

**Bridges Preparatory Board of Directors**  
**Minutes of the Monthly Board meeting on September 22, 2016**  
**Held at Bridges Preparatory Main campus, 1100 Boundary Street, Beaufort SC 29902**

Upon determining the presence of a quorum, Chairman Matthews called the meeting to order at 6:07pm.

**Board Member Attendance**

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Dee Matthews	Board Chairman	X			
2	Marty Miley	Vice Chairman		X		
3	Caroline Lovell	Treasurer	Teleconf			
4	James Corbin	Secretary	X			
5	Calvin White	Director at Large	X			
6	Chris Protz	Director at Large		X		
7	Peggy Feuerbacher	Director at Large	X			

**Staff Members in Attendance:**

Dr. Ithomitis, Jessica Mullen, Tim Drury, Joan Drury, Amy Painton, Trish Torres, Megan Creaven, Patrice McRae, Taylor Whitson, Cassandra Bolden, Casey Chucta, Debbie Hamner

**Others in Attendance:**

John Williams, Publicist

**I. EXECUTIVE SESSION**

(\*Conducted in executive session in accordance with South Carolina Code of Laws, Title 30, Chapter 4, Section 30-4-70 (a)(1), for the "discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of... employee[s]" and (2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property. . . .)

**MOTION** made by Director Feuerbacher to enter Executive Session at 6:08pm, seconded by Director White, motion passed without dissent.

**MOTION** made by Director Feuerbacher to emerge from Executive Session, seconded by Secretary Corbin, motion passed without dissent. Public Meeting convened at 7:03pm.

**II. MISSION STATEMENT**

The Bridges Preparatory Mission Statement was recited aloud by Director Matthews

**III. PUBLIC MEETING**

**a. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all.

**b. APPROVAL OF THE AGENDA**

**MOTION** made by Director Feuerbacher to approve the agenda, seconded by Director White, motion passed without dissent.

**c. STATEMENT OF COMPLIANCE WITH FREEDOM OF INFORMATION ACT**

Chairperson Matthews stated that the media was notified of the meeting, including the listing on BPS website. It was done within the 48 hour requirement.

**d. REPORTS**

**i. HOS REPORT**

See Attached

**ii. PTO REPORT**

Report given by Amy Painton

Waiting on T-Shirts/Jackets to be delivered in the next week or so. They will be sorted and delivered per campus.

Yankee Candle fundraiser begins Sept 27<sup>th</sup>. Information will come home with students.

Popcorn Fridays are being revived. They will begin October 7<sup>th</sup>.

Ameris bank is conducting a canned food drive. Requested permission to have Bridges Preparatory School be a collection site. Board recommended that the Student Council take on this community enrichment project.

Chairperson Matthews recognized Ameris bank as a major Bridges Preparatory School supporter and let everyone know that they give back a percentage of accounts to Bridges for those that have accounts and let Ameris know they are with Bridges.

Chairperson Matthews also recognized Cassandra Bolden for coming in to Bridges new this year, hitting the ground running and performing any and all tasks asked of her.

**iii. OUTREACH REPORT**

Amy Roberts was out. Chairperson Matthews gave report.

Outreach needs people so it may grow with the school.

Objective is to make sure underserved children have access to Bridges Preparatory School.

Reminded all in attendance that with admission also comes a parental commitment to perform service to the school.

**iv. CHAIRPERSON'S REPORT**

Chairperson Matthews gave the Board Report.

Continuing the due diligence on the property for the new school.

Need to have approval from OSF and SC DOT.

New traffic study needed due to new location.

Continue praying for smooth process

Hope to put shovel in the ground by Jan 1.

Would like to close on the USRDA loan before end of Dec because interest is at all time low rate.

**v. FACILITIES REPORT**

None given.

**vi. TREASURER'S REPORT**

We are in the final stages of the annual audit.

See Attached Financials

**e. APPROVAL OF MINUTES**

**MOTION** made by Secretary Corbin to accept the minutes for August 18, 2016, seconded by Director White, motion passed without dissent.

**f. VOTES**

i. **MOTION** made by Director Feuerbacher to approve hiring of a maintenance assistant with the requested salary, seconded by Director White, motion passed without dissent.

ii. **MOTION** made by Director Feuerbacher to approve hiring of a reading interventionist as requested by the Head of School, seconded by Director White, motion passed without dissent.

iii. **MOTION** made by Secretary Corbin to approve execution of AIA Form B101 with the FWA Architects, seconded by Director Feuerbacher, motion passed without dissent.

- iv. **MOTION** made by Director Feuerbacher to allow Head of School to use up to \$7500 to support our athletic programs, seconded by Secretary Corbin, motion passed without dissent.
- v. **MOTION** made by Secretary Corbin to approve seeking Ameris line of credit, seconded by Director Feuerbacher, motion passed without dissent.
- vi. **MOTION** made by Secretary Corbin to keep credit cards at amounts issued by Ameris bank, seconded by Director Feuerbacher, motion passed without dissent.
- vii. **MOTION** made by Secretary Corbin to authorize Head of School to approve payments \$5,000 or less without seeking Board approval, seconded by Director Feuerbacher, motion passed without dissent.
- viii. **MOTION** made by Secretary Corbin to approve the memo of understanding with John Harris allowing us to park the bus at his location, seconded by Director Feuerbacher, motion passed without dissent.
- ix. **MOTION** made by Secretary Corbin to make the Athletic Eligibility Rule as listed on the website become the Brides Extracurricular Academic Policy, seconded by Director Feuerbacher, motion passed without dissent.
- x. **MOTION** made by Secretary Corbin to approve the China enrichment trip, seconded by Director White, motion passed without dissent.
- xi. **MOTION** made by Director Feuerbacher to approve \$2000 in assistance to economically needy students to support the China trip, seconded by Secretary Corbin, motion passed without dissent.
- xii. **MOTION** made by Director Feuerbacher to approve the trip to Greece over Thanksgiving in 2017, seconded by Director White, motion passed without dissent.

**g. PUBLIC COMMENTS**

**h. ADJOURNMENT**

Next meeting confirmed for October 20, 2016 and will feature a Meet the Candidates forum in addition to normal meeting.

**MOTION** made by Director Feuerbacher to adjourn meeting, seconded by Director White, motion passed without dissent. Meeting adjourned at 8:13pm.

Approved by the Board: 20 October 2016

Board Secretary or Board Chairperson Signature: \_\_\_\_\_

