



**DUAL ENROLLMENT-STUDENT & PARENT AGREEMENT
2020-2021
Spring Semester**

Dual Enrollment is a program of study jointly administered by the Technical College of the Lowcountry (TCL) and Bridges Preparatory School (BPS). The program is currently serving Bridges Preparatory students in 10-12th grade who meet the guidelines and agree to the terms of enrollment outlined below. Students should discuss the program of Dual Enrollment with their parent/ guardian and their counselor to determine if enrollment will benefit the students' long-range academic goals.

The BPS Dual Enrollment program is open to students who meet the admission and eligibility criteria and agree to the guidelines and terms of agreement upon enrollment as outlined below.

BPS Eligibility Requirements:

- SC Commission of Higher Education requires for transferability purposes that students must have at least a 3.0 grade point average *unweighted* (on a 4.0 scale) based on the previous semester and as noted on the most recent transcript to be considered for acceptance into Dual Enrollment classes.
- Students must meet eligibility requirements on the ACCUPLACER, SAT or ACT in keeping with the BPS and TCL Registration deadline unless prior approval utilizing multiple measures has been given by TCL. A copy of the qualifying test scores will be maintained in the student's record.
- Recommendation by the school counselor.
- Students' parental consent to participate in the Dual Enrollment program.
- Approval of the Principal.
- The Principal has the authority to withdraw a student from the Dual Enrollment program at any time based on poor academic performance, attendance and/ or behavior.

BPS Guidelines and Terms of Agreement

BPS students who qualify and participate in the Dual Enrollment program will do so with the full understanding of the expectations and requirements of “Dual Enrollment”, both financially and academically, by agreeing to the following:

1. The student and parent/guardian will be responsible for all fees charged beyond the initial fees paid by Bridges Preparatory at the time of the registration.
 - a. If a student desires to retake any course regardless of the grade, it will be at the student and parent expense.
 - b. Prior to withdrawing from a course, the student must meet with their school counselor. Students who swap or drop a dual enrollment course at TCL or USCB must do so prior to the midterm date for each semester. After meeting with the school counselor, the student will email the instructor and copy the school counselor. The student/parent will be responsible for all tuition and fees for courses dropped after the swap/drop date.
 - c. The student is responsible for maintaining active enrollment in at least two courses per semester to maintain “lottery” and “dual fee waiver” eligibility.
 - d. If the student drops or withdraws from a class leaving only one active class, the student/parent is responsible for all tuition and fees for both classes (including textbooks) that were originally paid by the school district at the time of registration. Any new fees generated by a reversal of SC Lottery funds caused by the drop or withdrawal, is the student/parent responsibility.
 - e. If the student fails a course or is withdrawn from the course by the professor, the student/parent is responsible for tuition and fees associated with that class (including textbooks) that were originally paid for by the school at the time of registration.

2. Textbooks will be provided by Bridges Preparatory School. If you do not return the textbook at the end of the course or choose to keep the book, you will be charged the full cost of a new replacement textbook. You are also required to repay textbook fees due to the requirements of paragraph 1 above.

3. Grading: students who drop a dual enrollment course should do so prior to the published date of each semester’s mid-term. A grade of W (not WP or WF), awarded to students that drop prior to the published mid-term date, will be interpreted and recorded on the BPS transcript as a WP. A grade of W, awarded to students that drop after the published mid-term date, will be interpreted and recorded on the BPS transcript as a WF.

4. By entering the Dual Enrollment program, students understand and agree that all course grades will be posted both on their high school transcript and their college transcript. This includes failing grades or any grades given under a W, WP, WF, or I designation. Grades will be entered on their high school transcript noting that they are part of dual enrollment and will receive "IB/AP" weight in GPA calculation.

5. The legal parent/guardian of the Dual Enrollment student is NOT allowed any information or notification concerning tardiness or absences from college classes due to Federal and State of South Carolina FERPA laws unless a Waiver Form has been signed by the student granting the parents access to his/her records. Dual Enrollment students are treated and have the same high expectations as any other college student on the TCL or the USCB Campus.

