

Bridges Preparatory Board of Directors
Minutes of the Monthly Board meeting on February 16, 2017
Held at Bridges Preparatory Main campus, 1100 Boundary Street, Beaufort SC 29902

Upon determining the presence of a quorum, Chairman Matthews called the meeting to order at 5:00pm.

Board Member Attendance

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Dee Matthews	Board Chairman	X			
2	Marty Miley	Vice Chairman	X			
3	Caroline Lovell	Treasurer		X		
4	James Corbin	Secretary	X			
5	Calvin White	Director at Large	X			
6	Chris Protz	Director at Large		X		
7	Peggy Feuerbacher	Director at Large	X			
8	Greg Brinker	Director at Large	X			
9	Brooke Pacheco	Director at Large	X			

Staff Members in Attendance:

Dr. Ithomitis, Ashton Converse, Kelly Grace, Jamie Dyas, Trish Torres, Joan Drury, Tim Drury, Jen Bryant, Amy Painton, Sally Purser, Rachael Bolte, Taylor Hunt, Michael Glaze, Casey Chuckta, Jessi Mullen, Katherine Tapia, Cassandra Bolden

Others in Attendance:

John Williams, Publicist

I. EXECUTIVE SESSION

(*Conducted in executive session in accordance with South Carolina Code of Laws, Title 30, Chapter 4, Section 30-4-70 (a)(1), for the “discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of... employee[s]” and (2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property. . . .)

MOTION made by Vice Chairperson Miley to enter Executive Session at 5:02 pm, seconded by Director Feuerbacher, motion passed without dissent.

MOTION made by Director Feuerbacher to emerge from Executive Session, seconded by Director Pacheco, motion passed without dissent. Public Meeting convened at 6:36pm.

II. MISSION STATEMENT

The Bridges Preparatory Mission Statement was recited aloud by Director Matthews

III. PUBLIC MEETING

a. PLEDGE OF ALLEGIANCE

Chairperson Matthews led the group in reciting the Pledge of Allegiance

b. TEACHER RECOGNITION

Mrs. Tapia, from the 3rd Grade was selected as, “The Favorite Teacher of the Month” by Winning Orthodontics. Dr. Burriss, Dr. Fiegler and Dr. Plunkett went to Mrs. Tapia’s classroom to present Mrs. Tapia with a Certificate and \$100 gift certificate for classroom supplies. Mrs. Tapia was nominated by one of her students, Caitlin Conley.

c. APPROVAL OF THE AGENDA

MOTION made by Director Pacheco to approve the agenda, seconded by Director Feuerbacher, motion passed without dissent.

d. STATEMENT OF COMPLIANCE WITH FREEDOM OF INFORMATION ACT

Chairperson Matthews stated that the media was notified of the meeting, including the listing on BPS website. It was done within the 48 hour requirement.

e. REPORTS

i. HOS REPORT

Dr. Ithomitis let everyone know that Min Yao, the lady responsible for arranging all of our China opportunities was going to be in town visiting our school next week.

He also reported that we received SEVIS approval which means we can accept tuition paying students from overseas provided we have an open spot for them.

ii. PTO REPORT

Amy Painton reported that PTO is in full swing preparing for the April 8th Block Party. They are still looking for Sponsorships and can be emailed at pto@bridgesprep.org. Staff are working on their baskets and this year, we have an addition to the Block Party with our 1st ever Talent Show.

Chairperson Matthews thanked the PTO as the school's largest donor/fundraiser and commended them on increasing their fundraising each year with the Block Party. First year \$7500, second year \$12,000 and last year, \$25,000. Great job, PTO!

iii. OUTREACH REPORT

No report given. However, the lottery was held electronically during executive session, notices automatically went out and registrations are already coming in, less than an hour later. Much of this publicity in gaining students is attributed to the work done through Outreach! Great job, Amy Roberts!

iv. CHAIRPERSON'S REPORT

Chairperson Matthews announced the resignation of Caroline Lovell, Board Treasurer from the Bridges Preparatory Board of Directors. We wish her all the best in her new endeavors.

MOTION made by Director Pacheco to accept Treasurer Lovell's resignation from the Board, seconded by Director White, motion passed 5-1.

Additionally, she read the resignation letter from one of our favorite subs/Kindergarten Assistants, Melissa Imlay. Thank you, Melissa for your dedicated service to the Bridges' Family and we wish you the best as you relocate your family to Charleston.

v. TREASURER'S REPORT

Melissa Kiddy presented both the financials for January and the proposed 2017-18 School Year budget.

Highlights from Jan:

We have 2.7 million in equity. Our 45 day count brought us ahead of budget with increase in base funding. Could drop a bit with 135 day count. Jan had 18,000 net income. We are still looking good and being fiscally responsible with our money.

2017/18 Budget:

Explained how our funding is derived. Our projected reserve is 2.3 million.

MOTION made by Vice Chairperson Miley to accept the January financials, seconded by Secretary Corbin, motion passed without dissent.

vi. FACILITIES REPORT

Vice Chairperson Miley presented the property plat with a conceptual layout to scale on the land. Chairperson Matthews assured attendees that the Board wants the "shovels in the ground" as soon as possible and the Board is diligently working toward that goal.

f. APPROVAL OF MINUTES

MOTION made by Secretary Corbin to accept the minutes for January 19, 2017, seconded by Director Pacheco, motion passed without dissent.

MOTION made by Secretary Corbin to accept the minutes from the mandatory Board training on February 9, 2017, seconded by Director Brinker, motion passed without dissent.

g. VOTES

- i. **MOTION** made by Secretary Corbin to approve proposed Contract #1, seconded by Director Pacheco, motion passed without dissent.
- ii. **MOTION** made by Director Pacheco to approve Contract #2, seconded by Director Feuerbacher, motion passed without dissent.
- iii. **MOTION** made by Director Feuerbacher to allow the Head of School to decide on 2-3 future China trips per year dependent on budget, seconded by Vice Chairperson Miley, motion passed without dissent.
- iv. **MOTION** made by Director Pacheco to accept the proposed Salary Structure for 2017-18 school year, seconded by Secretary Corbin, motion passed without dissent.
- v. **MOTION** made by Secretary Corbin to approve the proposed Budget for the 2017-18 school year, seconded by Director Pacheco, motion passed without dissent.
- vi. **MOTION** made by Director Pacheco to approve the program of studies for the 2017-18 school year, seconded by Director White, motion passed without dissent.
- vii. **MOTION** made by Secretary Corbin to approve HR-22, seconded by Director Pacheco, motion passed without dissent.

h. PUBLIC COMMENTS

Cathy Emmert, parent of a 6th and an 8th grader expressed concerns. She speaks very highly of the school but is wondering can she wait for the new building and will her high schooler have proper science labs and facilities. She feels it is time for a strong AD to get the sports programs off the ground. Wondering about plans for JV/Varsity sports next year.

Jenny Kushneit spoke of an incident with her student. Chairperson Matthews, explained why the Board can't hear about it in this forum. Will follow the process to hear the grievance.

i. ADJOURNMENT

Dr. Ithomitis announced that with approval of the Curriculum, he can now host an informational meeting on February 28th to present the curriculum and answer any questions parents will have.

Next meeting confirmed for March 16, 2017.

MOTION made by Director Pacheco to adjourn the meeting, seconded by Director Brinker, motion passed without dissent. Meeting adjourned at 7:32 pm.

Approved by the Board: _____

Board Secretary or Board Chairperson Signature: _____

