

Bridges Preparatory Board of Directors
Minutes of the Monthly Board meeting on November 17, 2016
Held at Bridges Preparatory Main campus, 1100 Boundary Street, Beaufort SC 29902

Upon determining the presence of a quorum, Chairman Matthews called the meeting to order at 5:45pm.

Board Member Attendance

| | Name | Office | Present | Absent | Arrived Late | Departed Early |
|---|-------------------|-------------------|---------|--------|--------------|----------------|
| 1 | Dee Matthews | Board Chairman | X | | | |
| 2 | Marty Miley | Vice Chairman | X | | | |
| 3 | Caroline Lovell | Treasurer | X | | | |
| 4 | James Corbin | Secretary | X | | | |
| 5 | Calvin White | Director at Large | X | | | |
| 6 | Chris Protz | Director at Large | X | | | |
| 7 | Peggy Feuerbacher | Director at Large | X | | | |
| 8 | | Director at Large | | | | |
| 9 | | Director at Large | | | | |

Staff Members in Attendance:

Dr. Ithomitis, Jessica Hint, Amy Painton, Jessi Mullen, Megan Craven, Jamie Dyas, Trish Torres, Joan Drury, Tim Drury, Amy Roberts, Michael Glaze, Debbie Hamner, Taylor Hunt, Sally Purser, Jessica Peele

Others in Attendance:

John Williams, Publicist, Jim Wegmann, Attorney, Ed Royal, CPA

I. EXECUTIVE SESSION

(*Conducted in executive session in accordance with South Carolina Code of Laws, Title 30, Chapter 4, Section 30-4-70 (a)(1), for the "discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of... employee[s]" and (2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property. . . .)

MOTION made by Director Feuerbacher to enter Executive Session at 5:46pm, seconded by Secretary Corbin, motion passed without dissent.

MOTION made by Director Protz to emerge from Executive Session, seconded by Secretary Corbin, motion passed without dissent. Public Meeting convened at 6:40pm.

II. MISSION STATEMENT

The Bridges Preparatory Mission Statement was recited aloud by Chairperson Matthews

III. PUBLIC MEETING

a. Pledge of Allegiance

Chairperson Matthews led the group in the Pledge of Allegiance.

b. STUDENT PRESENTATION

Students presented their experiences while on the international field trip to China.

c. APPROVAL OF THE AGENDA

MOTION made by Director Feuerbacher to approve the agenda, seconded by Director Protz, motion passed without dissent.

d. STUDENT PETITION FOR CREATION OF STUDENT ANGLER FEDERATION

Dr. I received a letter desiring the creation of a Student Angler Federation at Bridges Preparatory School. The authors of the letter were in attendance and were recognized by the Chair and asked to present their

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request to the attendees. Carter Payne and Drake Woods, both 9th Graders, stood up and presented their request. (Letter attached to the minutes).

e. STATEMENT OF COMPLIANCE WITH FREEDOM OF INFORMATION ACT

Chairperson Matthews stated that the media was notified of the meeting, including the listing on BPS website. It was done within the 48 hour requirement.

f. REPORTS

i. HOS REPORT

Dr. I provided updates on the various International Travel opportunities.

He also presented the results of the Make Up Day Survey that went to all of the families.

ii. PTO REPORT

Provided by Amy Painton. Thanked all for the participation in the Yankee Candle fundraiser, we sold \$21,763 worth of candles, total profit to be calculated soon.

T-Shirt/Jacket order had glitches due to weather issues. Thanked everyone for their patience, everything has been delivered and working on exchanges. Email pto@bridgesprep.org for outstanding concerns.

iii. OUTREACH REPORT

Amy Roberts reported we will be participating in the Christmas Parade making our bus into a sleigh. Email went out to the parents describing December Outreach opportunities. Reminder that the 4th Friday is the cookie outreach in the park.

iv. CHAIRPERSON'S REPORT

Combined into Facilities.

v. TREASURER'S REPORT

Results of the annual audit was presented by Ed Royal, CPA. The highlights are we have a very clean audit and our General Fund is healthy.