6. The student is responsible for transportation to the TCL campus in Beaufort.

7. The student will adhere to the sign in/sign out procedure at BPS and return to campus on time for any classes scheduled before or after TCL courses.

By signing, I acknowledge that I/We fully understand and agree to the terms of participation in the Dual Enrollment Program as outlined above and specifically, if there is an event as outlined in paragraph 1(a)-1(c) above that triggers the repayment by the parent of any and all costs, fees, tuition, etc. then the parent/guardian as designated below agrees to make the repayment to Bridges Preparatory School within ten (10) days of the triggering event.

Student _____ Date _____
 Parent/Guardian _____ Date _____
 School Counselor _____ Date _____
 Principal _____ Date _____

Copy to:
 Student/Parent
 Student's Guidance Folder

Bridges Preparatory School
Student Driver Parental Permission Form for Dual Enrollment Courses

TO BE COMPLETED BY THE HIGH SCHOOL DUAL ENROLLMENT COORDINATOR:

Semester:

College/University: TCL

Destination address: 921 Ribaut Road, Beaufort, SC 29902

TCL Dual Enrollment Coordinator: Alison Cadmus, interim

TCL Dual Enrollment Coordinator Phone # (s): 843-525-8336

TO BE COMPLETED BY THE STUDENT/PARENT(S) OR GUARDIAN:

STUDENT DRIVER INFORMATION

STUDENT NAME:

LAST NAME	FIRST NAME	MIDDLE INITIAL
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DUAL CREDIT COURSE: _____

DUAL CREDIT COURSE: _____

DRIVER LICENSE#: _____ ISSUING STATE:

STUDENT HOME ADDRESS: _____

STUDENT HOME/CELL PHONE: _____

PARENT/GUARDIAN EMERGENCY CONTACT NAME:

PARENT/GUARDIAN PHONE#:

STUDENT'S VEHICLE INFORMATION

YEAR: _____ COLOR: _____ AUTO MAKE: _____ MODEL: _____

LICENSE TAG NUMBER: _____ STATE:

Student Driver Parental Consent & Release Form

My child, _____, has permission to drive to the Technical College of the Lowcountry (TCL) to take dual enrollment classes during _____ (semester). I understand that this activity involves travel to and from the following site(s): Bridges Preparatory School Port Royal Campus at 555 Robert Smalls Parkway and TCL-Beaufort Campus at 921 Ribaut Road.

CONDUCT DURING ACTIVITY & EMERGENCY MEDICAL TREATMENT

I understand that my child's participation in the Dual Enrollment program is a privilege and not a right. I acknowledge that I have spoken with my child about complying with the specific rules and requirements established for the Dual Enrollment Program, all South Carolina Public Charter School District ("District") policies and procedures, the rules of conduct set forth in the BPS Student Code of Conduct, and state and federal regulations and laws.

I understand that all District and school rules and policies apply to my child while enrolled in dual enrollment courses taken on the campus of The Technical College of the Lowcountry (TCL). I also understand that my child may receive emergency medical treatment in case of injury or illness. Initial: _____

TRANSPORTATION PERMISSION AND WAIVER

I understand the school's insurance does not cover damages arising from, or related to, the operation of any private vehicle, failure to follow the directed driving route or any personal negligence related to this activity. Any damages/harm resulting from a parent/guardian/or student driver, including but not limited to property damage, personal injury, and/or death, arising from the operation of a motor vehicle in relation to the above listed activity, is hereby waived. Initial: _____

SIGNATURES

I confirm that I have carefully read this CONSENT AND RELEASE and agree to its terms knowingly and voluntarily. I also confirm that I am the parent or legal guardian of the student listed above. Initial: _____

I have signed this consent and release this _____ day of _____, 20_____

Student's Signature

Date

Signature of Student's Parent or Legal Guardian

Date