoskins, second by Ayers that the board approve the Ragan Mechanical, Inc. Change Order #8 in the amount of an add of $2,542.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Seedorf Masonry, Inc. Change Order #6, Add of $2,085.00: Provide patching as required by ductwork revisions. This is related to changes approved at the last meeting by fire code demands.

Motion by Brockmann, second by Dickson that the board approve the Seedorf Masonry, Inc. Change Order #6 in the amount of an add of $2,085.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

Seedorf Masonry, Inc. Change Order #7, Decrease of $1,022.00: Credit labor and materials for work eliminated from the gym footing foundation. Less material was required with a design change.

Motion by Dickson, second by Brockmann that the board approve the Seedorf Masonry, Inc. Change Order #7 in the amount of a deduct of $1,022.00 for the high school addition and remodel project. Roll call vote. Ayes – Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

MONTHLY FINANCIAL STATEMENTS: Mr. Clingingsmith presented the monthly financial reports for April 2018. Through April, General Fund revenue totaled $42,838,834 and expenses totaled $34,950,844. The fund balance in the General Fund at April 30, 2018 was $14,327,151. Also presented were Management, PPEL, Capital Projects, Debt Service, Nutrition, Internal Service, and Activity Funds reports. No significant variances from projections were noted.

Dr. Spelhaug congratulated Mr. Clingingsmith and business office personnel for receiving, for the second year in a row, the Certificate of Excellence in Financial Reporting from the Association of School Business Officials and the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the fiscal year end June 30, 2017 Comprehensive Annual Financial Report.
Motion by Wagle, second by Hoskins that the board accept the monthly financial reports for April as presented. Roll call vote. Ayes – Cournoyer, Dickson, Brockmann, Wagle, Anderson, Ayers, Hoskins. Nays - none. Motion carried.

BOARD OF EDUCATION MEETING START TIME June 25, 2018: Given the anticipated volume of agenda items, a 5:30 p.m. start time is recommended. Dr. Spelhaug shared with the Board his intention to retire at the end of the 2018-19 school year, and work needs to begin on appointing a replacement. Mr. Roark Horn, Executive Director of School Administrators of Iowa, has been retained by the Board to work with them in developing a framework for the hiring process and will be present at the June 25th Board of Education meeting.

Motion by Dickson, second by Wagle the board approve changing the start time of the June 25, board meeting to 5:30 p.m. Roll call vote. Ayes - Anderson, Ayers, Hoskins, Cournoyer, Dickson, Brockmann, Wagle. Nays – none. Motion Carried.

MEETING ADJOURNED: The meeting adjourned at 8:21 p.m.

FUTURE DATES:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, June 11</td>
<td>Regular School Board Meeting, 6:00 p.m. Belmont Administration Center</td>
</tr>
<tr>
<td>Monday, June 25</td>
<td>Regular School Board Meeting, 5:30 p.m. Belmont Administration Center</td>
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</tbody>
</table>

The Pleasant Valley Community School District wishes to highlight the following Employment opportunities:

**District**
Substitute Aides $11.42 per hour (2018-19)

Part-time custodial positions - School year, 2nd shift; summer, 1st shift. $17.59 per hour (2018-19).

**Secondary**
JH Science

Please apply via Employment link at [www.pleasval.org](http://www.pleasval.org)
PVCSD is EOE/AA

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OPEN ENROLLMENT

Open Enrollment is the process by which a parent or guardian residing in an Iowa school district may enroll their child into a public school district other than the one in which they reside. The deadline for filing an Open Enrollment Application for students in grades 1-12 is March 1st prior to the school year of requested attendance. The deadline for filing an open enrollment request for an incoming kindergarten child is September 1st of the year open enrollment is first requested. For more information on Open Enrollment, please visit the district website at www.pleasval.k12.ia.us, email or call Kelly Hatler, hatlerk@pleasval.k12.ia.us at the Administration Center at (563)332-5550.

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JULY 2017

NOTICE OF NONDISCRIMINATION

It is the policy of the Pleasant Valley Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

The district requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

The district is committed to the policy that no otherwise qualified person will be excluded on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, religion, disability, or age. Further, the board affirms the right of all students and staff to be treated with respect and to be protected from intimidation, discrimination, physical harm and harassment.

Inquiries concerning the application of federal and state nondiscrimination statutes and the implementing regulations to the district may be referred to Brian Strusz, who has been designated by the district as Educational Equity Coordinator, or to the Director of the Office for Civil Rights, Department of HEW, Washington, D.C. Mr. Strusz’ office is at Pleasant Valley Administration Center, 525 Belmont Rd., Bettendorf, Iowa 52722; telephone (563) 332-5550.

James R. Spelhaug, Ph.D.
Superintendent