September and October Financials were presented via phone by McKay Kiddy.

MOTION made by Director Feuerbacher to accept the audit reports, seconded by Treasurer Lovell, motion passed without dissent.

MOTION made by Director Feuerbacher to accept the September and October financial reports, seconded by Secretary Corbin, motion passed without dissent.

vi. FACILITIES REPORT

Still in due diligence stage. Traffic study is being compiled for submission to the DOT.

Paperwork has been completed with the USDA to get additional funds to complete the High School simultaneously.

g. APPROVAL OF MINUTES

MOTION made by Peggy Feuerbacher to accept the minutes for October 20, 2016, seconded by Calvin White, motion passed without dissent.

h. VOTES

i. **MOTION** made by Treasurer Lovell to approve International trip to China for June 2017, seconded by Secretary Corbin, motion passed without dissent.

ii. **MOTION** made by Treasurer Lovell to approve \$5000 in travel scholarships for the China trip in 2017, seconded by Director White, motion passed without dissent.

iii. **MOTION** made by Treasurer Lovell to approve the International Exchange trip with Italy in April 2018, hosting them in October 2017, seconded by Director Feuerbacher, motion passed without dissent.

iv. **MOTION** made by Secretary Corbin for teachers to be paid for the 5-days they missed due to Hurricane Matthew, however they are expected to make them up during the summer months at the discretion of the Head of School, seconded by Director White, motion passed without dissent.

- v. **MOTION** made by Treasurer Lovell to approve waiving 5 make-up days from Hurricane Matthew for students pending approval from State Charter Board, seconded by Director Feuerbacher, motion passed without dissent.
- vi. **MOTION** made by Treasurer Lovell to approve the Band Field Trip for April 22, 2017, seconded by Secretary Corbin, motion passed without dissent.
- vii. **MOTION** made by Treasurer Lovell to approve \$10,000 in travel scholarships for the Greek Cultural Trip and Italy 2-week exchange trip for fiscal year 2017-18, seconded by Director Feuerbacher, motion passed without dissent.
- viii. **MOTION** made by Secretary Corbin to approve hiring of new part-time SPED teacher, seconded by Director Feuerbacher, motion passed without dissent.
- ix. **MOTION** made by Treasurer Lovell to approve \$250 payment for Feasibility Assistance to staff member, seconded by Director Feuerbacher, motion passed without dissent.
- x. **MOTION** made by Secretary Corbin to approve HR-20 contract for second semester, seconded by Treasurer Lovell, motion passed without dissent.
- xi. **MOTION** made by Secretary Corbin to approve the proposal to establish a Student Angler Federation, seconded by Director Feuerbacher, motion passed without dissent.
- xii. **MOTION** made by Secretary Corbin to approve Charter Amendment for change in lottery procedure, seconded by Director Feuerbacher, motion passed without dissent.

i. BOARD ELECTION

Attorney Jim Wegmann brought the mailboxes back from his office and Jessi provided the key to unlock them. During the business meeting, the ballots were organized by number to ensure no duplicates. At the conclusion of the general business, Chairperson Matthews turned the floor over to Jim Wegmann who read each ballot. Voters were instructed to vote for five of the six candidates. Joan Drury tallied the votes as they were read onto the whiteboard while Tim Drury kept a separate count. After all of the votes were read and totaled, the counts were reconciled. The person elected to the Board with the least number of votes will server for one year while the others are two year terms. The vote totals:

Caroline Lovell – 92

Marty Miley – 91

Brooke Pacheco – 85

Dee Matthews – 80

Gregory Brinker – 78

Michael Herbaugh – 47

Lovell, Miley, Pacheco, and Matthews are all elected to two year terms with Brink receiving a one year term.

j. PUBLIC COMMENTS

None Given

k. ADJOURNMENT

MOTION made by Director Protz to adjourn the meeting, seconded by Director White, motion passed without dissent. Meeting adjourned at 7:51pm.

Approved by the Board: 13 Dec 2016

Board Secretary or Board Chairperson Signature: _____

